



DEPARTMENT OF  
HIGHER EDUCATION &  
WORKFORCE DEVELOPMENT

## New Program Report

**Date Submitted:**

02/16/2024

**Institution**

Missouri State University-West Plains

**Site Information**

**Implementation Date:**

8/1/2024 12:00:00 AM

**Added Site(s):**

**Selected Site(s):**

Missouri State University-West Plains, 128 Garfield, West Plains, MO, 65775

**CIP Information**

**CIP Code:**

430107

**CIP Description:**

A program that prepares individuals to perform the duties of police and public security officers, including patrol and investigative activities, traffic control, crowd control and public relations, witness interviewing, evidence collection and management, basic crime prevention methods, weapon and equipment operation and maintenance, report preparation and other routine law enforcement responsibilities.

**CIP Program Title:**

Criminal Justice/Police Science

**Institution Program Title:**

Criminal Justice

**Degree Level/Type**

**Degree Level:**

Associate Degree

**Degree Type:**

Associate in Arts

**Options Added:**

Collaborative Program:

N

**Mode of Delivery**

Current Mode of Delivery

Hybrid

Student Preparation



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## New Program Report

Special Admissions Procedure or Student Qualifications required:  
Criminology Option - none

Law Enforcement Option - Students must be admitted to and successfully complete a State licensed Basic Peace Officer Academy in order to complete the Law Enforcement Option

Specific Population Characteristics to be served:  
n/a

### Faculty Characteristics

Special Requirements for Assignment of Teaching for this Degree/Certificate:

Criminology option - Standard university faculty credential requirements (masters degree in the field or related field) for courses taught by MSU-WP faculty

Law Enforcement option - Peace Officer certification required by the State of Missouri Department of Public Safety for teaching LWE 190 and LWE 191 courses articulated into this program.

Estimate Percentage of Credit Hours that will be assigned to full time faculty:  
50%

Expectations for professional activities, special student contact, teaching/learning innovation:  
Law Enforcement option - 700 clock hour State licensed Basic Peace Officer Academy

### Student Enrollment Projections Year One-Five

<b>Year 1</b>	<b>Full Time: 15</b>	<b>Part Time: 2</b>	
<b>Year 2</b>	<b>Full Time: 20</b>	<b>Part Time: 4</b>	
<b>Year 3</b>	<b>Full Time: 23</b>	<b>Part Time: 6</b>	<b>Number of Graduates:</b> 16
<b>Year 4</b>	<b>Full Time: 28</b>	<b>Part Time: 8</b>	
<b>Year 5</b>	<b>Full Time: 33</b>	<b>Part Time: 9</b>	<b>Number of Graduates:</b> 39

**Percentage Statement:**  
40.00

### Program Accreditation

Institutional Plans for Accreditation:

Higher Learning Commission - Since this is essentially the combination of two existing degrees, approval is expected within 2 weeks of submission. Additional or specialized accreditation is not applicable for this curriculum

### Program Structure

**Total Credits:**  
60

**Residency Requirements:**  
n/a

**General Education Total Credits:**  
42



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## New Program Report

**Major Requirements Total Credits:**

18

**Course(s) Added**

COURSE NUMBER	CREDITS	COURSE TITLE
CRM 270	3	Institutional and Community-Based Corrections
CRM 260	3	Criminal Law and the Courts
CRM 220	3	Criminology
CRM 250	3	Police in American Society

**Free Elective Credits:**

3

**Internship or other Capstone Experience:**

CRM 297 Criminology Capstone required for Law Enforcement option. Please see attached academic maps for detailed curriculum by option. This is a combination of the current AA Criminology and AAS Law Enforcement. Both of those programs will be submitted for deletion once current students have been taught out or have opted to change to the new program.

**Assurances**

I certify that the program is clearly within the institution's CBHE-approved mission. The proposed new program must be consistent with the institutional mission, as well as the principal planning priorities of the public institution, as set forth in the public institution's approved plan or plan update.

I certify that the program will be offered within the proposing institution's main campus or CBHE-approved off-site location.

I certify that the program will not unnecessarily duplicate an existing program of another Missouri institution in accordance with 6 CSR 10-4.010, subsection (9)(C) Submission of Academic Information, Data and New Programs.

I certify that the program will build upon existing programs and faculty expertise.

I certify that the program can be launched with minimal expense and falls within the institution's current operating budget.

I certify that the institution has conducted research on the feasibility of the proposal and it is likely the program will be successful. Institutions' decision to implement a program shall be based upon demand and/or need for the program in terms of meeting present and future needs of the locale, state, and nation based upon societal needs, and/or student needs.

**Contact Information**

First and Last Name: CARRIE  
STEEN

Email: [carriesteens@missouristate.edu](mailto:carriesteens@missouristate.edu)

Phone: 417-255-8083

# Criminal Justice - Criminology

## Associate of Arts in Criminal Justice - Criminology

The Associate of Arts in Criminal Justice - Criminology Option is a transfer degree and contains the Missouri Higher Education Core Transfer Curriculum (Core 42), including specific general education and criminology courses needed to facilitate transfer. This academic guide is based on the 2024-2025 Missouri State University-West Plains Catalog. The time to complete the degree will vary, depending on remediation, summer enrollment, number of classes taken per semester, etc.

### Degree Requirements

Written Communications	Credit Hours
ENG 110 Writing I	3
<b>Writing II: Select three (3) credit hours</b>	
ENG 210 Writing II: Academic Writing	3
ENG 221 Writing II: Writing for the Professions	
Oral Communications	Credit Hours
COM 115 Fundamentals of Public Speaking	3
Mathematical Sciences	Credit Hours
MTH 130 Contemporary Math or higher	3
Natural Sciences	Credit Hours
Select a minimum of seven (7) credit hours of natural science courses, including at least one course with lab component, from the list of approved Natural Sciences Core 42 courses.	7
Social and Behavioral Science	Credit Hours
<b>Civics: Select three (3) credit hours</b>	
HST 121 Survey of US History to 1877	
HST 122 US History Since 1877	3
PLS 101 American Democracy and Citizenship	
<b>Criminology: Three (3) credit hours</b>	
CRM 210 American Criminal Justice System	3
<b>Social &amp; Behavioral Science: Select three (3) credit hours</b>	
Select three (3) credit hours from the list of approved Social and Behavioral Science Core 42 courses.	3
Humanities and Fine Arts	Credit Hours
Select nine (9) credit hours, in at least 2 disciplines, from the list of approved Humanities and Fine Arts Core 42 courses.	9
Additional General Education	Credit Hours
Select five (5) credit hours, from the list of approved Core 42 courses.	5
Institutional Requirements	Credit Hours
IDS 110 Student Success	2
IDS 115 Career Exploration	1
Criminology Requirements	Credit Hours
CRM 220 Criminology	3
CRM 250 Police in American Society	3
CRM 260 Criminal Law and the Courts	3
CRM 270 Institutional and Community-Based Corrections	3
CRM Electives: Select three (3) credit hours of CRM or other electives as approved by the department	3
<b>Total Hours</b>	<b>60</b>

#### Degree Notes:

- Math requirements exclude MTH 197 or MTH 297.
- Electives must be approved by the department.
- Students should confirm the transferability of courses with their transfer university before completing courses at MSU-WP.
- This degree is a transfer degree and contains the Missouri Higher Education Core Transfer Curriculum (Core 42).

### Recommended Two-Year Plan

Term 1 (Fall)	Course #	Credit Hours
	CRM 210	3
	ENG 110	3
	IDS 110	2
	IDS 115	1
	Hum/Fine Arts	3
	Soc/Behavioral Science	3
	<b>Total</b>	<b>15</b>
	<b>Milestone: Complete ENG 110. IDS 110 &amp; IDS 115.</b>	

Term 2 (Spring)	Course #	Credit Hours
	COM 115	3
	CRM 220	3
	ENG 210/221	3
	Hum/Fine Arts	3
	MTH 130	3
	<b>Total</b>	<b>15</b>

**Milestones: Complete all English, Math and Reading prerequisites during first year.**

Term 3 (Fall)	Course #	Credit Hours
	CRM 250	3
	CRM 260	3
	Civics	3
	Hum/Fine Arts	3
	Natural Science	4
	<b>Total</b>	<b>16</b>

Term 4 (Spring)	Course #	Credit Hours
	CRM 270	3
	CRM Elective	3
	Gen Ed Elective	5
	Natural Science	3
	<b>Total</b>	<b>14</b>
	<b>Milestone: Apply to graduate.</b>	

#### Milestone Notes:

- Milestones are a major step in the completion of the degree. Each milestone must be met in order to advance to the next stage of education.
- Milestone courses should be completed in the designated semester.
- All milestone courses must be completed with a C or higher.
- Students are encouraged to apply for graduation early in their last semester.

#### For More Information, Contact

Jason McCollom, Department Chair and Criminology Program Coordinator  
Telephone: 417-255-7284  
Email: JasonMcCcollom@MissouriState.edu



# Criminal Justice - Law Enforcement

## Associate of Arts in Criminal Justice - Law Enforcement Option

The Associate of Arts in Criminal Justice - Law Enforcement contains general education and criminology courses, in addition to the Missouri Department of Public Safety Peace Officer Training program. This academic guide is based on the 2024-2025 Missouri State University-West Plains Catalog. The time to complete the degree will vary, depending on remediation, summer enrollment, number of classes taken per semester, etc.

### Degree Requirements

Written Communications		Credit Hours
ENG 110 Writing I		3
<b>Writing II: Select three (3) credit hours</b>		
ENG 210 Writing II: Academic Writing		3
ENG 221 Writing II: Writing for the Professions		
Oral Communications		Credit Hours
COM 115 Fundamentals of Public Speaking		3
Mathematical Sciences		Credit Hours
MTH 130 Contemporary Math or higher		3
Social and Behavioral Science		Credit Hours
<b>Civics: Select three (3) credit hours</b>		
HST 121 Survey of US History to 1877		
HST 122 US History Since 1877		3
PLS 101 American Democracy and Citizenship		
<b>Criminology: Three (3) credit hours</b>		
CRM 210 American Criminal Justice System		3
<b>Social &amp; Behavioral Science: Select three (3) credit hours</b>		
Select three (3) credit hours from the list of approved Social and Behavioral Science		3
Core 42 courses.		
Humanities and Fine Arts		Credit Hours
Select nine (9) credit hours, in at least 2 disciplines, from the list of approved		9
Humanities and Fine Arts Core 42 courses.		
Institutional Requirements		Credit Hours
CRM 297 Criminology Capstone		1
IDS 110 Student Success		2
IDS 115 Career Exploration		1
Criminology Requirements		Credit Hours
<b>Criminology: Select eight (8) credit hours</b>		
CRM 220 Criminology		
CRM 250 Police in American Society		
CRM 260 Criminal Law and the Courts		8
CRM 270 Institutional and Community-Based Corrections		
CRM Elective		
Law Enforcement Option		Credit Hours
<b>The following courses must be completed in compliance with the Missouri Department of Public Safety Peace Officer Standards and Training (POST) Program.</b>		
LWE 190 Basic Law Enforcement Academy I		9
LWE 191 Basic Law Enforcement Academy II		9
<b>Total Hours</b>		<b>60</b>

### Degree Notes:

- Math requirements exclude MTH 197 or MTH 297.
- Students are required to complete a minimum of three (3) credit hours of math, regardless of placement.
- Electives must be approved by the department.
- Students should confirm the transferability of courses with their transfer university before completing courses at MSU-WP.
- This degree contains some but not all of the Missouri Higher Education Core Transfer Curriculum (Core 42).

### Recommended Two-Year Plan

Term 1 (Fall)	Course #	Credit Hours
	COM 115	3
	CRM 210	3
	ENG 110	3
	IDS 110	2
	IDS 115	1
	Hum/Fine Arts	3
	<b>Total</b>	<b>15</b>
	<b>Milestone: Complete ENG 110, IDS 110, IDS 115.</b>	

Term 2 (Spring)	Course #	Credit Hours
	CRM Elective	3
	ENG 210/221	3
	Hum/Fine Arts	3
	MTH 130	3
	Soc/Behavioral Science	3
	<b>Total</b>	<b>15</b>

**Milestones: Complete all English, Math and Reading prerequisites during first year.**

Term 3 (Fall)	Course #	Credit Hours
	CRM Elective	3
	Civics	3
	LWE 190	9
	<b>Total</b>	<b>15</b>

Term 4 (Spring)	Course #	Credit Hours
	CRM Elective	2
	CRM 297	1
	Hum/Fine Arts	3
	LWE 191	9
	<b>Total</b>	<b>15</b>
	<b>Milestone: Apply to graduate.</b>	

### Milestone Notes:

- Milestones are a major step in the completion of the degree. Each milestone must be met in order to advance to the next stage of education.
- Milestone courses should be completed in the designated semester.
- All milestone courses must be completed with a C or higher.
- Students are encouraged to apply for graduation early in their last semester.

### For More Information, Contact

Jason McCollom, Department Chair and Criminology Program Coordinator  
Telephone: 417-255-7284  
Email: JasonMcCcollom@MissouriState.edu

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# View New Program Proposal

**Submitted on 11/10/2023 by Cathy Boys. ([cathyboys@missouristate.edu](mailto:cathyboys@missouristate.edu))**

## AA - AA Criminal Justice - Criminology

**Department:** Department of Criminology and Law Enforcement

**Division:** Applied Science and Technology

**CIP Code:** 430107

### 2. Other Program Header Information

**Locations for Program Delivery.**

West Plains     Mountain Grove     GOCAT

**Does this program include any new courses?**

Yes     No

**Minimum Credit Hours:**

60

**Please select all possible options for completing the program.**

Classroom     Hybrid     Online

**Full name of all degree options with Credit Hours if different:**

AA Criminal Justice - Criminology Option: 60 credit hours  
AA Criminal Justice - Law Enforcement Option: 60 credit hours

**Academic Map:**

[AA Criminal Justice - Criminology Option 2024-2025.pdf](#)

### 3. Institutional Information

**Reason for New Program:**

Combining the existing AA in Criminology and AAS in Law Enforcement into one new AA in Criminal Justice with two options.

**All new courses:**

None

**All revised courses:**

None

**Complete Catalog Description:**

[AA in Criminal Justice - Criminology Option Catalog Description 2024-2025.docx](#)

**Board Resolution:**

No.

RECOMMENDED ACTION - Approval of the New Academic Program for the Associate of Arts in Criminal Justice, with options in Criminology and Law Enforcement.

The following resolution was moved by \_\_\_\_\_ and seconded by \_\_\_\_\_ :

BE IT RESOLVED by the Board of Governors for the Missouri State University that the Associate of Arts in Criminal Justice, with options in Criminology and Law Enforcement be approved for submission to the Coordinating Board for Higher Education.

VOTE: AYE \_\_\_\_\_

NAY \_\_\_\_\_

COMMENTS:

1. Missouri State University-West Plains currently offers two related degrees: Associate of Arts (AA) in Criminology and Associate of Applied Science (AAS) in Law Enforcement.
2. The proposed AA in Criminal Justice, with options in Criminology and Law Enforcement will replace those two degrees.
3. Offering a single degree will be more efficient, more effective, and provide students with a clear pathway to their educational and career goals.
4. The Criminology option is designed for students interested in transfer to a four-year criminal justice or criminology program. This option contains the Missouri Higher Education Core Transfer curriculum (Core 42)
5. The Law Enforcement option is designed for students interested in a career in law enforcement. This option requires completion of a 700-clock hour state licensed basic peace officer academy. This requirement can be completed through any approved Peace Officer Standards and Training program. This option also includes some but not all Core 42 courses.
6. The proposed AA in Criminal Justice includes no new courses and utilizes existing criminology, law enforcement and general education classes. Existing full time and part time faculty will continue to teach courses in this program.
7. The program and curriculum have been reviewed and approved by the Missouri State University-West Plains Curriculum Committee and Faculty Senate. Upon approval by the Board of Governors, the program proposal will be forwarded to the Missouri Coordinating Board for Higher Education.

**4. Agency Information**

**MDHEWD**

**Special admissions procedures or student qualifications.**

Criminology Option - None

**Characteristics of a specific population:**

N/A

**Special requirements:**

Criminology Option - None

**Estimated percentage of credit hours for Full Time Faculty:**

Approximately 50% of the credit hours will be assigned to full time faculty.

**Expectations of professional activities, special student contact, and teaching/learning innovation.**

Students in the law enforcement option will complete a 700 clock hour State licensed Basic Peace Officer Academy

**Percentage of students who will achieve licensing, certification, or registration:**

Criminology Option - 0%

**Internship or other Capstone Experience:**

N/A

**Students and Credit Hours:**

**Projections**

	Year 1	Year 2	Year 3	Year 4	Year 5
Number Enrolled	10	15	20	25	30
Number of Graduates			10		25

**General Education Total Credits**

42

**Major Requirements Total Credits**

18

**Free Elective Credits**

0

**Financial Projection Form - MDHEWD**

**Higher Learning Commission (HLC)**

**New Certificates**

**Program is made up of at least 50% existing courses?**

Yes  No

**How will the certificate program be offered?**

Classroom  Hybrid  Online

**Has the institution outsource a portion of the program to an entity not accredited by an agency recognized by the U.S.Department of Education**

Yes  No

**New Degree**

**Credit Hours**

Total of following categories should equal program total. If range was hours, the minimum should have been used.

**Existing or Repackaged Curricula Credit Hours:**

60

**Revised or redesigned curricula:**

0

**New Curricula**

0

**Will new faculty expertise or new faculty members be needed to launch this program?**

No

**Will the proposed program require a large outlay of additional funds by the institution?**

No

**Approvals**

Board of Governors	Submission: <input type="text"/>	<input type="checkbox"/> N/A	Approved: <input type="text"/>	<input type="checkbox"/> N/A	<input type="button" value="Save BOG"/>
MDHEWD	Submission: <input type="text"/>	<input type="checkbox"/> N/A	Approved: <input type="text"/>	<input type="checkbox"/> N/A	<input type="button" value="Save MDHEWD"/>
HLC Screen	Submission: <input type="text"/>	<input type="checkbox"/> N/A	Approved: <input type="text"/>	<input type="checkbox"/> N/A	<input type="button" value="Save HLC Screen"/>
HLC Pre-Approval	Submission: <input type="text"/>	<input type="checkbox"/> N/A	Approved: <input type="text"/>	<input type="checkbox"/> N/A	<input type="button" value="Save HLC Pre Approval"/>

**Approval Comments**

Save Approval Comments

**Financial Aid Not Eligible Updates:**

- Not Applicable Due to Aid Ineligible
- No Update Required

**Financial Aid Submit/Approval Updates**

Submitted:

Approved:

Save Current Status

**Financial Aid Comments**

Save FinAid Comments

**Current Status:**

Institutional Research - Carrie Steen

**Proposal Progress:**

- 11/10/2023 - Approved by Department Head (David White)
- 11/10/2023 - Approved by Dean (Cathy Boys)
- 11/17/2023 - Approved by Curriculum Committee (Melinda Denton)
- 12/05/2023 - Approved by Faculty Senate (Jason McCollom)
- 12/08/2023 - Approved by Vice Chancellor (Michael Orf)
- 01/02/2024 - Approved by Chancellor (Dennis Lancaster)

**Review Comments:**

**Faculty** Cathy Boys - N/A

**Department Head** David White - No comment provided.

**Dean** Cathy Boys - No comment provided.

**Curriculum Committee** Melinda Denton - 11/17 There are options for the degree AA Criminal Justice coming through, emphasis in Criminology and emphasis in Law Enforcement. May need a new SIP code.

**Faculty Senate** Jason McCollom - No comment provided.

**Vice Chancellor** Michael Orf - No comment provided.

**Chancellor** Dennis Lancaster - No comment provided.

Reviewer Comments

Approve

Deny

Last Modified: September 10, 2018

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## AA - AA Criminal Justice - Law Enforcement

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**Division:** Applied Science and Technology

**CIP Code:** 430107

### 2. Other Program Header Information

**Locations for Program Delivery.**

West Plains     Mountain Grove     GOCAT

**Does this program include any new courses?**

Yes     No

**Minimum Credit Hours:**

60

**Please select all possible options for completing the program.**

Classroom     Hybrid     Online

**Full name of all degree options with Credit Hours if different:**

AA Criminal Justice - Law Enforcement Option: 60 credit hours  
AA Criminal Justice - Criminology Option: 60 credit hours

**Academic Map:**

[AA Criminal Justice -Law Option 2024-2025.pdf](#)

### 3. Institutional Information

**Reason for New Program:**

Combining the existing AA in Criminology and AAS in Law Enforcement into one new AA in Criminal Justice with two options.

**All new courses:**

None



**All revised courses:**

None

**Complete Catalog Description:**

[AA in Criminal Justice - Law Enforcement Option Catalog Description 2024-2025.docx](#)

**Board Resolution:**

No.

RECOMMENDED ACTION - Approval of the New Academic Program for the Associate of Arts in Criminal Justice, with options in Criminology and Law Enforcement.

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BE IT RESOLVED by the Board of Governors for the Missouri State University that the Associate of Arts in Criminal Justice, with options in Criminology and Law Enforcement be approved for submission to the Coordinating Board for Higher Education.

VOTE: AYE

NAY

**COMMENTS:**

1. Missouri State University-West Plains currently offers two related degrees: Associate of Arts (AA) in Criminology and Associate of Applied Science (AAS) in Law Enforcement.
2. The proposed AA in Criminal Justice, with options in Criminology and Law Enforcement will replace those two degrees.
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6. The proposed AA in Criminal Justice includes no new courses and utilizes existing criminology, law enforcement and general education classes. Existing full time and part time faculty will continue to teach courses in this program.
7. The program and curriculum have been reviewed and approved by the Missouri State University-West Plains Curriculum Committee and Faculty Senate. Upon approval by the Board of Governors, the program proposal will be forwarded to the Missouri Coordinating Board for Higher Education.

**4. Agency Information**

**MDHEWD**

**Special admissions procedures or student qualifications.**

Law Enforcement Option - Students must be admitted to and successfully complete a State licensed Basic Peace Officer Academy in order to complete the Law Enforcement Option

**Characteristics of a specific population:**

N/A

**Special requirements:**

Law Enforcement Option - Students must be 19 years of age prior to start date of academy and must be 21 years of age to sit for POST License Test at the end of the academy

**Estimated percentage of credit hours for Full Time Faculty:**

Approximately 50% of the credit hours will be assigned to full time faculty.

**Expectations of professional activities, special student contact, and teaching/learning innovation.**

Students in the law enforcement option will complete a 700 clock hour State licensed Basic Peace Officer Academy

**Percentage of students who will achieve licensing, certification, or registration:**

Law Enforcement Option - 100%

**Internship or other Capstone Experience:**

None

**Students and Credit Hours:**

**Projections**

	Year 1	Year 2	Year 3	Year 4	Year 5
Number Enrolled	5	10	10	15	15
Number of Graduates			10		15

**General Education Total Credits**

30

**Major Requirements Total Credits**

30

**Free Elective Credits**

0

**Financial Projection Form - MDHEWD**

### Higher Learning Commission (HLC)

#### New Certificates

Program is made up of at least 50% existing courses?

Yes  No

How will the certificate program be offered?

Classroom  Hybrid  Online

Has the institution outsource a portion of the program to an entity not accredited by an agency recognized by the U.S.Department of Education

Yes  No

#### New Degree

#### Credit Hours

Total of following categories should equal program total. If range was hours, the minimum should have been used.

Existing or Repackaged Curricula Credit Hours:

60

Revised or redesigned curricula:

0

New Curricula

0

Will new faculty expertise or new faculty members be needed to launch this program?

No

Will the proposed program require a large outlay of additional funds by the institution?

No

#### Approvals

Board of Governors	Submission:	<input type="text"/>	<input type="checkbox"/> N/A	Approved:	<input type="text"/>	<input type="checkbox"/> N/A	<input type="button" value="Save BOG"/>
MDHEWD	Submission:	<input type="text"/>	<input type="checkbox"/> N/A	Approved:	<input type="text"/>	<input type="checkbox"/> N/A	<input type="button" value="Save MDHEWD"/>
HLC Screen	Submission:	<input type="text"/>	<input type="checkbox"/> N/A	Approved:	<input type="text"/>	<input type="checkbox"/> N/A	<input type="button" value="Save HLC Screen"/>
HLC Pre-Approval	Submission:	<input type="text"/>	<input type="checkbox"/> N/A	Approved:	<input type="text"/>	<input type="checkbox"/> N/A	<input type="button" value="Save HLC Pre Approval"/>

#### Approval Comments

**Financial Aid Not Eligible Updates:**

- Not Applicable Due to Aid Ineligible
- No Update Required

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Submitted:

Approved:

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Reviewer Comments