



DEPARTMENT OF
HIGHER EDUCATION &
WORKFORCE DEVELOPMENT

New Program Report

Date Submitted:

08/30/2021

Institution

Missouri Southern State University

Site Information

Implementation Date:

8/1/2022 12:00:00 AM

Added Site(s):

Selected Site(s):

Missouri Southern State University, 3950 E. Newman Road, Joplin, MO, 64801-1595

CIP Information

CIP Code:

131206

CIP Description:

A program that prepares individuals to teach students at more than one educational level, such as a combined program in elementary/secondary, early childhood/elementary, elementary/middle school, or junior high/high school teacher education.

CIP Program Title:

Teacher Education, Multiple Levels

Institution Program Title:

Master of Arts in Teaching

Degree Level/Type

Degree Level:

Master Degree

Degree Type:

Master of Arts in Teaching

Options Added:

Collaborative Program:

N

Mode of Delivery

Current Mode of Delivery

Online

Student Preparation



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Special Admissions Procedure or Student Qualifications required:

Students must have a Bachelor's Degree in a content area taught at the secondary level in Missouri public schools. A 3.0 cumulative GPA is required for admission. Students must attempt the Missouri Content Assessment (MoCA) exit exam in the relevant content area to be admitted to the program. Students must also show proof of a Missouri Substitute Certificate as a part of the admission process and maintain the certificate through the entirety of the program.

Specific Population Characteristics to be served:

Teachers of record in P-12 classrooms currently teaching on a provisional teaching license and seeking full teacher certification.

Faculty Characteristics

Special Requirements for Assignment of Teaching for this Degree/Certificate:

Faculty must have a terminal degree in Education. All assigned faculty (FT and PT) meet HLC standards for faculty qualifications.

Estimate Percentage of Credit Hours that will be assigned to full time faculty:

91% of credit hours will be taught by full-time faculty.

Expectations for professional activities, special student contact, teaching/learning innovation:

Standard faculty teaching, service, and scholarship requirements.

Student Enrollment Projections Year One-Five

Year 1	Full Time: 12	Part Time: 0	
Year 2	Full Time: 15	Part Time: 0	
Year 3	Full Time: 18	Part Time: 0	Number of Graduates: 27
Year 4	Full Time: 21	Part Time: 0	
Year 5	Full Time: 24	Part Time: 0	Number of Graduates: 66

Percentage Statement:

100.00

Program Accreditation

Institutional Plans for Accreditation:

We will seek national accreditation from the Council for the Accreditation of Educator Preparation (CAEP) and state approval from the Missouri Department of Elementary and Secondary Education (DESE). The process for CAEP accreditation will take place in 2028. DESE will have to approve an MAT program matrix before we onboard students.

Program Structure

Total Credits:

35

Residency Requirements:

n/a

General Education Total Credits:

42



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Major Requirements Total Credits:

35

Course(s) Added

COURSE NUMBER	CREDITS	COURSE TITLE
EDUC 581	3	Culture and Language Acquisition
EDUC 640	3	Curriculum Construction
EDUC 625	3	Advanced Content Area Literacy
EDUC 662	8	Student Teaching Internship -- MAT
PSY 510	3	Educational Psychology
EDUC 615	3	Classroom Management
EDUC 630	3	Assessment of Student Learning
EDUC 645	3	Teaching Methods & Instructional Strategies in the Subject Area
EDUC 650	3	Research Design
EDUC 602	3	Introduction to High Incidence Exceptional Learners

Free Elective Credits:

0

Internship or other Capstone Experience:

Students will participate in a full-semester student teaching experience.

Assurances

I certify that the program is clearly within the institution's CBHE-approved mission. The proposed new program must be consistent with the institutional mission, as well as the principal planning priorities of the public institution, as set forth in the public institution's approved plan or plan update.

I certify that the program will be offered within the proposing institution's main campus or CBHE-approved off-site location.

I certify that the program will not unnecessarily duplicate an existing program of another Missouri institution in accordance with 6 CSR 10-4.010, subsection (9)(C) Submission of Academic Information, Data and New Programs.

I certify that the program will build upon existing programs and faculty expertise.

I certify that the program can be launched with minimal expense and falls within the institution's current operating budget.

I certify that the institution has conducted research on the feasibility of the proposal and it is likely the program will be successful. Institutions' decision to implement a program shall be based upon demand and/or need for the program in terms of meeting present and future needs of the locale, state, and nation based upon societal needs, and/or student needs.

Contact Information



DEPARTMENT OF
HIGHER EDUCATION &
WORKFORCE DEVELOPMENT

New Program Report

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MCGRANE

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MISSOURI SOUTHERN STATE UNIVERSITY

GRADUATE COUNCIL

COMMUNICATION AP 20-21:108

DATE: May 14, 2021

TO: Tara Garrity & Bryan Mehrens, Co-Chairs of Academic Policies
Dr. Mikh Gunderman, President, Faculty Senate

FROM: Frank A Pishkur, Chair, Graduate Council

CC: Amber Brown, Administrative Assistant, Arts and Sciences
Dawn Bankson, Administrative Assistant, Graduate Council
Dr. Jacob Boswell, Vice Chair, Graduate Council
Brenda Beasley, Academic Affairs Project Manager

SUBJECT: Graduate Council Actions from April 21, 2021 Meeting

The Missouri Southern State University Graduate Council met on April 21, 2021. At that meeting the Graduate Council reviewed, discussed and voted to adopt the following policy, proposal and report:

April 21, 2021 Actions

PROPOSAL

Log Number	Type	Subject, #	Course Name/Description	Cross List	Council Action
GR 20-21:55	Add	Educ 662	Student Teaching Internship--MAT	n/a	Approved

REPORTS/NEW PROGRAMS

Log Number	Type	Program	Description	Council Action
GR 20-21:56	New Degree	MAT	Master of Arts in Teaching	Approved

NEW POLICY

Policy for Graduate Assistantship Appointment

The cover pages, proposals and reports are attached for reference.

NEW

MISSOURI SOUTHERN STATE UNIVERSITY
School Curriculum Oversight Committee/Academic Policies Committee
Proposal for a NEW COURSE

Proposal Number and MOTR Number to be filled by Academic Affairs Project Manager

1. Proposal No. GR 20-21: 55
2. MOTR No. N/A
3. Date: 4/21/2021
4. School: Education Department: Teacher Education
5. Title: Student Teaching Internship--MAT Course #: EDUC 662 CIP Code: 13.1205-662

6. Type of Document:
- | | |
|---------------------------|------------------|
| New Certificate _____ | New Minor _____ |
| New Course <u>X</u> _____ | New Option _____ |
| New Major _____ | |

7. Select ALL that apply:
- | | |
|---------------|-----------------------------|
| AS SCOC _____ | PSB SCOC _____ |
| HS SCOC _____ | GRAD COUNCIL <u>X</u> _____ |
| GEOC _____ | HONORS OR GOLD _____ |
| ED SCOC _____ | |

Department Chair Enters the below information:

8. Credit Hrs: 8, Lecture: _____, Lab: 8.
9. Proposed Date: 4/21/2021
10. Normally offered in:
Fall _____, Demand X _____
Spring X _____, Even / Odd _____
Summer _____, Other, Explain in Text Box _____

Other Explain Here. N/A

11. This course is designed for which curricula? (Drop down Department)
12. Will it be crossed listed? Yes __, No X __.
If yes, please list. _____ N/A
13. Please give a brief COURSE DESCRIPTION and attach a syllabus prepared according to established guidelines.

Supervised teaching in an assigned off-campus school site. The student teaching experience is based on a 16-week placement and requires the student teacher to demonstrate ability to be an entry-level, effective, decision-making teacher. Arrangements for placement are to be made in the semester preceding the actual student teaching internship.

14. Will this course duplicate any courses now offered? Yes , No ,
If this course is duplicated for which degree? N/A

15. What program does the course support? Master of Arts in Teaching

16. Briefly describe how this course addresses the student learning objectives for the program?

EDUC 622 is the culminating student teaching internship for the Master of Arts in Teaching program. The learning objectives for the program are aligned to the Missouri Educator Evaluation System (MEES).

17. Is this course required or elective? Elective , Required

18. Has request been approved by departmental the faculty concerned? Yes , No .

19. Expected enrollment per semester: 15.

a. Will additional staff be needed? Yes , No .

Additional Adjunct University Supervisors may be needed.

b. Will additional space, equipment, special library materials, or any major expense be involved?
Yes , No .

c. Will a special fee be assessed of a student enrolling in this course? Yes , No .

If special fee is yes, enter amount. _____.

Education Special Course Chg \$150
Education Partnerships Chg \$15
Education Partnerships Chg \$275

d. Will students incur additional expenses for study abroad travel? Yes , No .

SYLLABUS OUTLINE
MISSOURI SOUTHERN STATE UNIVERSITY
DEPARTMENT OF TEACHER EDUCATION

SCHOOL: Education

DEPARTMENT: Teacher Education

COURSE TITLE: Student Teaching Internship--MAT

COURSE NUMBER: EDUC 662

COURSE CIP NUMBER: 13.1205-662

CREDIT HOURS: 8

PREREQUISITES: The successful completion of all program courses and requirements.

PREPARED BY: Dr. Susan Craig

DATE APPROVED BY DEPARTMENT: Spring 2021

DEPARTMENT HEAD SIGNATURE: _____

CATALOG COURSE DESCRIPTION:

EDUC 662 Student Teaching Internship--MAT (S, Demand) 8 hrs. cr.

Supervised teaching in an assigned off-campus school site. The student teaching experience is based on a 16-week placement and requires the student teacher to demonstrate ability to be an entry-level, effective, decision-making teacher. Arrangements for placement are to be made in the semester preceding the actual student teaching internship.

Learning Objectives

1. Design and implement lessons that demonstrate content knowledge aligned with appropriate instruction
2. Design and implement lessons that demonstrate understanding of student growth and development
3. Design and implement lessons that demonstrate successful implementation of curriculum based on student, state, and district standards
4. Design and implement lessons that demonstrate ability to use a variety of instructional strategies and resources to encourage students' critical thinking, problem solving, and performance skills
5. Design and implement lessons that demonstrate ability to create a learning environment that encourages active engagement in learning, positive social interaction, and self-motivation
6. Demonstrate ability to model effective verbal, nonverbal, and media communication techniques with students, colleagues, and families
7. Demonstrate ability to use formative and summative assessment strategies to assess learner progress

8. Demonstrate ability to be a reflective practitioner who continually assesses the effects of choices and actions on others
9. Demonstrate ability to create effective working relationships with students, families, school colleagues, and community members.

Assurance of Learning/Time on Task

- **Time on task-** Students in this course should expect to spend sixteen weeks as a student teacher in an area classroom. Students' time on site will mirror that of the contract time of their cooperating teacher. Students should plan to spend 10-15 hours each week outside of the placement on preparation and planning.

NEW MAJOR/CERTIFICATE

**MISSOURI SOUTHERN STATE UNIVERSITY
School Curriculum Oversight Committee/Academic Policies Committee
Proposal for a NEW MAJOR or CERTIFICATE**

Proposal Number and MOTR Number to be filled by Academic Affairs Project Manager

1. Proposal No. GR 20-21:56
2. MOTR No. N/A
3. Date: 4-21-2021
4. School: Education Department: Teacher Education
5. Title: Master of Arts in Teaching Course #: (skip this box) CIP Code: Requested from AA.
6. Type of Document:
New Certificate _____ New Minor _____
New Course _____ New Option _____
New Major X
7. Select ALL that apply:
AS SCOC _____ PSB SCOC _____
HS SCOC _____ GRAD COUNCIL X
GEOC _____ HONORS OR GOLD ____
ED SCOC _____

Department Chair Enters the below information:

8. Proposed Date: 4-21-2021 .

Answer information below and attach documentation as needed.

9. Describe the need for this new major including evidence of student demand for the program and market or societal need for the skills being developed.

Over the last three years, the demand for this kind of program has dramatically increased. This is driven by the ongoing teacher shortage in the state of Missouri. Our office receives 3-5 inquiries a week from potential students and more inquiries in the summer. Currently, the most we can do to assist them is to refer them to DESE to inquire about a Temporary Authorization. This program will allow students with bachelor's degrees a path to teacher certification that culminates in a master's degree.

10. Is the major interdisciplinary? Yes __, No X.
If interdisciplinary, has it been approved by all departmental faculty concerned? Yes __, No __ .
How will coordination between the departments be accomplished? N/A
11. Are there similar programs offered at other Missouri institutions? Yes X __, No ____.
If so, how is this program unique or different from existing programs?

Missouri State University offers the MAT program and we refer several students a year to that program. The major difference between our programs will be the content areas we offer. Generally, MAT programs mirror a University's undergraduate programs.

12. Summarize the curriculum in the box below and attach the proposed curriculum.

See information on the following Google doc. I am including a hard copy.

<https://docs.google.com/spreadsheets/d/1OTY6sd1ZO5XNktasDXVfQSkTe3n-WG2FisVudkcZV70/edit?usp=sharing>

13. What are the student learning objectives for the program?

The learning objectives for the program will align with the Missouri Educator Evaluation System (MEES). Students will be formally evaluated using the MEES during their student teaching semester. Objectives are below.

1. Design and implement lessons that demonstrate content knowledge aligned with appropriate instruction
2. Design and implement lessons that demonstrate understanding of student growth and development
3. Design and implement lessons that demonstrate successful implementation of curriculum based on student, state, and district standards
4. Design and implement lessons that demonstrate ability to use a variety of instructional strategies and resources to encourage students' critical thinking, problem solving, and performance skills
5. Design and implement lessons that demonstrate ability to create a learning environment that encourages active engagement in learning, positive social interaction, and self-motivation
6. Demonstrate ability to model effective verbal, nonverbal, and media communication techniques with students, colleagues, and families
7. Demonstrate ability to use formative and summative assessment strategies to assess learner progress
8. Demonstrate ability to be a reflective practitioner who continually assesses the effects of choices and actions on others
9. Demonstrate ability to create effective working relationships with students, families, school colleagues, and community members.

14. How will the objectives be assessed?

Objectives will be assessed through coursework and through the culminating student teaching experience.

15. Will additional staff be needed? Yes X, No ___.

If additional staff needed, explain here:

We may need to hire additional adjuncts to serve as University Supervisors for the Student Teaching semester.

16. Will additional space, equipment, special library materials, or any major expense be involved?

Yes __, No X.

If additional needs, explain here: N/A

17. Will a special fee be assessed of a student enrolling in this course? Yes X, No ___.

If special fee is yes, enter amount ____.

Please see the workflow document for EDUC 662.

18. Include any additional information about the program that would be helpful.

Because of severe teacher shortages in Missouri, it is likely that most students in our MAT program will be teaching on a provisional certificate while completing the program. Offering courses online and allowing students to complete clinical/field requirements in the classrooms they are teaching in will provide a genuine and convenient learning experience.

Only one new course would be required for the MAT program: EDUC 662--Student Teaching Internship. The proposed MAT program would mirror our Master of Science in Curriculum and Instruction, up to the final semester. This will allow students the flexibility to move between programs if their professional goals change.

Once the MAT program is approved, we will need to create DESE matrices for each content area we plan to offer the MAT in. That said, we will need to request multiple major codes.

Proposed Master of Arts in Teaching (Alternative Certification) Program

Introduction

The Master of Arts in Teaching program would be graduate-level, alternative certification program for students seeking certification in 9-12 or K-12 programs. Elementary and middle school programs would not be included in the MAT program.

Students who enroll in MAT programs already have a bachelors degree in a specific content area, but did not complete a traditional Teacher Education program.

Students must complete MAT program and pass the content-specific MoCA to graduate and earn certification. We would require students to attempt the MoCA to apply to the program. Passing the MoCA satisfies any content requirements.

We would be required to articulate a matrix with DESE representing each MAT program we offer.

Our MAT program would be designed to closely mirror our current MS in Curriculum and Instruction. The major difference is the MAT requires clinical/field experiences (including student teaching). EDUC 605 and EDUC 620 would no longer be required in the CAI program.

MAT students who are already the teacher of record in a classroom will have a provisional certification during the program. Students who are not teaching can apply for a provisional the semester before they student teach.

MAT Matrix-Draft

A. Professional Requirements (Minimum of 15 semester hours)

1. Content Planning and Delivery

Course Number	Course Title	Semester Hours
EDUC 640	Curriculum Construction	3
EDUC 645	Teaching Methods and Instructional Strategies in the Subject Area	2
EDUC 630	Assessment of Student Learning	3
EDUC 625	Advanced Content Area Literacy	3
EDUC 650	Research Design	3
EDUC 625	Advanced Content Area Literacy	3

2. Individual Student Needs

a. Psychological Development of the Child and Adolescent	PSY 510	Educational Psychology	1.5
b. Psychology/Education of the Exceptional Child	EDUC 602	Introduction to High Incidence Exceptional Learners	3
c. Differentiated Learning	EDUC 602	Classroom Management	2
d. Classroom Management	EDUC 815	Culture and Language Acquisition	3
e. Cultural Diversity	EDUC 561	Educational Psychology	1.5
f. Educational Psychology	PSY 510	Educational Psychology	1.5

3. Schools and the Teaching Profession

a. Consultation and Collaboration	EDUC 662	Student Teaching Internship—MAT	3
b. Legal/Ethical Aspects of Teaching	EDUC 662	Student Teaching Internship—MAT	3
4. Literacy to Include Reading and Writing in the Content Area (minimum of 3 semester hours)	EDUC 625	Advanced Content Area Literacy	3

Professional Requirements: Total Semester Hours

25

B. Field and Clinical Experiences (Minimum of 10 semester hours)

1. Early Field Experiences (Minimum of one semester hour with a minimum of 30 clock hours)	EDUC 615	Classroom Management	1
2. Mid-Level Field Experiences (Minimum of one semester hour with a minimum of 45 clock hours)	EDUC 645	Teaching Methods and Instructional Strategies in the Subject Area	1
3. Culminating Clinical Experiences (Minimum of 8 semester hours with a minimum of 12 weeks in one placement)	EDUC 662	Student Teaching Internship	8

Field and Clinical Experiences—Total Semester Hours

10

Total hours

95

IMAT Program Coursework and Periodicity

Curriculum and Instruction Program Coursework and Periodicity

Summer 1

EDUC 640—Curriculum Construction—1st 4 weeks

EDUC 602—Introduction to High-Incidence Exceptional Learners—2nd 4 weeks (would move out of spring)

Summer 1

EDUC 840—Curriculum Construction—1st 4 weeks

EDUC 602—Introduction to High-Incidence Exceptional Learners—2nd 4 weeks (would move out of spring)

Fall 1

EDUC 615—Classroom Management—1st 8 weeks (30 hour Internship)

EDUC 625—Advanced Content Area Literacy—2nd 8 weeks

Fall 1

EDUC 615—Classroom Management—1st 8 weeks (no Internship)

EDUC 625—Advanced Content Area Literacy—2nd 8 weeks

Spring 1

EDUC 645—Teaching Methods and Instructional Strategies in the Subject Area—1st 8 weeks (45 hour Internship)

EDUC 630—Assessment of Student Learning

Spring 1

EDUC 645—Teaching Methods and Instructional Strategies in the Subject Area—1st 8 weeks (no Internship)

EDUC 630—Assessment of Student Learning

Summer 2

EDUC 581—Culture and Language Acquisition

Summer 2

EDUC 581—Culture and Language Acquisition

Fall 2

PSY 510—Educational Psychology—2nd 8 weeks

EDUC 650—Research Design—1st 8 weeks

Fall 2

PSY 510—Educational Psychology—2nd 8 weeks

EDUC 650—Research Design—1st 8 weeks

Spring 2

EDUC 662—Student Teaching Internship—MAT—8 hours credit

elective (635 School Law—1st 8 weeks)

elective

35 hours

33 hours