



DEPARTMENT OF  
HIGHER EDUCATION &  
WORKFORCE DEVELOPMENT

**New Program Report**

**Date Submitted:**

04/12/2021

**Institution**

Missouri Western State University

**Site Information**

**Implementation Date:**

8/1/2021 12:00:00 AM

**Added Site(s):**

**Selected Site(s):**

Missouri Western State University, 4525 Downs Drive, St. Joseph, MO, 64507

**CIP Information**

**CIP Code:**

131206

**CIP Description:**

A program that prepares individuals to teach students at more than one educational level, such as a combined program in elementary/secondary, early childhood/elementary, elementary/middle school, or junior high/high school teacher education.

**CIP Program Title:**

Teacher Education, Multiple Levels

**Institution Program Title:**

Master of Arts in Teaching

**Degree Level/Type**

**Degree Level:**

Master Degree

**Degree Type:**

Master of Arts in Teaching

**Options Added:**

Secondary Education

**Collaborative Program:**

N

**Mode of Delivery**

Current Mode of Delivery

Online

Student Preparation



## DEPARTMENT OF HIGHER EDUCATION & WORKFORCE DEVELOPMENT

### New Program Report

#### Special Admissions Procedure or Student Qualifications required:

To qualify for admission, applicants must hold a minimum of a bachelor's degree in a content area that is taught in Missouri public secondary schools (e.g., mathematics, biology, chemistry, English, social studies, art, music, etc.)

#### Specific Population Characteristics to be served:

This program is specifically designed to serve individuals who hold a bachelor's degree in a curriculum content area, who desire to earn initial teaching licensure for the State of Missouri, but who have not completed Missouri DESE's required pedagogical sequence or field experience requirements.

#### Faculty Characteristics

##### Special Requirements for Assignment of Teaching for this Degree/Certificate:

All current Missouri Western faculty in the Department of Education are qualified to teach the aggregate of courses required for the proposed MAT degree.

##### Estimate Percentage of Credit Hours that will be assigned to full time faculty:

A minimum of 89% (i.e., 25 of 28 credits) of required classes will be taught by full-time faculty at MWSU. Although a portion of MAT students will be supervised in their two field experience classes by Missouri Western full-time faculty, this cannot be guaranteed for all; estimates of this latter percentage will be dependent upon the number of MAT participants at any given point in time.

##### Expectations for professional activities, special student contact, teaching/learning innovation:

All Missouri Western Department of Education faculty are experienced with the delivery of instruction in an online format. All current graduate programs at MWSU are delivered in a 100% online format—and have been provided as such for more than a decade.

#### Student Enrollment Projections Year One-Five

|        |               |               |                            |
|--------|---------------|---------------|----------------------------|
| Year 1 | Full Time: 2  | Part Time: 4  |                            |
| Year 2 | Full Time: 5  | Part Time: 11 |                            |
| Year 3 | Full Time: 8  | Part Time: 18 | Number of Graduates:<br>6  |
| Year 4 | Full Time: 11 | Part Time: 25 |                            |
| Year 5 | Full Time: 14 | Part Time: 32 | Number of Graduates:<br>11 |

#### Percentage Statement:

100.00

#### Program Accreditation

##### Institutional Plans for Accreditation:

Currently, MWSU undergraduate and graduate programs in education are nationally accredited by NCATE; MWSU's first CAEP accreditation visit is anticipated in 2022. All current graduate and undergraduate programs are currently accredited by the Missouri Department of Elementary and Secondary Education.

#### Program Structure

##### Total Credits:

38



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## New Program Report

**Residency Requirements:**

n/a

**General Education Total Credits:**

0

**Major Requirements Total Credits:**

38

**Course(s) Added**

| COURSE NUMBER | CREDITS | COURSE TITLE                                 |
|---------------|---------|--|
| EDU 565       | 3       | Instructional Methods for Secondary Learners |

**Free Elective Credits:**

0

**Internship or other Capstone Experience:**

A total of 10 hours of field and clinical experiences (i.e., EDU 603 and EDU 608) is required.

### Assurances

I certify that the program is clearly within the institution's CBHE-approved mission. The proposed new program must be consistent with the institutional mission, as well as the principal planning priorities of the public institution, as set forth in the public institution's approved plan or plan update.

I certify that the program will be offered within the proposing institution's main campus, CBHE-approved service region or CBHE-approved off-site location.

I certify that the program will not unnecessarily duplicate an existing program within the geographically applicable area.

I certify that the program will build upon existing programs and faculty expertise.

I certify that the program can be launched with minimal expense and falls within the institution's current operating budget.

I certify that the institution has conducted research on the feasibility of the proposal and it is likely the program will be successful. Institutions' decision to implement a program shall be based upon demand and/or need for the program in terms of meeting present and future needs of the locale, state, and nation based upon societal needs, and/or student needs.

**Contact Information**

First and Last Name: YEN

TO

Email: [yto@missouriwestern.edu](mailto:yto@missouriwestern.edu)

Phone: 816-271-4548

**Narrative Statement in Explanation of Missouri Western State University's Proposal for  
Initiation of a NEW Master of Arts in Teaching (MAT) Program**

**Form B**

**RE: Financial Projections, Part 1**

**A. One-time expenses**

No new expenditures in this category are anticipated, due to existing bachelors' and masters' degree programs currently offered by Missouri Western State University (MWSU). Existing equipment currently utilized by Department of Education faculty, along with available library resources and travel budgets are sufficient to support the newly proposed MAT-Secondary Education degree.

**B. Recurring expenses**

Due to Missouri Western's recent institutional reorganization, no new faculty lines are required to support the proposed MAT program. It is anticipated that two courses included in the MAT program of study would be offered each semester, which constitutes a 0.5 faculty FTE. Using an estimated, average faculty salary (for the Department of Education) of \$53,000.00, this amounts to the \$26,500.00 faculty expense included on Form B. The benefits costs associated with this one-half time position were calculated at the 30% level, resulting in the figure shown on Form B. It is estimated that approximately \$1,000.00 of additional overhead costs might be incurred by the university in association with the proposed MAT program.

**RE: Revenues**

Estimated tuition and fees revenues were calculated at the in-state graduate tuition rate of \$412.00 per credit hour. Specific figures shown on Form B were calculated using the projected number of students for each of the program's first five years, as shown on Form A. For full-time students, this graduate tuition and fees figure was multiplied by 18 credits per academic year; for part-time students, the tuition and fees figure was multiplied by 9 credits per academic year.

**MISSOURI WESTERN STATE UNIVERSITY**  
**Master of Applied Science**  
**Program of Study Declaration**

Student Name \_\_\_\_\_

Address \_\_\_\_\_  
 Street

Address \_\_\_\_\_  
 City State ZIP

Telephone \_\_\_\_\_  
 G#

Students are expected to read the regulations and policies in the **University Catalog**, the **Graduate Bulletin** and the **Student Handbook** and to conform to them. The student, not the University or a member of the faculty or staff, is primarily responsible for knowing the regulations and policies, and for meeting the requirements for a degree or certificate.

**GRADUATION REQUIREMENTS**

- Filing an approved Application for Graduation.
- Satisfactory completion of all required coursework as listed on the approved Program of Study.
- Earn a minimum overall GPA of 3.0, with no more than 6 credit hours of C in all required coursework.

**REQUIRED PRE-REQUISITES**

| Earned Baccalaureate Degree in a Content Area |   |  |  |
|---|---|--|--|
|   | Any course in the content area required to meet the individual Mo-DESE matrix in that content area. |  |  |

In addition to the above courses, students will be required to take an Orientation Workshop, EDU 500.

This form is not official until signed by the Registrar.

|                                  |                                   |
|----------------------------------|-----------------------------------|
| <b>Program:</b>                  | M.A.T.-Master of Arts in Teaching |
| <b>Major:</b>                    | MAT                               |
| <b>Concentration:</b>            | Secondary Education               |
| <b>Catalog Year: 2021 - 2022</b> | <b>Expires: 2027-2028</b>         |

Graduate Advisor \_\_\_\_\_

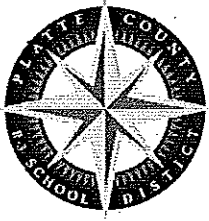
Student's Signature \_\_\_\_\_ Date \_\_\_\_\_

Program Director or Chairperson's Signature \_\_\_\_\_ Date \_\_\_\_\_

Graduate Dean Signature \_\_\_\_\_ Date \_\_\_\_\_

Registrar's Signature \_\_\_\_\_ Date \_\_\_\_\_

| PROGRAM REQUIREMENTS           |  | 38 Credits |       |
|--------------------------------|--|------------|-------|
| Content Courses                |  | Credits    | Grade |
| EDU 511                        | Content Area Literacy: Reading and Writing Techniques  | 3          |       |
| EDU 515                        |  | 3          |       |
| EDU 521                        | Teaching Students with Reading Deficits  | 3          |       |
| EDU 561                        | Induction to the Teaching Profession   | 6          |       |
| EDU 565                        | Instructional Methods for Secondary Learners   | 3          |       |
| EDU 604                        | Seminar for Student Teaching Professionals   | 1          |       |
| EDU 667                        | Teaching Critical Thinking through Technology, Collaboration, and Differentiated Instruction | 3          |       |
| EDU 676                        | Behavioral Management and Interventions  | 3          |       |
| TSL 664                        | Language & Culture   | 3          |       |
| <b>Total</b>                   |  | <b>28</b>  |       |
| Field and Clinical Experiences |  | Credits    | Grade |
| EDU 603                        | Internship in Teaching—Secondary Education   | 1          |       |
| EDU 608                        | Student Teaching—Secondary Education   | 9          |       |
| <b>Total</b>                   |  | <b>10</b>  |       |



# Platte County

HOME OF THE PIRATES

February 2, 2021

Members of the Department of Higher Education and Workforce Development,

I am writing in support of the proposed Master's degree program that would improve the pipeline of secondary content teachers to the workforce. By adding a Master's of Arts in Teaching to your current offerings of educational programs, you would create a much needed recruiting tool for non-traditional students to pursue their dreams to become a teacher. As you already know, enrollment and graduation in educational prep programs have been on a decline in recent years. This degree program would help to address this decline by increasing the number of candidates that enter into education programs. Programs like these encourage people who have an interest in education to pursue a new career and provide a much needed infusion to ensure the teacher workforce remains strong in the future.

Platte County R-3 has been a proud partner of Missouri Western University for many years. We welcome many of your students into practicum and student teaching positions throughout our district each semester. We have not only placed, but later hired, many of these student teachers to join our workforce as an educator. Through our strong partnership, we have grown in our ability to collaborate and work towards a common goal of mentoring individuals to refine their skills as young educators. This new master's degree program is designed with the same intentions of supporting individuals who have committed to becoming an educator.

In closing, please consider the approval of programs like this one that will help to recruit, develop and possibly retain additional educators to our profession. Increasing the number of qualified candidates, will benefit districts and students alike.

Respectfully,

Dr. Rob Gardner  
Assistant Superintendent  
Personnel and Operations



February 10, 2021

Re: Support of Missouri Western State University - Master of Arts in Teaching for Secondary Education

To Whom It May Concern:

I am proud to support Missouri Western State University (MWSU) for the application to initiate a Master of Arts in Teaching - Secondary Education through its Graduate School. I am an honored graduate of Missouri Western, earning my Bachelor of Science in Elementary Education in 1994 from Missouri Western.

Missouri Western State University is committed to the educational, economic, cultural and social development of the region it serves. Missouri Western's location in St. Joseph positions the university well to prepare professional educators to meet the needs of several counties in the NW Missouri region. The majority of public school districts in the NW Missouri region, including Kearney School District are currently experiencing teacher shortages, particularly at the secondary level; some of these shortages in Math, Science, and Special Education have reached critical proportions

The current COVID pandemic has only served to exacerbate the challenges our school district is experiencing in attempts to staff all of our classrooms with well-qualified education professionals. Another effect of the COVID pandemic has been increasing rates of unemployment; a number of individuals who hold bachelor's degrees have expressed an interest in a career change to teaching, but at this time, MWSU cannot offer these individuals a path to certification without requiring the individual to complete ~ 74 credit hours of undergraduate work. An MAT program would remedy this problem.

Missouri Western's Graduate School has a rich history of excellence in providing master's degrees in other areas of education (e.g., autism spectrum disorders, TESOL, K-12 cross-categorical special education, differentiated instruction). MWSU's proposed MAT program, if approved, would be offered entirely online—thus making it more than readily accessible to working adults. MWSU's Department of Education's Master of Applied Science in

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**Matthew S. Miller, Ed.D.**  
SUPERINTENDENT OF SCHOOLS

**Jeff Morrison**  
ASSISTANT SUPERINTENDENT - HUMAN RESOURCES - STUDENT SERVICES

**Ginger Elsea**  
BUSINESS OPERATIONS MANAGER

**Heather Guilkey**  
DIRECTOR OF SPECIAL EDUCATION

**Jennifer Kopp**  
DIRECTOR OF ACADEMIC SERVICES

**Dave Schwarzenbach**  
DISTRICT ACTIVITIES DIRECTOR

☎ 816.628.4116 • FAX 816.628.4074

📍 150 W State Route 92 • Kearney, MO 64080

🌐 [www.ksdrl.net](http://www.ksdrl.net)

Assessment degrees recently were recognized as ranking fourth in the nation for on-line master's degrees in assessment and measurement

Missouri Western is an open access university, which is committed to providing student-centered learning opportunities, transforming lives, and preparing individuals for professional service through applied learning experiences—and, as such, requires a substantial number of field experience hours before recommending a graduating student for state teacher certification.

I have personally experienced hiring teachers that have chosen education as a second career path after earning their bachelor's degree in another field besides education. These teachers realize their calling to students and education as their new found passion. These teachers have become great mentors for young students getting ready to enter into college while helping them choose a passion of study. This opportunity that MWSU is offering future teachers that fit into this category can provide more candidates within the secondary fields.

K-12 Education is experiencing a teacher shortage that school districts have never seen in their careers. MWSU is providing an opportunity to help bridge the gap for teacher shortage especially in the secondary education field.

Respectfully,



Jeff Morrison

Assistant Superintendent HR/Student Services





NORTH  
KANSAS CITY  
SCHOOLS

est. 1913

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Human Resources  
Jenni Gaddie, Ed.D., Assistant Superintendent

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February 11, 2021

Missouri Western State University  
Education Department  
4525 Downs Drive  
St. Joseph, MO 64507

I am writing in support of Missouri Western State University's application to initiate a Master of Arts in Teaching – Secondary Education through its Graduate School.

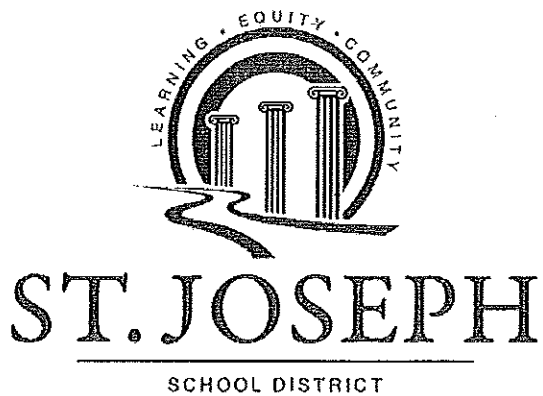
Missouri Western State University (MWSU) is committed to the educational, economic, cultural and social development of the region it serves. Public schools in Missouri are currently experiencing teacher shortages with some reaching critical proportions.

Missouri Western's Graduate School has a rich history of excellence in providing master's degrees in other areas of education, and, if approved, the proposed MAT online program will be more accessible to working adults who hold bachelor's degrees that have expressed an interest in a career change to teaching. This will offer these individuals a path to certification without requiring the individual to complete ~74 credit hours of undergraduate work.

I am pleased to offer my support.

Sincerely,

Jenni Gaddie, Ed.D  
Assistant Superintendent of Human Resources  
North Kansas City Schools



Dr. Brian Kraus, Director of HR  
Brian.kraus@S.JSD.K12.MO.US  
(816) 671-4002



ADMINISTRATION BUILDING  
925 FELIX STREET  
ST. JOSEPH, MO 64501



November 12, 2020

To Whom It May Concern:

I am writing to express the support of the St. Joseph School District for the Master's of Arts in Teacher program that is being proposed by Missouri Western State University. It has become increasingly difficult to fill openings at the secondary level as the supply of quality applicants definitely does not meet the demand.

The proposed program would allow candidates with non-education degrees in applicable content areas easier access to the teaching profession. This will make it easier for districts to recruit highly qualified teachers, which will result in increased student achievement.

Feel free to contact me if you have questions or would like additional information.

Sincerely,

Dr. Brian Kraus  
Director of Human Resources