



New Program Report

Date Submitted:

03/27/2019

Institution

Columbia College

Site Information

Implementation Date:

8/19/2019 12:00:00 AM

Added Site(s):

Selected Site(s):

Columbia College-Lake Ozark, 900 College Blvd, Osage Beach, MO, 65065

Columbia College, 1001 Rogers, Columbia, MO, 65216

CIP Information

CIP Code:

510000

CIP Description:

A general, introductory, undifferentiated, or joint program in health services occupations that prepares individuals for either entry into specialized training programs or for a variety of concentrations in the allied health area. Includes instruction in the basic sciences, research and clinical procedures, and aspects of the subject matter related to various health occupations.

CIP Program Title:

Health Services/Allied Health/Health Sciences, General

Institution Program Title:

Associate of Science in Health Sciences

Degree Level/Type

Degree Level:

Associate Degree

Degree Type:

Associate of Science

Options Added:

Collaborative Program:

N

Mode of Delivery

Current Mode of Delivery

Classroom

Student Preparation

Special Admissions Procedure or Student Qualifications required:

Admissions procedures and student qualifications do not exceed regular College standards.



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Specific Population Characteristics to be served:

Columbia College serves traditional students in the Day Program and specializes in adult education and military education. Columbia College serves nearly 29,000 students each year in more than 30 locations.

Faculty Characteristics

Special Requirements for Assignment of Teaching for this Degree/Certificate:

Columbia College adheres to the credential requirements set forth by HLC for all faculty members. Columbia College requires instructors to have at least a master's degree from a regionally accredited institution in the subject to be taught, with relevant coursework and/or professional experience directly related to the course. In exceptional circumstances, special certification or extraordinary work experience may compensate the absence of certain academic credentials.

Estimate Percentage of Credit Hours that will be assigned to full time faculty:

Full-time faculty teach 12 credit hours or less in a given session. Adjunct faculty can teach no more than 9 credit hours in a given session, and no more than 6 in-seat credit hours a session

Expectations for professional activities, special student contact, teaching/learning innovation:

Full-time faculty members are required to have 3 hours a week of office hours designated for their students. Full-time faculty members are required to participate in professional development. Adjunct faculty members are required to provide contact information to students.

Student Enrollment Projections Year One-Five

Year 1	Full Time: 5	Part Time: 1	
Year 2	Full Time: 9	Part Time: 3	
Year 3	Full Time: 16	Part Time: 5	Number of Graduates: 10
Year 4	Full Time: 22	Part Time: 7	
Year 1	Full Time: 5	Part Time: 1	
Year 2	Full Time: 9	Part Time: 3	
Year 3	Full Time: 16	Part Time: 5	Number of Graduates: 10
Year 4	Full Time: 22	Part Time: 7	
Year 5	Full Time: 27	Part Time: 9	Number of Graduates: 32

Percentage Statement:

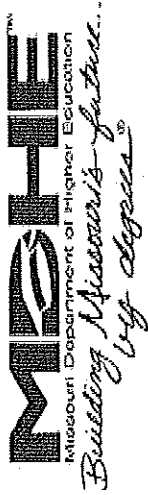
n/a

Program Accreditation

Institutional Plans for Accreditation:

The degree program being proposed has been approved by the Higher Learning Commission.

Program Structure



New Program Report

Total Credits:

60

Residency Requirements:

15

General Education Total Credits:

29

Major Requirements Total Credits:

30

Course(s) Added

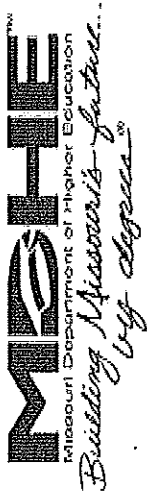
COURSE NUMBER	CREDITS	COURSE TITLE
CHEM 109	3	Chemistry for Biological and Health Related Sciences or
BIOL 326L	2	Human Physiology Laboratory
HEAL 110	3	Introduction to the Health Professions
PSYC 175	3	Introduction to Theory Based Research & Writing
BIOL 230	3	Medical Terminology
CHEM 110	3	Chemistry I
BIOL 221L	3	Clinical Microbiology Laboratory
BIOL 312	3	(Option 2) Microbiology and
BIOL 223	3	Human Anatomy
BIOL 221	3	(Option 1) Clinical Microbiology and
BIOL 312L	2	Microbiology Laboratory
BIOL 223L	2	Human Anatomy Laboratory
PSYC 330	3	Developmental Psychology
BIOL 326	3	Human Physiology

Free Elective Credits:

3

Internship or other Capstone Experience:

N/A



New Program Report

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PUBLIC
 INDEPENDENT

NEW PROGRAM PROPOSAL FOR ROUTINE REVIEW

When finished, please save and email to: he.academicprogramactions@dhe.mo.gov

Sponsoring Institution: Columbia College

Program Title: Associate of Science in Health Sciences

Degree/Certificate: AS-Associate of Science

If other, please list:

Options: N/A

Delivery Site: Day, Evening and Lake of the Ozarks

CIP Classification: 51.0000

Implementation Date: 8/19/2019

Is this a new off-site location? Yes No

If yes, is the new location within your institution's current CBHE-approved service region?

**If no, public institutions should consult the comprehensive review process*

Is this a collaborative program? Yes No

**If yes, please complete the collaborative programs form on last page.*

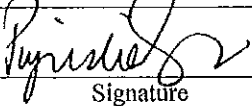
Please list similar or comparable programs at Missouri public institutions of higher education.

**For public institutions only*

CERTIFICATIONS:

- The program is within the institution's CBHE approved mission. *(public only)*
- The program will be offered within the institution's CBHE approved service region. *(public only)*
- The program builds upon existing programs and faculty expertise
- The program does not unnecessarily duplicate an existing program in the geographically-applicable area.
- The program can be launched with minimal expense and falls within the institution's current operating budget. *(public only)*

AUTHORIZATION

Dr. Piyusha Singh, Provost and Vice President for Academic Affairs		3/26/19
Name/Title of Institutional Officer	Signature	Date

PROGRAM CHARACTERISTICS AND PERFORMANCE GOALS

Although all of the following guidelines may not be applicable to the proposed program, please carefully consider the elements in each area and respond as completely as possible in the format below.
Quantification of performance goals should be included wherever possible.

1. Student Preparation

- Any special admissions procedures or student qualifications required for this program which exceed regular university admissions, standards, e.g., ACT score, completion of core curriculum, portfolio, personal interview, etc. Please note if no special preparation will be required.

Admissions procedures and student qualifications do not exceed regular College standards.

- Characteristics of a specific population to be served, if applicable.

Columbia College serves traditional students in the Day Program and specializes in adult education and military education. Columbia College serves nearly 29,000 students each year in more than 30 locations.

2. Faculty Characteristics

- Any special requirements (degree status, training, etc.) for assignment of teaching for this degree/certificate.

Columbia College adheres to the credential requirements set forth by HLC for all faculty members. Columbia College requires instructors to have at least a master's degree from a regionally accredited institution in the subject to be taught, with relevant coursework and/or professional experience directly related to the course. In exceptional circumstances, special certification or extraordinary work experience may compensate the absence of certain academic credentials.

- Estimated percentage of credit hours that will be assigned to full time faculty. Please use the term "full time faculty" (and not FTE) in your descriptions here.

Full-time faculty teach 12 credit hours or less in a given session. Adjunct faculty can teach no more than 9 credit hours in a given session, and no more than 6 in-seat credit hours a session

- Expectations for professional activities, special student contact, teaching/learning innovation.

Full-time faculty members are required to have 3 hours a week of office hours designated for their students. Full-time faculty members are required to participate in professional development. Adjunct faculty members are required to provide contact information to students.

3. Enrollment Projections

- Student FTE majoring in program by the end of five years.
32 students
- Percent of full time and part time enrollment by the end of five years.
28% part-time and 72 % full-time

STUDENT ENROLLMENT PROJECTIONS

YEAR	1	2	3	4	5
Full Time	5	9	16	22	27
Part Time	1	3	5	7	9
Total	6	12	21	29	36

4. Student and Program Outcomes

- Number of graduates per annum at three and five years after implementation.

Percent graduates at 3 years: 72%

Percent graduates at 5 years: 80%

- Special skills specific to the program.

N/A

- Proportion of students who will achieve licensing, certification, or registration.

N/A

- Performance on national and/or local assessments, e.g., percent of students scoring above the 50th percentile on normed tests; percent of students achieving minimal cut-scores on criterion-referenced tests. Include expected results on assessments of general education and on exit assessments in a particular discipline as well as the name of any nationally recognized assessments used.

Columbia College's goal is to have all students score at least in the 75th percentile on all normed tests.

- Placement rates in related fields, in other fields, unemployed.

N/A

- Transfer rates, continuous study.

N/A

5. Program Accreditation

- Institutional plans for accreditation, if applicable, including accrediting agency and timeline. If there are no plans to seek specialized accreditation, please provide rationale.

The degree program being proposed has been approved by the Higher Learning Commission.

6. Program Structure

A. Total credits required for graduation: 60

B. Residency requirements, if any:

15

C. General education: Total credits:

29 general education

Courses (specific courses OR distribution area and credits)

Course Number	Credits	Course Title
		General Education Requirements: 29 semester hours
BIOL 110	3	Principles of Biology
BIOL 110L	2	Principles of Biology Laboratory

COLL 133	3	Foundations Seminar
COMM 110	3	Public Speaking
ENGL 133W	3	First Year Writing Seminar
MATH 106	3	Intermediate Algebra (or higher)
PSYC 101	3	General Psychology
SOCI 101	3	Social Justice or PHIL 330 – Ethics or PHIL 460 – Biomedical Ethics
	6	Choose a total of 6 semester hours from core course in at least two areas below: <ul style="list-style-type: none"> • Goal I – Civic Engagement • Goal II – Creative Thinking & Experience • Goal VIII – Global Awareness • Goal IX – Environmental Stewardship
Total general education requirements: 29 semester hours		

D. Major requirements: Total credits: (30 credits) 30 major area requirements, 1-3 major area electives

Course Number	Credits	Course Title
Major Area Requirements 30 semester hours		
CHEM 109 or CHEM 110	3	Chemistry for Biological and Health Related Sciences or Chemistry I
BIOL 223	3	Human Anatomy
BIOL 223L	2	Human Anatomy Laboratory
BIOL 230	3	Medical Terminology
BIOL 326	3	Human Physiology
BIOL 326L	2	Human Physiology Laboratory
HEAL 110	3	Introduction to the Health Professions
PSYC 175	3	Introduction to Theory Based Research & Writing
PSYC 330	3	Developmental Psychology
Complete one of the following options		
Option 1		
BIOL 221	3	Clinical Microbiology and
BIOL 221L	3	Clinical Microbiology Laboratory
Or		
Option 2		
BIOL 312	3	Microbiology
BIOL 312L	2	Microbiology Laboratory
Major Area Electives 1-3 semester hours		
<i>In addition to the requirements above, complete 1-3 hours from courses from BIOL, numbered above 110, or PSYC.</i>		
Total semester hours: 60-62 semester hours		

E. Free elective credits: 0 free electives, 1-3 major area electives, noted in chart above.

(sum of C, D, and E should equal A)

F. Requirements for thesis, internship or other capstone experience:

None

G. Any unique features such as interdepartmental cooperation:
None

7. Need/Demand

Student demand

Market demand

Societal demand

I hereby certify that the institution has conducted research on the feasibility of the proposal and it is likely the program will be successful.

On July 1, 2011, the Coordinating Board for Higher Education began provisionally approving all new programs with a subsequent review and consideration for full approval after five years.

COLLABORATIVE PROGRAMS

- **Sponsoring Institution One:**
- **Sponsoring Institution Two:**
- **Other Collaborative Institutions:**
- **Length of Agreement:**
- **Which institution(s) will have degree-granting authority?**
- **Which institution(s) will have the authority for faculty hiring, course assignment, evaluation and reappointment decisions?**
- **What agreements exist to ensure that faculty from all participating institutions will be involved in decisions about the curriculum, admissions standards, exit requirements?**
- **Which institution(s) will be responsible for academic and student-support services, e.g., registration, advising, library, academic assistance, financial aid, etc.?**
- **What agreements exist to ensure that the academic calendars of the participating institutions have been aligned as needed?**

Please save and email this form to: he.academicprogramactions@dhe.mo.gov