



## New Program Report

**Date Submitted:**

07/31/2020

**Institution**

Hannibal-Lagrange University

**Site Information**

**Implementation Date:**

7/1/2020 12:00:00 AM

**Added Site(s):**

Jefferson City Correctional Center, 8200 No More Victims Road, Jefferson City, MO 65101

**Selected Site(s):**

**CIP Information**

**CIP Code:**

390201

**CIP Description:**

A program that focuses on the Christian and/or Jewish Bible and related literature, with an emphasis on understanding and interpreting the theological, doctrinal, and ethical messages contained therein. May include preparation for applying these studies in various religious vocations.

**CIP Program Title:**

Bible/Biblical Studies

**Institution Program Title:**

Biblical Studies

**Degree Level/Type**

**Degree Level:**

Bachelor's Degree

**Degree Type:**

Bachelor of Science

**Options Added:**

**Collaborative Program:**

N

**Mode of Delivery**

**Current Mode of Delivery**

Classroom

**Student Preparation**

**Special Admissions Procedure or Student Qualifications required:**

The students must meet standards established by the Missouri Department of Corrections (MDOC) as well as our regular standards of admission.

**Specific Population Characteristics to be served:**

Incarcerated individuals in the MDOC system.



DEPARTMENT OF  
HIGHER EDUCATION &  
WORKFORCE DEVELOPMENT

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### Faculty Characteristics

Special Requirements for Assignment of Teaching for this Degree/Certificate:

All faculty teaching in the Jefferson City Correctional Center (JCCC) will meet the HLGU University Credentialing policies for the content they will be teaching.

Estimate Percentage of Credit Hours that will be assigned to full time faculty:

0% There are no full time faculty assigned to teach in this program. The full time program director does have some teaching responsibilities, but less than 50% of his duties includes teaching. All other teaching will be done by adjuncts.

Expectations for professional activities, special student contact, teaching/learning innovation:

N/A

### Student Enrollment Projections Year One-Five

<b>Year 1</b>	<b>Full Time:</b> 20	<b>Part Time:</b> 0	
<b>Year 2</b>	<b>Full Time:</b> 40	<b>Part Time:</b> 0	
<b>Year 3</b>	<b>Full Time:</b> 60	<b>Part Time:</b> 0	<b>Number of Graduates:</b> 0
<b>Year 4</b>	<b>Full Time:</b> 80	<b>Part Time:</b> 0	
<b>Year 5</b>	<b>Full Time:</b> 80	<b>Part Time:</b> 0	<b>Number of Graduates:</b> 20

### Percentage Statement:

n/a

### Program Accreditation

Institutional Plans for Accreditation:

There are no plans to seek specialized accreditation because it does not exist in the Biblical Studies field.

### Program Structure

#### Total Credits:

125

#### Residency Requirements:

No transfer credits are accepted in this program. The entire program is in-residence at the JCCC location.

#### General Education Total Credits:

56

#### Major Requirements Total Credits:

69

#### Course(s) Added

COURSE NUMBER	CREDITS	COURSE TITLE
CED 123	3	Discipleship & Spiritual Formation
CMS 451	2	Supervised Prison Ministry Foundations



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THE 371	3	Christian Doctrine I
BIB 143	3	Biblical Interpretation
CMS 303	3	Introduction to Evangelism & Missions
CMS 383	3	Introduction to Preaching
CED 313	3	Church Administration & Leadership
CMS 442	3	Senior Colloquium
THE 381	3	Apologetics
THE 343	3	History of Christianity
BIB 323	3	New Testament I: The Life of Christ
THE 313	3	Christian Ethics
CMS 461	4	Supervised Prison Ministry Internship
CED 383	3	Teaching the Bible
BIB 101	3	Introduction to Christianity & College Life
BIB 313	3	Old Testament I: The Torah
THE 372	3	Christian Doctrine
THE 332	3	Baptist History & Heritage
BIB 353	3	Old Testament II: Joshua-Esther
BIB 413	3	Old Testament III: Job-Malachi
BIB 363	3	New Testament II: Acts & Pauline Epistles
CMS 423	3	Christian Counseling
BIB 423	3	New Testament III: General Epistles - Revelation

**Free Elective Credits:**

0

**Internship or other Capstone Experience:**

The program requires a two-course sequence of CMS 451 Supervised Prison Ministry Foundations and CMS 461 Supervised Prison Ministry Internship.

**Assurances**

I certify that the program will not unnecessarily duplicate an existing program within the geographically applicable area.

I certify that the program will build upon existing programs and faculty expertise.

I certify that the institution has conducted research on the feasibility of the proposal and it is likely the program will be successful. Institutions' decision to implement a program shall be based upon demand and/or need for the program in terms of meeting present and future needs of the locale, state, and nation based upon societal needs, and/or student needs.

Contact Information



## **New Program Report**

First and Last Name: LARINEE  
DENNIS

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Phone: 573-629-3104

## Jefferson City Correctional Center Program

Rodrick Sweet, *Director*

In cooperation with the Missouri Department of Corrections, Hannibal-LaGrange University offers a Bachelor of Science in Biblical Studies at the Jefferson City Correctional Center (JCCC), a maximum-security prison located in Jefferson City, Missouri. This program, also known as Freedom on the Inside, aims to train offenders to use the Bible to promote moral rehabilitation in the offender population. Students graduating from this program will become field ministers, ministering and promoting moral rehabilitation within the prison system.

**Bachelor of Science Degree:** Major – Biblical Studies (*NOTE: this degree is only offered at the Jefferson City Correctional Center campus.*)

### Objectives for the Biblical Studies Major

The Biblical Studies major will:

1. demonstrate understanding of the content and recommended techniques associated with sharing the Gospel of Jesus Christ in witnessing.
2. demonstrate knowledge of the content and issues associated with basic Christian doctrines.
3. demonstrate understanding of methods, tools, and principles of Biblical interpretation.
4. demonstrate the knowledge and skills required to accomplish an inductive-exegetical Bible study and/or to prepare and deliver biblically based expositional sermons.
5. demonstrate knowledge of the historical and theological content, as well as critical issues, associated with the Old and New Testament books.
6. demonstrate understanding of how to teach effective Bible lessons.
7. demonstrate an understanding of the unique opportunities and challenges of ministering in the prison context.

### Requirements for the BS Degree in Biblical Studies

1. Complete the general education requirements listed below. While most HLGU programs offer options in General Education courses, the BS in Biblical Studies has a set group of general education classes which must be completed while in the program.
2. Complete the other the Graduation Requirements as articulated in this catalog and program specific documentation.
3. Earn a grade of C- or higher in all Support Course Requirements and Major Course Requirements.
4. Earn a GPA of 2.0 or higher in major courses (includes any support course requirements).

## General Education Requirements for Biblical Studies Major

I. General Education Requirements	Credits: 56 Hours
<b>Foundations</b>	HLG 100 Academic Skills for College Students..... Credits: 2
<b>Bible</b>	BIB 113 Old Testament Survey ..... Credits: 3
	BIB 123 New Testament Survey ..... Credits: 3
<b>Writing</b>	ENG 104 English Composition I ..... Credits: 3
	ENG 106 English Composition II..... Credits: 3
<b>Literature</b>	LIT 233 American Literature I ..... Credits: 3
	LIT 243 American Literature II..... Credits: 3
<b>Communication</b>	CAS 101 Introduction to Speech Communication..... Credits: 3
<b>Historical Studies</b>	HST 153 World History I..... Credits: 3
	HST 163 World History II ..... Credits: 3
	HST 233 Survey of U.S. History ..... Credits: 3
<b>Natural Sciences</b>	BIO 143 Contemporary Environmental Science ..... Credits: 3
	PHS 133 Earth Science I..... Credits: 3
<b>Fine Arts</b>	MUS 103 Music Appreciation ..... Credits: 3
	ART 103 Art Appreciation ..... Credits: 3
<b>Mathematics</b>	MTH 131 Introduction to Contemporary Mathematics..... Credits: 3
<b>Physical Education</b>	HLT 183 Personal Health & Fitness..... Credits: 3
<b>General Ed</b>	PLS 113 Introduction to Government..... Credits: 3
<b>Options</b>	THE/PHL 213 Introduction to Philosophy ..... Credits: 3

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**II. Biblical Studies Core Requirements****Credits: 69 Hours**

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BIB 101 Introduction to Christianity & College Life.....	Credits: 3
BIB 143 Biblical Interpretation.....	Credits: 3
BIB 313 Old Testament I: The Torah.....	Credits: 3
BIB 323 New Testament I: The Life of Christ.....	Credits: 3
BIB 353 Old Testament II: Joshua-Esther.....	Credits: 3
BIB 363 New Testament II: Acts & Pauline Epistles.....	Credits: 3
BIB 413 Old Testament III: Job-Malachi.....	Credits: 3
BIB 423 New Testament III: General Epistles-Revelation.....	Credits: 3
CED 123 Discipleship & Spiritual Formation.....	Credits: 3
CED 313 Church Administration & Leadership.....	Credits: 3
CED 383 Teaching the Bible.....	Credits: 3
CMS 303 Introduction to Evangelism & Missions.....	Credits: 3
CMS 383 Introduction to Preaching.....	Credits: 3
CMS 423 Christian Counseling.....	Credits: 3
CMS 442 Senior Colloquium.....	Credits: 3
CMS 451 Supervised Prison Ministry Foundations.....	Credits: 2
CMS 461 Supervised Prison Ministry Internship.....	Credits: 4
THE 313 Christian Ethics.....	Credits: 3
THE 332 Baptist History & Heritage.....	Credits: 3
THE 343 History of Christianity.....	Credits: 3
THE 371 Christian Doctrine I.....	Credits: 3
THE 372 Christian Doctrine II.....	Credits: 3
THE 381 Apologetics.....	Credits: 3

Graduation in this program requires completion of all of the courses indicated above, which is 125 total hours.

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**Total Hours Required for Graduation****Credits: 125 Hours**

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05/18/2020

Dr. Anthony W. Allen  
President  
Hannibal-LaGrange University

Dear President Allen:

A Higher Learning Commission (HLC) Change Panel has reviewed the following Location change application from Hannibal-LaGrange University: Request to open an additional location: Jefferson City Correctional Center, 8200 No More Victims Road, Jefferson City, MO 65101. Location opens: 6/1/2020.

After the Change Panel submits its analysis, HLC reviews the panel's work and recommendation form to ensure it is complete. The Change Panel has recommended approval. The Institutional Actions Council (IAC), an HLC decision-making body, will act on this recommendation at its next meeting. Meeting dates are posted on the HLC website at <http://www.hlcommission.org/calendar>.

**The Change Panel Recommendation is not final until you receive an action letter from HLC's Institutional Actions Council.**

HLC policy allows the institution to submit a written institutional response to the Change Panel Recommendation that becomes part of the official record of the evaluation. IAC will read the institutional response in addition to all the documents that were considered during the review and may agree with or revise the Change Panel Recommendation.

Please complete and submit the attached form, along with any additional written response on HLC's website at [http://www.hlcommission.org/document\\_upload/](http://www.hlcommission.org/document_upload/) no later than two weeks from the date of this letter.

If HLC does not receive a response within two weeks, it will conclude that the institution concurs with the Change Panel Recommendation. More information on HLC's decision process is provided on the attached form.

Please review the Panel's comments and contact your HLC liaison if you have questions.

Sincerely,

Higher Learning Commission





## Change Panel Report

### Substantive Change Recommendation Form

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After the panel reaches consensus, the panel chair completes this form to summarize and document the panel's view. Notes and evidence should be essential and concise—one or two bullets, 50 words maximum.

Upload the completed report to the case files on the Change Panel HLC Portal site, along with any additional materials requested during the panel review. Submit the report as a Word document and the additional materials as a single PDF file.

Institution: Hannibal-LaGrange University    City, State: Hannibal, MO    Date report submitted: \_\_\_\_\_

Change requested: Request to open an additional location: Jefferson City Correctional Center, 8200 No More Victims Road, Jefferson City, MO 65101. Location opens: 6/1/2020

#### Part A: Analysis

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1. Classification of Change(s)

Complete

Incomplete

Notes or additions if marked incomplete:

2. Special Conditions

Complete

Incomplete

Notes or additions if marked incomplete:

3. Required Approvals

- Complete
- Incomplete

Notes or additions if marked incomplete:

4. For applications regarding contractual or consortial arrangements, complete the questions below and 4a-c. Otherwise, continue to question 5.

- Contractual
- Consortial
- Not applicable (Skip 4a–4c)

Check all that apply:

- On-ground delivery
- Distance education
- Correspondence education
- Off-campus delivery
- Other:

- Complete
- Incomplete

Notes or additions if marked incomplete:

4a. Key Services Provided by Partner

- Complete
- Incomplete

Notes or additions if marked incomplete:

4b. Level of Programming and Enrollment Affected

- Complete
- Incomplete

Notes or additions if marked incomplete:

4c. Overall Proportion of Affected Programs Provided by Partner

- Complete
- Incomplete

Notes or additions if marked incomplete:

5. For applications regarding competency-based education (CBE) programs, complete 5a–5e. Otherwise, continue to question 6, Essential Elements. CBE programs include direct assessment, credit-based CBE and hybrid programs, for which competencies alone are used to evaluate student achievement and progress toward a degree or certificate.

5a. The degree or certificate program is consistent with college-level work and rigor, establishing academic outcomes and competency statements comparable to similar programs offered by the institution:

- Acceptable
- Not acceptable

Evidence:

5b. The institution has submitted with its application a current credit hour worksheet OR has on file a recent (within the past three years) credit hour worksheet, which it has used to determine credit-hour equivalency for any program involving direct assessment:

- Complete
- Incomplete

Notes or additions if marked incomplete:

5c. The institution has determined that “sufficient educational activity” takes place in the CBE program and is consistent with the federal definition of the credit hour or is applied to the credit-hour equivalency used by the program (i.e., educational activity that reasonably approximates not less than one hour of classroom instruction and two hours of out-of-class work each week during a typical academic semester):

- Complete
- Incomplete

Notes or additions if marked incomplete:

5d. The program includes policies and procedures for meeting the federal requirement that “regular and substantive” interaction takes place between students and instructors:

- Acceptable
- Not acceptable
- Not applicable; note that if this program is a correspondence program, the institution is also required to complete a separate Distance Delivery substantive change application.

Evidence:

5e. The institution has made a reasonable determination of what is expected of enrolled students regarding the normal time to complete the CBE program (typically expressed as “satisfactory academic progress”) and uses that determination to report student progress:

- Acceptable
- Not acceptable

Evidence:

6. **Essential Elements.** The categories below relate to the evidence expected across subsections of Part 2 of the change application.

6a. Planning and design of the proposed change, including preparation for and fit of the proposed change to the institution

- Acceptable
- Not acceptable

Evidence:

The proposed change is the result of the strategic planning process, specifically the proposed program is a program which supports the mission and goals of the strategic plan. Costs associated with the program are projected to be covered by special fundraised dollars in a restricted account dedicated to the program. The Missouri Department of Corrections has worked collaboratively with the institution in the planning phase to ensure the program and plan of study meet the needs of the prospective students. MDOC is further part of planning to ensure adequate classroom space and student support in a library with a program specific collection as well as administrative office space for the director and administrative support staff. Planning has included experts in prison education, including a consultant who has directed prison programs in Texas and is now associated with the Global Prison Seminary Foundation.

6b. Capacity for the proposed change, including resources and commitment of the institution. Provide an evaluation of the sufficiency, qualifications and experience of the faculty teaching the discipline and at the level of the proposed change.

- Acceptable
- Not acceptable

Evidence:

Instruction will be provided by the on-site program director and appropriately qualified adjunct instructors. The institution has a dedicated foundation fund with fundraised dollars dedicated to the support of the program. Students will not have to pay tuition, as the cost of the program is covered entirely with foundation dollars.

6c. Services and support for the proposed change

- Acceptable
- Not acceptable

Evidence:

One academic program will be offered at the location, with a student cap of 20 to ensure that the resources do not exceed student demand. There is a program specific library collection and space available to students, as well as on site support staff associated with the program. Syllabi, course and program outcomes, as well as assessment of student learning are identical to those of the main location .

6d. Evaluation, assessment and improvement processes for the proposed change

- Acceptable  
 Not acceptable

Evidence:

A location specific workshop with training in institutional policy and practice regarding Academic Departmental Review, Student Learning Improvement Initiatives, and outcomes assessment will be held with all instructional staff at the direction of the institution. All adjunct faculty and staff will be included in institution-wide meetings which are held via video conference to ensure uniformity and access to professional development. The program and location are subject to institutional assessment and review practices.

6e. Quality and integrity of the proposed change, including potential positive or negative effects

- Acceptable  
 Not acceptable

Evidence:

The institution has a good history of successful partnerships at their existing locations. Funding for the program aligns to the program goal and size. The program and new location fit well within the scope of the mission of the institution, and careful planning indicates that the program will have a positive impact on the students it serves, and the institution itself. All faculty associated with the program will comply with institutional credentialing policy.

## Part B: Recommendation and Rationale

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Recommendation:

- Approve request  
 Approve modified request  
 Deny request

**Note:** *In the exceptional circumstance that the panel determines that a decision requires information only available through an on-site visit, check here:*

*Explain the determination in the rationale section below and submit the form without completing the other sections. HLC staff will review the recommendation of an on-site visit for appropriateness and for consistency with HLC practice and may contact the panel.*

**Rationale for the panel's recommendation to approve (100 words maximum):** If the recommendation is a modification of the institution's request, make clear how the panel modified the original request.

The institution has carefully planned a site specific program funded by a dedicated foundation source, the partner entity is providing adequate physical capacity to offer the program, the institution has suitable student support on site, and will provide appropriately qualified faculty with appropriate support staff.

**Rationale for the panel's recommendation to deny:** If recommending denial of the request, explain what was inadequate.

**Clarification of Information:** If applicable, identify the dates and topics of any requests for clarification or communication with the institution and the results. Copy and paste that communication and any materials received at the end of this report, or upload them as a single PDF file to the case files on the Change Panel HLC Portal site.

**Stipulations or limitations on future accreditation relationships:** If recommending a change in the institution's level for review of future changes (locations, programs, delivery, etc.), state both the old and new level and provide a brief rationale for the recommended change. Check the Institutional Status and Requirement (ISR) report for the current wording.

**Monitoring:** In limited circumstances, the panel may call for a follow-up interim report. (Note that some types of substantive changes have built-in follow-up reviews; for example, the Campus Evaluation Visit.) If the panel concurs that a report is necessary, indicate the topic, timeline and expectations for that monitoring.