



DEPARTMENT OF
HIGHER EDUCATION &
WORKFORCE DEVELOPMENT

New Program Report

Date Submitted:

10/19/2021

Institution

East Central College

Site Information

Implementation Date:

8/1/2022 12:00:00 AM

Added Site(s):

Selected Site(s):

Rolla Technical Center/Institute, 505 Forum Drive, Rolla, MO, 65401

CIP Information

CIP Code:

513901

CIP Description:

A program that prepares individuals to assist in providing general nursing care under the direction of a registered nurse, physician or dentist. Includes instruction in taking patient vital signs, applying sterile dressings, patient health education, and assistance with examinations and treatment.

CIP Program Title:

Licensed Practical/Vocational Nurse Training

Institution Program Title:

Licensed Practical Nursing (LPN) Program

Degree Level/Type

Degree Level:

Certificate \geq 1 Year but $<$ 2 Year

Degree Type:

Certificate 1

Options Added:

Collaborative Program:

N

Mode of Delivery

Current Mode of Delivery

Classroom

Student Preparation



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Special Admissions Procedure or Student Qualifications required:

A cumulative college GPA of 2.09 or better.

Prerequisites with a "C" or better prior to starting the program.

HESI A2-LPN Admission Exam within the last two years with a minimum Reading Comprehension score of 77%.

Satisfactory criminal background check and drug screening once accepted to the program.

Nursing application on file by specified deadline.

Specific Population Characteristics to be served:

n/a

Faculty Characteristics

Special Requirements for Assignment of Teaching for this Degree/Certificate:

Master's degree in Nursing preferred. Baccalaureate degree in Nursing is minimally required.

Appropriate clinical practice with minimum of five years of experience in Nursing. Current, active licensure to practice professional nursing in Missouri; the candidate's license to practice professional nursing have never been disciplined in any jurisdiction.

Estimate Percentage of Credit Hours that will be assigned to full time faculty:

100% of credit hours will be assigned to full time faculty.

Expectations for professional activities, special student contact, teaching/learning innovation:

See attached job description.

Student Enrollment Projections Year One-Five

Year 1	Full Time: 20	Part Time: 0	
Year 2	Full Time: 20	Part Time: 0	
Year 3	Full Time: 20	Part Time: 0	Number of Graduates: 42
Year 4	Full Time: 20	Part Time: 0	
Year 5	Full Time: 20	Part Time: 0	Number of Graduates: 70

Percentage Statement:

80.00

Program Accreditation

Institutional Plans for Accreditation:

This program follows the minimum standards set forth by the Missouri State Board of Nursing (MSBN).

This program is fully approved by the MSBN.

Program Structure

Total Credits:

52

Residency Requirements:

n/a

General Education Total Credits:

8



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Major Requirements Total Credits:

44

Course(s) Added

COURSE NUMBER	CREDITS	COURSE TITLE
LPN100	2	Personal & Vocational Concepts I
LPN110	5	Foundations of Practical Nursing I-Lecture
LPN170	6	Nursing Care Across the Lifespan III-Lecture
LPN121	1	Foundations of Practical Nursing II-Lab
LPN111	1	Foundations of Practical Nursing I-Lab
LPN150	6	Nursing Care Across the Lifespan I-Lecture
LPN190	1	Personal & Vocational Concepts II
LPN161	2	Nursing Care Across the Lifespan II-Lab
LPN160	6	Nursing Care Across the Lifespan II-Lecture
LPN120	5	Foundations of Practical Nursing II-Lecture
LPN171	3	Nursing Care Across the Lifespan III-Lab
LPN151	2	Nursing Care Across the Lifespan I-Lab

Free Elective Credits:

0

Internship or other Capstone Experience:

Student must have met the qualifications in the admission requirements that exceed regular university admissions.

Assurances

I certify that the program is clearly within the institution's CBHE-approved mission. The proposed new program must be consistent with the institutional mission, as well as the principal planning priorities of the public institution, as set forth in the public institution's approved plan or plan update.

I certify that the program will be offered within the proposing institution's main campus or CBHE-approved off-site location.

I certify that the program will not unnecessarily duplicate an existing program of another Missouri institution in accordance with 6 CSR 10-4.010, subsection (9)(C) Submission of Academic Information, Data and New Programs.

I certify that the program will build upon existing programs and faculty expertise.

I certify that the program can be launched with minimal expense and falls within the institution's current operating budget.



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I certify that the institution has conducted research on the feasibility of the proposal and it is likely the program will be successful. Institutions' decision to implement a program shall be based upon demand and/or need for the program in terms of meeting present and future needs of the locale, state, and nation based upon societal needs, and/or student needs.

Contact Information

First and Last Name: TRACIE
WELSH

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Licensed Practical Nursing (LPN)

NURSING & ALLIED HEALTH
573.202.6950 • eastcentral.edu/nursing/nursing

Program Prerequisites

Courses	Hours
• COL*100 Campus Orientation	0.0
• COL*101 Falcon Seminar	1.0
• BIO*151 Intro to A&P	4.0
• PSY*101/ PSY*250 General Psychology* or Human Development*	3.0
Total:	8.0

In order to achieve success in the Practical Nursing program, a student can expect to spend a minimum of 20-30 hours per week, outside of class, studying and preparing for class and clinical experiences. Some examples include: practicing skills in the lab, preparing for clinical assignments, studying for exams, preparing for class, developing written assignments and presentations.

** PSY*101: General Psychology/PSY*250: Human Development can be taken as a co-requisite during the first semester of the PN program.*

Practical Nursing Academic Course Sequence

Semester 1 (Fall)		Hours
• LPN*100	Personal & Vocational Concepts I	2.0
• LPN*110	Foundations of Practical Nursing I - Lecture	5.5
• LPN*111	Foundations of Practical Nursing I - Lab	1.5
• LPN*120	Foundations of Practical Nursing II - Lecture	5.5
• LPN*121	Foundations of Practical Nursing II - Lab	1.5
Total:		16.0
Semester 2 (Spring)		Hours
• LPN*150	Nursing Care Across the Lifespan I - Lecture	6.5
• LPN*151	Nursing Care Across the Lifespan I - Lab	2.5
• LPN*160	Nursing Care Across the Lifespan II - Lecture	6.5
• LPN*161	Nursing Care Across the Lifespan II - Lab	2.5
Total:		18.0
Semester 3 (Summer)		Hours
• LPN*190	Personal & Vocational Concepts II	0.5
• LPN*170	Nursing Care Across the Lifespan III - Lecture	6.5
• LPN*171	Nursing Care Across the Lifespan III - Lab	3.0
Total:		10.0

JOB TITLE: Faculty (Practical Nursing)

DEPARTMENT: Practical Nursing

LOCATION: Rolla

REPORTS TO: Director of Practical Nursing/ Dean of Health Science /
Vice President of Academic Affairs

FLSA: Exempt

LEVEL:

DATE: 04/23/21

POSITION SUMMARY: Faculty are responsible for providing effective learning strategies and experiences in the classroom and laboratory for students with diverse interests, abilities and expectations. Teaching and training duties shall be performed under the direct supervision of the CAO but may be delegated to the Program Director/Dean.

EDUCATION, EXPERIENCE, and LICENSES/CERTIFICATIONS: *(A comparable amount of training, education or experience may be substituted for the minimum qualifications.)*

- Master's degree in Nursing, preferred. Baccalaureate degree in nursing is minimally required. Appropriate clinical practice with minimum of five years of experience in nursing. Current, active licensure to practice professional nursing in Missouri; the candidate's license to practice professional nursing have never been disciplined in any jurisdiction.

ESSENTIAL TASKS: *Faculty must be able to perform the following functions*

A. Instruction

- Teach thirty (30) semester credit hours (or the equivalent in lab, studio, clinical, etc. hours) each academic year.
- With the assistance of the core faculty, Director of Practical Nursing, Dean of Health Science, and the Vice President of Academic Affairs, participate in developing course and/or program curriculum, standards and policies.
- Develop course curriculum, handouts, lectures, labs, and presentation and maintain course outlines / syllabi and printed and non-printed instructional materials.
- Conduct all classes in accordance with an established and current course syllabus.
- Use current technology to enhance instructional and institutional effectiveness including but not limited to computers, computer-assisted instruction programs, and audio-visual equipment and in addition be willing to learn and apply any other new technology necessary to enhance learning.
- Schedule, supervise, debrief and evaluate students in clinical, internships, observations, field experiences or other similar settings as appropriate for the course or program.
- Participate in course and/or program level assessment including development of learning outcomes and measures, evaluating student performance and recommending improvement measures.
- Assist in conducting program review; plan, develop and implement activities in support of the Higher Learning Commission, or other agency, accreditation guidelines with regard to student academic achievement (assessment) and their success on outcomes (Institutional effectiveness).
- Maintain student/attendance/grade/discipline records as required by the College; keep appropriate course/department/program/division records, as required by the College.
- Use the appropriate College policies and procedures to resolve and document student complaints, concerns, and problems.

- Ability to communicate and facilitate learning effectively and work collaboratively with students, staff, and colleagues.

B. Service to the College

- Knowledge of College instructional policies and procedures
- Maintain 7 office hours per week (as approved) for the purpose of assisting and mentoring students.
- Mentor students; provide assistance to the students regarding current information on degrees or certificates in their educational program; refer students, when appropriate, to specialized resource services within the College.
- Participate in and develop efforts to recruit and retain students, and /or job placement or transfer placement.
- Attend all departmental, divisional, or other college- wide meetings where appropriate or required.
- Serve on College and/or faculty standing committees, ad hoc committees, advisory boards or as a student organization leader.
- Mentor and assist in orienting new faculty, either formally or informally where appropriate or required by the division chairperson or CAO.
- Comply with federal regulations including: the Americans with Disabilities Act (ADA) and the Family Educational Rights and Privacy Act (FERPA).
- Maintain a high level of professional ethics with the ability to interact effectively with diverse student populations.
- Attend commencement as required.

C. Faculty Development

- Participate in the summative and formative faculty evaluation process.
- Remain current in academic and / or program discipline, including maintaining licensure, certification, or continuing education requirements as appropriate.
- Participate in training to remain current in technological or pedagogical advances to promote student learning.
- Participate in college sponsored professional development activities related to your discipline or teaching as appropriate.

ADDITIONAL DUTIES / FUNCTIONS:

- Compliance with Missouri State Board of Nursing minimum standards.
- Ongoing systematic development, implementation, and evaluation of the total program in relation to philosophy and mission and graduate competencies.
- Provide input on program related policies regarding recruitment, admission, retention, promotion, and graduation of students.
- Maintain clinical and educational competencies in areas of instructional responsibilities. Professional competence activities may include nursing practice, continuing education, writing for publication, and/or participation in professional associations; evidence of ongoing professional competence related to specialty area instruction shall be maintained.

- Maintain confidential student records in compliance with ECC Board Policy.
- Maintain clinical and educational competencies in area of instruction.

PHYSICAL DEMANDS AND WORKING ENVIRONMENT: *The conditions herein are representative of those that must be met by an employee to successfully perform the essential tasks using safe work methods and following safety regulations relating to the job or within reasonable accommodations.*

Environment: Work is performed primarily in a classroom or laboratory setting with some interruptions and distractions; the employee may be required to work or meet in the evenings and/or on weekends.

Physical: Primary functions require sufficient physical ability and mobility to work in a classroom or laboratory setting; to stand or sit for prolonged periods of time up to five consecutive hours; and to lift, carry, push, and/or pull up to 50 lbs if applicable for the position.

POSITIONS SUPERVISED: None

Signatures

I have read and reviewed the above job description with my immediate supervisor.

Employee Signature/Date

Supervisor Signature/Date

DISCLAIMER: *This job description has been designed to indicate the general nature and level of work performed by employees within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities and qualification required of employees assigned to the job.*

Licensed Practical Nursing Guided Pathway

Track Narrative: The Practical Nursing program is offered at the East Central College Rolla Main campus located at the Rolla Technical Center. The 11-month certificate program prepares students to practice as licensed practical nurses under the direction of the Professional Registered Nurse and/or a Licensed Physician. The program combines theory and clinical education to prepare students to work in a variety of healthcare arenas such as hospitals, long-term care settings, out-patient surgery centers or rehabilitation centers, community health, industrial or school nursing, clinics and physician offices.

The practical nursing program is designed to assist students to acquire the attitudes, skills, and knowledge essential to the role for the competent practical nurse. Upon successful completion of this program, graduates receive a certificate of graduation and are qualified to apply to sit for the national licensure examination (NCLEX-PN).

**** Prerequisites/General Education:** A selective admission process is utilized. Students must have a "C" or better in prerequisite coursework, complete a minimum of 8 hours of job shadowing, and complete a pre-entrance exam to apply to the program.

Extra-Curricular/Co-curricular Opportunities at ECC: ECC offers a wide variety of clubs and co-curricular activities for all students. Additionally, students are part of the ECC Practical Nurse Organization.

****Students must obtain a "C" or greater in all pre-requisite coursework.**

1st Semester

Course Number	Course Title	Credit Hour	Pre-requisite/Co-requisites with Minimum Grade of "C"	Term Offered: (If not offered every Spring and Fall)	Milestone Notes: (If applicable)
COL 100	Campus Orientation	0			
COL 101	Falcon Seminar	1			
BIO 151	Intro to A&P	4	Placement into ENG 101		BIO 151
PSY 101 or PSY 250	Gen Psych or Human Development	3	Placement into ENG 101 for PSY 101. PSY 101 and ENG 101 must be completed prior to PSY 250.		
Total Credit Hours: 8					

****Once accepted into the Licensed Practical Nursing Program, students must maintain a "C" average and must pass all courses in each semester to successfully move onto the next semester / course.**

1st Year Fall

Course Number	Course Title	Credit Hour	Pre-requisite/Co-requisites with Minimum Grade	Term Offered: (If not offered every Spring and Fall)	Milestone Notes: (If applicable)
PSY 101 or PSY 250	Gen Psych or Human Development	3	Placement into ENG 101 for PSY 101. PSY 101 and ENG 101 must be completed prior to PSY 250.		
LPN 100	Personal & Vocational Concepts I	2		Fall	
LPN 110	Foundations of Practical Nursing Lecture I	5.5		Fall -8 wk course	
LPN 111	Foundations of Practical Nursing Lab I	1.5		Fall-8 wk course	
LPN 120	Foundations of Practical Nursing Lecture II	5.5		Fall-8 wk course	
LPN 121	Foundations of Practical Nursing Lab II	1.5		Fall-8 wk course	
Total Credit Hours: 16-19					

1st Year Spring

Course Number	Course Title	Credit Hour	Pre-requisite/Co-requisites with Minimum Grade	Term Offered: (If not offered every Spring and Fall)	Milestone Notes: (If applicable)
LPN.150	Nursing Care Across the Lifespan I - (PN) Lecture	6.5		Spring-8 wk course	
LPN 151	Nursing Care Across the Lifespan I - (PN) Lab	2.5		Spring-8 wk course	
LPN 160	Nursing Care Across the Lifespan II - (PN) Lecture	6.5		Spring-8 wk course	
LPN 161	Nursing Care Across the Lifespan II - (PN) Lab	2.5		Spring-8 wk course	
Total Credit Hours: 18					

1st Year Summer

Course Number	Course Title	Credit Hour	Pre-requisite/Co-requisites with Minimum Grade	Term Offered: (If not offered every Spring and Fall)	Milestone Notes: (If applicable)
LPN 190	Personal & Vocational Concepts II	0.5		Summer-8wk course	
LPN 170	Nursing Care Across the Lifespan III - (PN) Lecture	6.5		Summer-8wk course	
LPN171	Nursing Care Across the	3		Summer-8wk course	

	Lifespan III - (PN) Lab				
Total Credit Hours: 10					



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