

Coordinating Board for Higher Education

**9:00 a.m.
Thursday
December 15, 2016**

**Truman Building
Jefferson City, MO**

COORDINATING BOARD FOR HIGHER EDUCATION

Brian Fogle, Chair, District 7

Carolyn Mahoney, Vice-Chair, District 3

Doug Kennedy, Secretary, District 8

Samuel Murphey, Member, District 1

Dalton Wright, Member, District 4

Mike Thomson, Member, District 6

John Siscel, Member, At Large

VACANT, District 2

VACANT, District 5

TIME: 9:00 a.m.
Thursday, December 15, 2016

PLACE: Truman Building
Rm. 490/492
Jefferson City, MO

Schedule of Events December 14-15, 2016

Wednesday, December 14, 2016

2:00 – 5:00 p.m. **CBHE Work Session**
Truman Building
Room 430
Jefferson City, MO

Thursday, December 15, 2016

9:00 a.m. – 12:00 p.m. **CBHE Meeting**
Truman Building
Room 490/492
Jefferson City, MO

Individuals needing special accommodations relating to a disability should contact Samantha Dickey at the Missouri Department of Higher Education, 205 Jefferson Street, P. O. Box 1469, Jefferson City, MO 65109, or Samantha.Dickey@dhe.mo.gov or at (573) 751-1876, at least three working days prior to the meeting.

**COORDINATING BOARD FOR HIGHER EDUCATION
PRESIDENTIAL ADVISORY COMMITTEE**

Representatives by Statute

Public Four-Year Universities

Dr. Dwaun Warmack, President
Harris-Stowe State University

Dr. Kevin Rome, President
Lincoln University

Dr. Alan Marble, President
Missouri Southern State University

Mr. Clif Smart, President
Missouri State University

Dr. Cheryl Schrader, Chancellor
Missouri University of Science and Technology

Dr. Robert Vartabedian, President
Missouri Western State University

Dr. John Jasinski, President (PAC Vice-Chair)
Northwest Missouri State University

Dr. Carlos Vargas-Aburto, President
Southeast Missouri State University

Dr. Sue Thomas, President
Truman State University

Dr. Charles Ambrose, President
University of Central Missouri

Mr. Mike Middleton, Interim President
University of Missouri System

Dr. Hank Foley, Interim Chancellor
University of Missouri-Columbia

Mr. Leo Morton, Chancellor
University of Missouri-Kansas City

Dr. Thomas George, Chancellor
University of Missouri-St. Louis

Public Two-Year Colleges

Dr. Jennifer Methvin, President
Crowder College

Dr. Jon Bauer, President
East Central College

Dr. Raymond Cumiskey, President
Jefferson College

Mr. Mark James, Chancellor
Metropolitan Community Colleges

Dr. Steven Kurtz, President
Mineral Area College

Dr. Jeffrey Lashley, President
Moberly Area Community College

Dr. Lenny Klaver, President
North Central Missouri College

Dr. Hal Higdon, Chancellor
Ozarks Technical Community College

Dr. Barbara Kavalier, President
St. Charles Community College

Dr. Jeff Pittman, Chancellor
St. Louis Community College

Dr. Joanna Anderson, President
State Fair Community College

Dr. Wesley Payne, President
Three Rivers Community College

Public Two-year Technical College

Dr. Shawn Strong, President
State Technical College of Missouri

Independent Four-year Colleges and Universities

Dr. Michael Shonrock, President
Lindenwood University

Dr. Roger Drake, President
Central Methodist University

Dr. Ron Slepitz, President
Avila University

Dr. Mark S. Wrighton, Chancellor
Washington University

Four-year alternate:

Vacant

Independent Two-year Colleges

Col. Mike Lierman, President
Wentworth Military Academy and Junior College

Two-year alternate:

Dr. Jann Weitzel, President
Cotter College

Association Chairs

COPHE – Mr. Clif Smart, President, Missouri State University

MCCA – Dr. Jon Bauer, President, East Central College

ICUM – Dr. Roger Drake, President, Central Methodist University



COORDINATING BOARD FOR HIGHER EDUCATION

December 15, 2016 | 9:00 a.m. to 12:00 p.m.

Harry S. Truman State Office Building, Room 490/492
301 W High Street, Jefferson City, MO 65101

Call-in options: (573) 526-5904 / (866) 630-9352

MEETING AGENDA

COMMITTEE ITEM	TAB	PRESENTER
GENERAL BUSINESS		
<u>Action</u>		
1. Review Consent Agenda		
a. Minutes of the September 7, 2016 Work Session		
b. Minutes of the September 8, 2016 Meeting		
c. Minutes of the December 1, 2016 Nominating Committee Meeting		
d. Distribution of Community College Funds	A	Leroy Wade
<u>Information</u>		
1. Proposed 2018 Meeting Dates	B	Brian Fogle
REPORT OF THE COMMISSIONER		
ZORA MULLIGAN		
<u>Action</u>		
1. Higher Education System Review Update	C	Zora Mulligan
<u>Information</u>		
1. <i>Preparing Missourians to Succeed: A Blueprint for Higher Education</i> Quarterly Update		Zora Mulligan
PRESIDENTIAL ADVISORY COMMITTEE		
VACANT, CHAIR		
<u>Action</u>		
1. Presidential Advisory Committee Nominations and Election of Officers		Brian Fogle
<u>Information</u>		
1. 2017 Legislative Preview	D	Leroy Wade
BUDGET AND FINANCIAL AID COMMITTEE		
MIKE THOMSON, CHAIR		
<u>Action</u>		
1. Certification of Institutional Eligibility to Participate in State Student Financial Assistance Programs	E	Leroy Wade
<u>Information</u>		
1. Student Loan Program	F	Leanne Cardwell
2. Journey to College	G	Leanne Cardwell
ACADEMIC AFFAIRS AND WORKFORCE NEEDS COMMITTEE		
DOUG KENNEDY, CHAIR		
<u>Action</u>		
1. Academic Program Actions	H	Rusty Monhollon
<u>Information</u>		
1. Missouri Reverse Transfer Degree Update	I	Rusty Monhollon
2. Fall 2016 Enrollment: A Preliminary Report	J	Jeremy Kintzel
3. Proprietary School Certification Actions and Reviews	K	Leroy Wade

4. State Authorization Reciprocity Agreements (SARA) Update L Leroy Wade

STRATEGIC PLANNING AND EXTERNAL AFFAIRS COMMITTEE DALTON WRIGHT, CHAIR

Action

1. Residency Rule M Jeremy Knee

GENERAL BUSINESS

Action

1. Nominating Committee Dalton Wright
2. Adjourn Public Session of the Coordinating Board for Higher Education

Information

2. Good and Welfare of the Board
2. CBHE Members by Congressional District N
3. CBHE Statutory Functions O



COORDINATING BOARD FOR HIGHER EDUCATION
MINUTES OF WORK SESSION
September 7, 2016

The Coordinating Board for Higher Education (board) held a work session at 3:30 p.m. on Wednesday, September 7, 2016, at the Truman State Office Building in Jefferson City, Missouri. Board members Brian Fogle, Carolyn Mahoney, Doug Kennedy, Dalton Wright, Mike Thomson, and John Siscel were present. Sam Murphey was not present.

BUDGET AND FINANCIAL AID

Deputy Commissioner Leroy Wade and Director of Fiscal Affairs and Operations Kerry Branch presented staff recommendations for the Fiscal Year (FY) 2018 budget, including recommendations for public institutions' base operating budgets, capital improvements, Higher Education Capital Fund projects, the department's operating budget, the state's student financial assistance programs, and other high-priority budget recommendations. Board members questioned whether the current approach to presenting the budget clearly communicates priorities to the Governor and General Assembly. Staff agreed to present the budget as printed in the board book for the upcoming fiscal year, and to engage leaders in a discussion about future years.

Deputy Commissioner Wade reviewed changes to the administrative rule on the A+ scholarship program. The changes were primarily necessitated by a new state law that went into effect in 2016. He indicated that the changes had been provided to those involved in the A+ program at institutions, and that few questions had been received and no opposition expressed.

ACADEMIC AFFAIRS

Assistant Commissioner Rusty Monhollon informed the board that department staff have collected preliminary information about institutions' adoption of the best practices in remediation approved by the board in June 2015. Staff will continue to work with institutions to collect complete information and, in cases where an institution has not adopted the best practices, attempt to learn why. Assistant Commissioner Monhollon will present the first Report on College and Career Readiness to the board at its December 2016 meeting.

Assistant Commissioner Monhollon also alerted the board that the first academic programs approved under the provisional approval process established in 2011 have now been offered for five years, triggering the department's responsibility to determine whether the program is performing as expected. Assistant Commissioner Monhollon indicated that he will present the results of the department's review at the December board meeting and reminded board members that if any program is not performing as expected, the board may recommend its termination unless there are compelling justifications for continuing it.

HIGHER EDUCATION SYSTEM REVIEW

Commissioner Zora Mulligan, Deputy Commissioner Wade, and Assistant Commissioner Monhollon discussed the timeline for the review and the deliverables the consultants hired to assist with the project had committed to provide. They indicated that they plan to present recommendations to the board at its December meeting.

CAREER AND TECHNICAL EDUCATION ADVISORY COMMITTEE

Deputy Commissioner Wade reported that the Department of Elementary and Secondary Education is establishing a Career and Technical Education Advisory Committee and has asked for a representative of the Coordinating Board to serve on the committee. Board member Mike Thomson indicated that he would serve.

AUDIT ACTIVITY

General Counsel Jeremy Knee briefed the board on two reports from the State Auditor's Office, *Public Higher Education Funding and Affordability in Higher Education* and *Higher Education*, and on the department's plans to address the issues identified in those reports. Those plans included establishing procedures to ensure accurate information is submitted by institutions and that department records are appropriately maintained.

BOARD COMMITTEE APPOINTMENTS

Board chair Brian Fogel made the following committee appointments:

- Audit: Dr. Carolyn Mahoney (chair), Doug Kennedy, Sam Murphy
- Budget & Financial Aid: Mike Thomson (chair), Dalton Wright, and Dr. John Siscel
- Academic Affairs & Workforce Needs: Doug Kennedy (chair), Dr. Carolyn Mahoney, and Sam Murphy
- Strategic Planning & External Affairs: Dalton Wright (chair), Dr. John Siscel, and Mike Thomson

EMERITUS DESIGNATION

Mr. Knee reviewed the board's criteria for bestowing the commissioner emeritus distinction. Mr. Wright moved to bestow Dr. David Russell with the title. Mr. Thomson seconded the motion, and it carried by a unanimous vote.

ADJOURNMENT

The meeting adjourned at approximately 6:30 p.m.



**COORDINATING BOARD FOR HIGHER EDUCATION
MINUTES OF MEETING
September 8, 2016**

The Coordinating Board for Higher Education (CBHE) met on Thursday, September 8, 2016, at the Truman State Office Building in Jefferson City, Missouri. Chairman Fogle called the meeting to order at 9:32 a.m. The presence of a quorum was established with the following in attendance (Mr. Murphey by conference call):

	Present	Absent
Brian Fogle	X	
Carolyn Mahoney	X	
Doug Kennedy	X	
Samuel Murphey	X	
Dalton Wright	X	
Mike Thomson	X	
John Siscel	X	

GENERAL BUSINESS

Items on the consent agenda included the amended minutes of the April 27, 2016, CBHE meeting in St. Louis; the minutes of the June 9, 2016, CBHE meeting in Linn; the minutes of the closed CBHE meeting on July 8, 2016; the minutes of the closed CBHE meeting on August 3, 2016; the Distribution of Community College Funds; and the Academic Program Actions. **Dr. Siscel made a motion to approve the consent agenda in its entirety. Mr. Thomson seconded the motion. Motion passed unanimously.**

Chairman Fogle started the meeting with a tribute and moment of silence in honor of former board member Betty Sims. Dr. David Russell was bestowed with the title “Commissioner Emeritus” in recognition of his leadership of the department. Leroy Wade was recognized for his work as interim commissioner. The board also welcomed new commissioner Zora Mulligan.

REPORT OF THE COMMISSIONER

Commissioner Zora Mulligan said she will dedicate herself to the same goals Dr. Russell worked toward – access, affordability, and quality education. She said she hopes to be known for three things – courage, clarity, and common sense.

PRESIDENTIAL ADVISORY COMMITTEE

Dr. Raymond Cummiskey of Jefferson College chaired the Presidential Advisory Committee.

Higher Education System Review Update

Commissioner Mulligan reviewed correspondence sent to presidents, chancellors, and chief academic officers outlining the review timeline, objectives, and deliverables to be provided by consultants from National Center for Higher Education Management Systems (NCHEMS). NCHEMS will provide an environmental scan; an analysis of workforce supply and demand, both short- and long-term; and a mission review that includes information about each institution's mission on paper as well as in practice. In addition, a subcommittee of the task force will review and make recommendations about the academic program approval process, with NCHEMS' support.

No board action was required for the Higher Education System Review Update.

Performance Funding Update

Jeremy Kintzel, research director, provided information about changes to community colleges' outcome measures for performance funding. A taskforce made recommendations regarding the measures to the board in April, including allowing community colleges to choose from a menu of measures. The board approved the recommendations, and the colleges have now identified which of the new measures they will use. MDHE staff will continue to work with institutions as they report data on the new measures and set benchmarks for the fall.

Mr. Kintzel also updated the board on progress on the collection of graduate outcomes data, commonly referred to as "the sixth measure." All sectors are prepared to collect pilot data in fall 2016, and Mr. Kintzel plans to present a summary report to the board at their February 2017 meeting.

No board action was required for the Performance Funding Update.

BUDGET AND FINANCIAL AID COMMITTEE

Mr. Wright chaired the Budget and Financial Aid Committee report.

FY 2018 Recommendations for Public Institutions' Base Operating Appropriations

Dr. Siscl made a motion to approve the FY 2018 request for Higher Education Initiatives totaling \$25,400,000 and core funding for institutions totaling \$971,189,874, and to direct MDHE staff to submit the request to the Governor and General Assembly. Mr. Wright seconded the motion. Motion passed unanimously.

FY 2018 Capital Improvements Recommendation

Dr. Siscl made a motion to approve the FY 2018 Capital Improvement Priorities and Statewide Issues lists. Mr. Kennedy seconded the motion. Motion passed unanimously.

FY 2018 Higher Education Capital Fund Recommendations

Dr. Mahoney made a motion to approve institutions' requests for funding from the Higher Education Capital Fund, also known as the "50/50 program," from Metropolitan Community College, Missouri State University, Missouri University of Science and Technology, Northwest Missouri State University, Southeast Missouri State University, the University of Missouri-Columbia, and the University of Missouri-Kansas City totaling \$73,549,122, for submission to the Governor and General Assembly. Mr. Thomson seconded the motion. Motion passed unanimously.

FY 2018 Recommendations for MDHE Operating and Student Financial Assistance Appropriations

Mr. Kennedy made a motion to approve the FY 2018 MDHE internal operating budget and student financial assistance appropriation request, as presented, for submission to the Governor and General Assembly. Dr. Sisco seconded the motion. Motion passed unanimously.

FY 2018 High Priority Budget Recommendations

Mr. Kennedy made a motion to direct the Commissioner of Higher Education to transmit the Support for Specific Public Higher Education Initiatives/Improvements identified as high-priority but non-mandatory budget requests to the Governor, Governor-elect and General Assembly for the purpose of providing information on the investments necessary to allow Missouri's system of higher education to maintain affordable and quality educational opportunities for students.

The motion further directed the Commissioner of Higher Education to transmit the Funding for Agency Staffing and Supported Initiatives high-priority but non-mandatory requests to the Governor, Governor-elect and General Assembly for the purpose of providing information on the investments necessary to allow the state agency to provide continued support for affordable and quality educational opportunities for students.

The motion further directed the Commissioner of Higher Education to transmit the high-priority but non-mandatory requests for funding of Public Higher Education Initiatives and Support over all Sectors to the Governor, Governor-elect and General Assembly for the purpose of providing information on the investments necessary to allow Missouri's system of higher education to maintain affordable and quality educational opportunities for students.

Mr. Thomson seconded the motion. Motion passed unanimously.

Administrative Rule changes for the A+ Scholarship Program

Mr. Kennedy made a motion to direct the Commissioner of Higher Education to take all actions necessary to ensure the proposed rulemaking becomes effective as an administrative rule as soon as possible. Dr. Sisco seconded the motion. Motion passed unanimously.

Student Loan Program Update

Information was noted with no further discussion.

ACADEMIC AFFAIRS AND WORKFORCE NEEDS COMMITTEE

Mr. Kennedy chaired the Academic Affairs and Workforce Needs Committee report.

Five-Year Review of Provisionally Approved Academic Programs

Mr. Thomson made a motion to approve the criteria and procedures proposed for the Five-Year Review of Provisionally Approved Programs as an addendum to the CBHE Policy for the Review of Academic Programs. Dr. Mahoney seconded the motion. Motion passed unanimously.

Proprietary School Certification Actions and Reviews

Information was noted with no further discussion. No board action was required.

Preliminary Report on the Condition of College and Career Readiness

Information was noted with no further discussion. No board action was required.

Early College Advising Board Update

Information was noted with no further discussion. No board action was required.

AUDIT COMMITTEE

Dr. Mahoney chaired the Audit Committee report.

Jeremy Knee, MDHE general counsel, discussed the two most recent reports from the State Auditor, noting that two additional reports will likely be released in January 2017. Corrective actions will be taken based on audit findings. No board action was required.

STRATEGIC PLANNING AND EXTERNAL RELATIONS COMMITTEE

Mr. Wright chaired the Strategic Planning and External Relations Committee report.

Energy Certification

Dr. Siscel made a motion to certify the project described in Metropolitan Community College's energy loan application as consistent with related state programs for education facilities. Mr. Kennedy seconded the motion. Motion passed unanimously.

Coordinated Plan Quarterly Report

Information was noted with no further discussion. No board action was required.

GENERAL BUSINESS

Appointment of Nominating Committee for 2017 Board Officers

Chairman Fogle appointed the following board members to the nominating committee to recommend a slate of officers for chair, vice chair, and secretary for 2017: Dr. Mahoney, Mr. Kennedy and Mr. Wright.

Mr. Wright made a motion to adjourn the meeting at approximately 10:45 a.m. Mr. Kennedy seconded the motion. Motion passed unanimously.



**NOMINATING COMMITTEE of the
COORDINATING BOARD FOR HIGHER EDUCATION
MINUTES OF MEETING
December 1, 2016**

The Nominating Committee of the Coordinating Board for Higher Education met by phone on December 1, 2016, at 2:00 p.m. The presence of a quorum was established at 2:06 p.m. with the following members in attendance:

	Present	Absent
Carolyn Mahoney		X
Doug Kennedy	X	
Dalton Wright	X	

The committee decided to nominate Carolyn Mahoney to be Chair, Douglas Kennedy to be Vice Chair, and Mike Thomson to be Secretary.

With both Mr. Kennedy and Mr. Wright in agreement, the meeting was concluded at 2:15 p.m.

AGENDA ITEM SUMMARY

AGENDA ITEM

Distribution of Community College Funds
Coordinating Board for Higher Education
December 15, 2016

DESCRIPTION

State aid payments to community colleges will be made on a monthly basis. All FY 2017 state aid appropriations are subject to a three percent statutory reserve. The Truly Agreed To and Finally Passed (TAFP) core state aid appropriations reflect an equity adjustment to the distribution formula as proposed and agreed to by the community college presidents and chancellors. State aid consists of two additional components for FY 2017. One component includes an appropriation of \$5,894,838 that was awarded based on improvement on specified performance measures, commonly known as performance funding. The second component is an appropriation of \$10,044,016 for the purpose of equity adjustments, which consists of a cumulative appropriation of \$5,540,000 in FY 2016 and \$4,504,016 in FY 2017.

The total TAFP state aid appropriation for community colleges in House Bill 3 for FY 2017, including performance funding, is \$157,769,796. The amount available to be distributed (TAFP appropriation less the three percent statutory reserve) is \$153,036,701.

The total payment of state aid distributions to community colleges for September through November 2016 is summarized below.

State Aid (excluding M&R) – GR portion	\$30,783,978
State Aid – Lottery portion	2,543,820
Performance Funding	1,429,500
Equity Distribution	2,435,673
<u>Maintenance and Repair</u>	<u>346,774</u>
TOTAL	\$37,539,745

The total distribution of state higher education funds to community colleges during the period July 2016 through November 2016 is \$62,335,059.

STATUTORY REFERENCE

Section 163.191 – State aid to community colleges

RECOMMENDED ACTION

Assigned to Consent Calendar

ATTACHMENT(S)

None

Coordinating Board for Higher Education
December 15, 2016

AGENDA ITEM SUMMARY

AGENDA ITEM

Proposed 2018 Meeting Dates
Coordinating Board for Higher Education
December 15, 2016

DESCRIPTION

The Coordinating Board for Higher Education is statutorily required to meet at least four times annually. Historically, meetings occur in February, April, June, August, September, and December. The proposed meeting dates for 2018 are as follows:

- February 7-8
- April 4-5
- June 6-7
- August 1-2 (Governing Board Forum and Board Retreat)
- September 5-6
- December 12-13

STATUTORY REFERENCE

Section 173.005.3 – Department of Higher Education created, Coordinating Board duties

RECOMMENDED ACTION

This is an information item only.

ATTACHMENT(S)

2018 Calendar

Missouri Department of Higher Education

205 W Jefferson, P.O. Box 1469, Jefferson City, MO 65102
phone 573-751-2361 fax 573-751-6635
email info@dhe.mo.gov

2018

january

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AGENDA ITEM SUMMARY

AGENDA ITEM

Higher Education System Review
Coordinating Board for Higher Education
December 15, 2016

DESCRIPTION

The Higher Education System Review Task Force was established at the request of Todd Richardson, Speaker of the Missouri House of Representatives, and Stephen Cookson, Chairman of the House Higher of Representatives' Higher Education Committee. In a [letter](#) to Interim Commissioner of Higher Education Leroy Wade dated March 17, 2016, Richardson and Cookson ask the Missouri Department of Higher Education and Coordinating Board for Higher Education to facilitate a meeting of stakeholders and begin the process of reviewing the current structure of public higher education in Missouri. Richardson and Cookson asked that the meeting include representatives of public two- and four-year institutions, as well as national experts with knowledge of funding patterns, college missions, and statewide higher education structures. The letter asks that the group discuss recommendations on the overall structure of public two- and four-year institutions, varying institutional missions, and the degree review and approval process.

This request aligned with several of the Coordinating Board's and department's core responsibilities, which include conducting reviews of each institution's state-designated mission every five years (§ 173.030(7), RSMo); identifying the state's higher education needs (§ 173.020(2), RSMo); developing arrangements for more effective and economical specialization among institutions in types of education programs offered and students served, and for more effective coordination and mutual support among institutions in the utilization of facilities, faculty and other resources (§ 173.020(3), RSMo); and approving proposed new degree programs to be offered by the state institutions of higher education (§ 173.005.2(1), RSMo).

The request also aligned with the Coordinating Board's Blueprint for Higher Education, which sets goals in attainment; affordability; quality; research and innovation; and investment, advocacy, and partnerships. Some of the tactics in the Blueprint that align with the work of the task force include ensuring that working and place-bound students have adequate academic, career development, and support services to earn a postsecondary credential; encouraging business/education partnerships; and establishing a blue-ribbon panel to review Missouri's postsecondary education system, including regulatory structures and missions, to assess how effectively the system is meeting the needs of stakeholders and make recommendations as appropriate.

The Coordinating Board responded to the request by bringing the presidents and chancellors of the state's public colleges and universities together for a "Presidential Summit" on April 22. At that meeting, the group reached consensus on issues including the need for a task force to address Richardson's and Cookson's charge, a general approach for the process, and the importance of bringing in external consultants with a national perspective.

The Coordinating Board appointed the System Review Task Force at its June 9, 2016, meeting. Task force members include:

Public Two-Year Institutions

Joanna Anderson (State Fair Community College)
Jon Bauer (East Central College)
Mark James (Metropolitan Community College)
Jeff Jochems (Ozarks Technical Community College)
Steve Kurtz (Mineral Area College)
Jennifer Methvin (Crowder College)
Jeff Pittman (St. Louis Community College)
Shawn Strong (State Technical College)

Public Four-Year Institutions

Chuck Ambrose (University of Central Missouri)
Barbara Bichelmeyer (University of Missouri-Kansas City)
Doug Davenport (Missouri Western State University)
Steve Graham (University of Missouri)
Clif Smart (Missouri State University)
Dwyane Smith (Harris-Stowe State University)
Carlos Vargas (Southeast Missouri State University)

In addition, the board directed department staff to invite an auxiliary group of stakeholders to task force meetings. That auxiliary group includes representatives of the Joint Committee on Education, the Missouri Community College Association, the Council on Public Higher Education, the Independent Colleges and Universities of Missouri, and others not directly represented on the task force.

In their charge to the task force, the board asked the group to:

1. Conduct a systematic and thorough review of the overall structure of Missouri's system of higher education, which will include but not be limited to institutional missions, admissions selectivity, academic program review and approval, and geographic service regions.
2. Conduct a review of the demand for and supply of postsecondary education including occupational, geographic and student perspectives.
3. Assess the relevance and functionality of the Coordinating Board's current mission approval structure and recommend changes to or replacement of that model.
4. Recommend revisions to the Coordinating Board policies both as they relate to future mission reviews and for program approval.
5. Recommend statutory changes as needed to enable the implementation of the revised system of institutional missions and program approval processes.

The legislature [appropriated](#) \$150,000 for the review and although the governor signed the bill that included the appropriation, it was included in [expenditure restrictions](#) announced July 6, 2016. Department staff issued a request for proposals prior to the restriction announcement and selected the National Center for Higher Education Management Systems (NCHEMS) to assist with the review.

Department staff convened the task force for its first meeting on July 14, 2016. The group discussed the board's charge and their own goals for the conversation. They agreed that it was essential to engage a consultant and committed to helping the department identify the resources needed to contract with NCHEMS.

Department staff worked with NCHEMS to revise NCHEMS' proposal to reflect the reduced resources available to support the project. NCHEMS agreed to provide [deliverables](#) including an environmental scan of Missouri's demographics; economy; economic competitiveness/innovation assets; education pipeline; and higher education access, affordability, and finance; an analysis of current and future workforce supply and demand; a mission review, including information about each institution's codified mission (as described in statute or CBHE policy) and behavioral mission (reflecting the current profile of the institution); and observations and recommendations regarding priority areas, areas of workforce shortage that require a response from the postsecondary sector, and mission changes needed to reflect reality and/or respond to changing state needs. It is important to note that when mission is referenced in this context, it is not a reference to the institutional "mission statement" but relates to such aspects as student mix and diversity, program scope, geographic reach, and special strengths.

The task force met again on September 27, 2016. Task force members received NCHEMS' [environmental scan](#) and a [state budget forecast](#). They also discussed the department's academic program approval process and agreed to appoint a subcommittee of chief academic officers to work with department staff on a new framework for that process. The subcommittee met on October 11, 2016, and reviewed a discussion draft of a new framework developed by department staff. Staff revised the draft based on feedback from the subcommittee and presented it at the next task force meeting on October 28, 2016. That meeting also included a presentation of NCHEMS' observations and preliminary recommendations regarding [Role and Mission for Missouri Colleges and Universities](#). NCHEMS presented their final [Observations and Recommendations on Missouri Role and Missions](#) at the November 16, 2016, task force meeting. At the task force's meeting on December 13, 2016, it is anticipated an interim report will be finalized. This report will provide the framework for a revised CBHE program approval policy, establish the basis for needed statutory revisions, and identify remaining issues that will be addressed as the board's work in this area continues.

Communication

Department staff made special efforts to communicate consistently with all stakeholders throughout the system review process. Staff posted all relevant documents on the department website and emailed both task force members and a broader stakeholder group – including Coordinating Board members, all members of the Presidential Advisory Committee, public institution chief academic officers, sector representatives, and anyone else who asked to be added to the distribution list – after each task force meeting. Recipients of those email updates were invited to provide feedback on the report from the meeting. Slides from presentations made at each meeting were posted on the MDHE website and linked to in the follow-up email.

Report

The Task Force is finalizing a Draft Interim Report that will be presented to the board during the December 15, 2016, meeting. The report will summarize main points from NCHEMS' presentations and include recommendations.

Conclusion

The process described above is clearly a major undertaking by the Coordinating Board, MDHE staff, and the higher education community in Missouri. It is important to commend the members of the task force and other higher education constituents involved in this process for their willingness to discuss and work toward consensus on the difficult issues raised by this effort. Given the rapid changes in the higher education environment, both from a state and national perspective, it is essential that we continue to work collaboratively to ensure the dynamic and responsive higher education system needed to ensure Missouri is a national leader in providing high quality postsecondary education that will equip Missourians with the personal and professional skills to succeed in the twenty-first century.

STATUTORY REFERENCE

Section 173.005, RSMo – Department of Higher Education created, Coordinating Board duties

Section 173.020, RSMo – Responsibilities of the Coordinating Board

Section 173.030, RSMo – Additional responsibilities

RECOMMENDED ACTION

It is recommended that the Coordinating Board take the Task Force's recommendations under advisement, direct MDHE staff to develop recommendations for additional action, and continue to work with the Task force to address the remaining issues.

ATTACHMENT(S)

The Higher Education System Review Task Force Interim Report will be provided by email after the task force's meeting on Tuesday, December 13.



December 14, 2016

**Higher Education
System Review Task Force
Members**

Chuck Ambrose
University of Central Missouri

Joanna Anderson
State Fair Community College

Jon Bauer
East Central College

Barbara Bichelmeyer
University of Missouri-Kansas City

Doug Davenport
Missouri Western State University

Steve Graham
University of Missouri System

Mark James
Metropolitan Community College

Jeff Jochems
Ozarks Technical Community College

Steve Kurtz
Mineral Area College

Jennifer Methvin
Crowder College

Zora Mulligan
Commissioner of Higher Education

Jeff Pittman
St. Louis Community College

Clif Smart
Missouri State University

Dwayne Smith
Harris-Stowe State University

Shawn Strong
State Technical College

Carlos Vargas
Southeast Missouri State University

Brian Fogle
Chair, Coordinating Board for Higher Education
Hand-delivered and submitted via electronic mail to
bfogle@CFOzarks.org

Re: Higher Education System Review Task Force Interim
Report

Dear Chairman Fogle:

I am pleased to present the Interim Report of the Higher Education System Review Task Force, which was established by the Coordinating Board on June 9, 2016. Since that time, the task force has met diligently to receive information, discuss issues, and develop recommendations.

The attached report has been endorsed by the task force, and it summarizes the task force's work and recommendations to date. I believe these recommendations begin to respond appropriately to the issues you asked the task force to address, and we look forward to continuing the conversation.

Respectfully submitted,

Zora Mulligan
Commissioner of Higher Education

Attachment: Higher Education System Review Task Force
Interim Report

cc: Representative Todd Richardson, Speaker of the House
Representative Steve Cookson

Higher Education System Review Task Force Interim Report

Overview

The Higher Education System Review Task Force was established at the request of Todd Richardson, Speaker of the Missouri House of Representatives, and Stephen Cookson, Chairman of the House of Representatives' Higher Education Committee. The Coordinating Board appointed the System Review Task Force at its June 9, 2016, meeting.

In their charge to the task force, the board asked the group to:

1. Conduct a systematic and thorough review of the overall structure of Missouri's system of higher education, which will include but not be limited to institutional missions, admissions selectivity, academic program review and approval, and geographic service regions.
2. Conduct a review of the demand for and supply of postsecondary education including occupational, geographic, and student perspectives.
3. Assess the relevance and functionality of the Coordinating Board's current mission approval structure and recommend changes to or replacement of that model.
4. Recommend revisions to the Coordinating Board policies both as they relate to future mission reviews and for program approval.
5. Recommend statutory changes as needed to enable the implementation of the revised system of institutional missions and program approval processes.

In the first stage of its work, the task force focused on the supply of and demand for postsecondary programs and developed a framework that will allow institutions to offer programs outside their state-defined missions if needed to fill a gap between supply and demand. Implementation of this framework requires a thorough revision of the Coordinating Board's academic program review process. The following task force recommendations focus on these revisions. Following these recommendations, the report summarizes information provided by National Center for Higher Education Management Systems (NCHEMS), the consultants engaged to inform the task force's work, relevant to that discussion. The report concludes with recommendations relevant to the same discussion and next steps needed to address the other items the board charged the task force with addressing.

The task force endorsed this interim report at its December 13, 2016, meeting.

TASK FORCE RECOMMENDATIONS

Updating the Academic Program Approval Process to Allow Institutions to Meet Workforce Needs

The Coordinating Board must strike a balance between encouraging institutions to maintain fidelity to their core missions and granting institutions the flexibility they need to meet workforce demands. Task force discussions focused on the role the academic program approval process should play in striking that balance. There was broad consensus among task force members that the current academic program approval process should be updated to streamline the process for review of academic programs that are within an institution's state-defined mission and to give institutions a mechanism by which to propose programs that are outside their state-defined mission.

Based on that consensus, the task force and a subcommittee of chief academic officers developed a proposed new framework for academic program approval. The framework, which is included in the

appendix of this report and incorporated as if fully set forth herein, includes three levels of review for action related to academic program changes and requests for approval submitted by public institutions:

- Staff review, which would apply to minor program changes.
- Routine review, which would apply to proposed programs that are within an institution's state-defined mission and service region, do not unnecessarily duplicate an existing program in the geographically applicable area or other relevant distinction, will be offered at the institution's main campus, will build on existing programs and faculty expertise, and can be launched with minimal expense and within an institution's current operating budget. Proposals that fit within these parameters would be approved on an expedited basis.
- Comprehensive review, which would apply to proposals that constitute more significant changes described in detail in the attached framework. Proposals that meet any one of the criteria in the framework would be subject to a comprehensive review through which they would be required to demonstrate that the offeror made a good-faith effort to explore the feasibility of offering the program in collaboration with an institution the mission of which includes offering the program, is contributing substantially to the goals in the Coordinating Board's *Blueprint for Higher Education*, and has the existing capacity to ensure the program is delivered in a high-quality manner. The institution would also have to demonstrate that the proposed program is needed and that it has a clear plan to meet the articulated workforce need.

Pathways to Expanded Degree Offerings at Public Institutions

1. **Research and first-professional degrees.** The University of Missouri System (UM) and its four campuses (University of Missouri-Columbia, University of Missouri-Kansas City, Missouri University of Science and Technology, and University of Missouri-St. Louis) must strengthen its status as the state's public research university and exclusive granter of research doctorates. No other public college or university may offer a PhD or a first-professional degree, including chiropractic, dentistry, law, medicine, optometry, osteopathic medicine, pharmacy, podiatry, theology, and veterinary medicine. In order to meet an identified regional or local workforce need, collaborative programs in these fields with other Missouri institutions will continue to be an option.
2. **Exceptions to mission.**
 - a. **General principles.**
 - i. Collaboration is strongly preferred as the means by which an institution should meet a local or regional workforce need for a program outside the institution's state-defined mission.
 - ii. The Coordinating Board should approve an institution's request to offer a program outside its state-defined mission only after a comprehensive review.
 - iii. Approval of the program will be granted as an exception to the institution's state-defined mission and not as a change in mission. It will not represent a general authorization to grant degrees outside the institution's state-defined mission.
 - b. **Specific applications.**
 - i. **Practice doctorates.** Missouri should continue the policy of focusing professional doctoral program capacity at a limited number of universities. The

Coordinating Board should emphasize collaboration as the means to ensure access to these programs in all regions.

Harris-Stowe State University, Lincoln University, Missouri Southern State University, Missouri State University, Missouri Western State University, Northwest Missouri State University, Southeast Missouri State University, Truman State University, and the University of Central Missouri should be authorized to offer practice doctorates independently only when doing so would not unnecessarily duplicate an existing program, collaboration is not feasible or a viable means of meeting the needs of students and employers, and the institution has the academic and financial capacity to offer the program in a high-quality manner. In the case of non-research doctoral degrees in allied health professions, an institution may be authorized to offer such degree independently if offering it in collaboration with another institution would not increase the quality of the program or allow it to be delivered more efficiently.

- ii. **Engineering.** Missouri should continue the policy of focusing capacity in undergraduate engineering programs (CIP Code 14) at a limited number of institutions and should emphasize collaboration as the means to ensure access to these programs in all regions.

Harris-Stowe State University, Lincoln University, Missouri Southern State University, Missouri State University, Missouri Western State University, Northwest Missouri State University, Southeast Missouri State University, Truman State University, and the University of Central Missouri may offer an engineering program only in collaboration with UM, provided that such collaborative agreements are approved by the governing board of each institution and that in these instances a UM campus will be the degree-granting institution. Should UM decline to collaborate in the offering of such programs, one of these institutions may seek approval of the program through the Coordinating Board's comprehensive review process when doing so would not unnecessarily duplicate an existing program, collaboration is not feasible or a viable means of meeting the needs of students and employers, and the institution has the academic and financial capacity to offer the program in a high-quality manner.

- iii. **Bachelor's degrees.** Missouri should continue the policy of limiting the degree-granting authority of public two-year institutions to the associate degree and certificate levels. The Coordinating Board should emphasize collaboration as the means to ensure access to these programs in all regions.

Public two-year institutions should be authorized to offer bachelor's degrees only if the level of education required in a field for accreditation or licensure increases to that level or, in the case of applied bachelor's degrees, the level of education required for employment in a field increases to that level, and when doing so would not unnecessarily duplicate an existing program, collaboration with a university is not feasible or the approach is not a viable means of meeting the needs of students and employers, and the institution has the academic and financial capacity to offer the program in a high-quality manner. Quality for such bachelor's degrees shall be evaluated at least in part by the delivery of upper-level coursework or competencies, and defined by accreditation or compliance with the Higher Learning Commission standards for bachelor's degrees.

3. **Operational recommendations for proposals to be considered under the comprehensive review process.**
 - a. ***Proposal cycle.*** Proposals will be submitted to the Coordinating Board by July 1 of each year. The Coordinating Board will determine which proposals to move forward with and announce their decision in September. Final decisions will ordinarily be made by February.
 - b. ***Phased implementation.***
 - i. ***Year 1.*** The Coordinating Board will consider no more than three proposals, in total, to offer a degree outside an institution's state-defined mission during the first year the new framework is operational. No more than two proposals may come from either public universities or public two-year institutions. In the case of a changed licensure requirement that might warrant the authorization of more than one public two-year institution to offer a bachelor's degree, that proposal may be considered one proposal for purposes of this section only. Each individual institution's proposal will be evaluated on its own merits.
 - ii. ***Year 2.*** The Coordinating Board will consider no more than five proposals, in total, to offer a degree outside an institution's state-defined mission during the second year the new framework is operational. No more than three proposals may come from either public universities or public two-year institutions. In the case of a changed licensure requirement that might warrant the authorization of more than one public two-year institution to offer a bachelor's degree, that proposal may be considered one proposal for purposes of this section only. Each individual institution's proposal will be evaluated on its own merits.
 - iii. The Coordinating Board will reconvene a task force to evaluate the new framework after two proposal cycles and recommend changes.

SUMMARY OF NCHEMS' OBSERVATIONS

Establishing a Baseline: Mission Review

The Coordinating Board charged the task force with reviewing the overall structure of Missouri's system of higher education, including each public institution's state-defined mission. Department staff engaged NCHEMS to develop an inventory of state-defined missions that will answer the following questions:

- Who does the institution serve? What kind of students, in terms of geographic area, level of academic preparation, and at what level of study? What kind of employers and economic development interests does the institution meet the needs of? What communities does the institution serve?
- What services does the institution offer? What levels of instruction are offered and what research is conducted?
- Does the institution have any special features or designations, such as status as a land-grant institution, a historically black college or university (HBCU), a liberal arts institution, or an institution with a special mission such as public affairs, applied learning, or international?¹

¹ NCHEMS Role and Mission for Missouri Colleges and Universities, slides 3-4.

NCHEMS has examined each institution's mission as indicated by state law, CBHE policy, and institutional documents, and has also developed statements of "behavioral" mission as reflected by audiences actually served, programs and services offered, and special competencies or unique capabilities. NCHEMS also compared each institution's "on paper" and "behavioral" missions. Based on that information, they developed a draft inventory of state-defined missions that includes some recommendations about changes in individual institutions' state-defined missions. Those recommendations were distributed to institutions on November 22, 2016, with a request for feedback by January 6, 2017. Department staff will consider the feedback and develop an inventory of state-defined missions and present that inventory at the next task force meeting on February 1, 2017. The inventory may be revised based on the task force's discussion and will be presented to the Coordinating Board at their April 6, 2017, meeting.

When the state-defined missions are approved by the Coordinating Board, they will be a device for articulating each institution's contribution to system capacity and ensuring differentiated contributions to the state's higher education goals.² In addition, an inventory of state-defined missions will allow the Coordinating Board to identify gaps in terms of populations and geographic areas served and program offerings needed.

Identifying the Gaps: Supply and Demand

The Coordinating Board also asked the task force to review the demand for and supply of postsecondary education, including occupational, geographic, and student perspectives. The student perspective will be explored in future work, but the task force did receive information about the occupational and geographic perspective.

Occupational Perspective

NCHEMS' research strongly suggests that Missouri's higher education system must evolve in order to compete on a national and global level. Forty-two percent of young adults in Missouri have an associate degree or higher, which is slightly lower than the national average of 45.7 percent and significantly lower than the national averages of Korea, Canada, Luxembourg, Ireland, the United Kingdom, Norway, Australia, Israel, Switzerland, and Sweden. Older Missourians have even lower rates of educational attainment. Only 41.7 percent of Missouri adults 35-44 years old have associate degrees or higher. That percent drops to 34.8 for adults 45-54 and 34.4 for adults 55-64.³

When these rates of educational attainment are compared to the percent of jobs that will require a postsecondary education in the future, it is clear that there is a gap. In 2020, 66 percent of jobs in Missouri will require a postsecondary education.⁴ Many of these jobs, however, will require a postsecondary credential that is often not taken into account when calculating states' educational attainment levels: a certificate or credential that takes less than two years to complete. Jobs for which certificates are required are projected to grow more than any other jobs requiring postsecondary credentials by 2020. NCHEMS' data indicate that there will be 255,000 new jobs that require a certificate between 2010 and 2020, compared to 84,000 jobs that require associate degrees; 219,000 that require baccalaureate degrees; and 117,000 that require graduate or professional degrees.⁵

As indicated in the recommendations section, it is possible to draw different conclusions about workforce supply and demand from different data sources. NCHEMS observed that data about current and projected demand are insufficient to make the case to support the addition of programs. They recommend a

² NCHEMS Role and Mission for Missouri Colleges and Universities, slide 2.

³ NCHEMS Missouri Environmental Scan, slide 6.

⁴ NCHEMS Missouri Environmental Scan, slide 14.

⁵ NCHEMS Missouri Environmental Scan, slide 20.

different approach to determining demand, such as initiating a program on a collaborative basis to test its sustainability.⁶

Geographic Perspective

NCHEMS’ data and observations suggest two primary challenges in terms of geography: Students in some rural areas of the state participate in postsecondary education at significantly lower rates than their peers in other areas, while public institutions in urban areas may plan to offer programs that duplicate programs already offered by other public institutions in the area, aiming to serve the same type of students.

Proximity to a college or university impacts college-going rates dramatically. Most public universities in Missouri draw their enrollment from their immediate region – and from St. Louis and Kansas City.⁷ As a result, some regions of the state are underserved in terms of access to public postsecondary education. High school seniors from 15 Missouri counties are significantly less likely than their peers from other counties to start a postsecondary program at a public institution immediately after graduation.⁸

Counties from Which the Lowest Percent of High School Graduates Enroll in Public Postsecondary Education

<u>Any Public Institution</u>	<u>Public Two-Year Institutions</u>	<u>Public Universities</u>
Barry	Andrew	Butler
Barton	Atchison	Carter
Cedar	Barry	Clark
Clark	Barton	Douglas
Douglas	Buchanan	Howell
Hickory	Gentry	Marion
Lewis	Holt	Oregon
Linn	Lewis	Ozark
Macon	Madison	Ripley
Madison	Mercer	Shannon
Mercer	Nodaway	Texas
Ozark	Putnam	Washington
Putnam	Vernon	Wayne
Vernon	Worth	Wright
Worth		

NCHEMS noted that historically, students have been expected to go to the provider. Now students in many areas of the state must be served where they are with the content taken to them.⁹ For high school graduates in St. Louis and Kansas City, on the other hand, NCHEMS observed that nearly every public university in the state draws students from those areas.¹⁰

ITEMS FOR ADDITIONAL DISCUSSION

Much of the task force’s discussion to date has focused on institutions’ ability to propose programs outside of their state-defined mission and the development of a framework by which those proposals could be evaluated. Several topics warrant significant additional conversation, including:

⁷ NCHEMS Draft Observations and Recommendations on Missouri Role and Missions, slide 7.

⁸ NCHEMS Missouri Environmental Scan, slides 63-65.

⁹ NCHMES Role and Mission for Missouri Colleges and Universities, slide 6.

¹⁰ NCHEMS Draft Observations and Recommendations on Missouri Role and Missions, slide 7.

1. ***Continued work on the new academic program approval framework.*** The framework developed by the task force and its subcommittee of chief academic officers requires significant additional discussion to develop and operationalize its details. Additional discussion about the definition of research versus practice doctorates, especially in interdisciplinary areas, is also necessary, as is discussion about public universities offering associate degree and certificate programs. The task force will appoint a subcommittee comprised of the Council of Chief Academic Officers to work on these issues.
2. ***Meeting students' needs and increasing postsecondary educational attainment rates.*** NCHEMS' data suggest several areas the department and institutions should focus on to make substantial gains in educational attainment rates. The task force will appoint two subcommittees to study and make recommendations on (a) increasing access to programs in geographic areas throughout the state and (b) better meeting the needs of historically underserved populations.
3. ***Strengthening collaboration.*** Missouri's colleges and universities have a strong history of collaboration and have worked together in innovative ways to deliver high-quality programs throughout the state. The task force will appoint a subcommittee to develop principles of best practice in the collaborative delivery of programs, including articulation, and recommendations for policy changes that will provide more effective incentives for collaboration.
4. ***Identifying workforce needs.*** Data presented and discussed throughout the task force's meetings point to the difficulty of conclusively identifying workforce needs. The task force will appoint a subcommittee of higher education representatives to work with external stakeholders to develop a reliable, definitive, and dynamic source of information about high-priority workforce needs, including both preparation to work in specific industries and development of general skills needed to succeed in work and life.
5. ***Evaluating the mission review process.*** The task force will appoint a subcommittee to evaluate the mission review and approval process and make recommendations about revisions to Coordinating Board policies that pertain to mission review and approval.
6. ***Addressing regional institutional roles.*** NCHEMS recommends that the Coordinating Board take a proactive leadership role in facilitating coordination and collaboration among institutions serving the same geographic area, especially the Kansas City and St. Louis metropolitan areas. The task force encourages the Coordinating Board to appoint a work group to make recommendations regarding an approach to addressing this issue.

Appendix

- Appendix A: Task Force Roster
- Appendix B: Program Approval Framework

**Higher Education System Review
Task Force Roster**

Chuck Ambrose (University of Central Missouri)
Joanna Anderson (State Fair Community College)
Jon Bauer (East Central College)
Barbara Bichelmeyer (University of Missouri-Kansas City)
Doug Davenport (Missouri Western State University)
Steve Graham (University of Missouri)
Mark James (Metropolitan Community College)
Jeff Jochems (Ozarks Technical Community College)
Steve Kurtz (Mineral Area College)
Jennifer Methvin (Crowder College)
Zora Mulligan (Commissioner of Higher Education)
Jeff Pittman (St. Louis Community College)
Clif Smart (Missouri State University)
Dwyane Smith (Harris-Stowe State University)
Shawn Strong (State Technical College)
Carlos Vargas (Southeast Missouri State University)

Program Approval Framework

Background

On March 17, 2016, Speaker of the House Todd Richardson and House Higher Education Committee chair Steve Cookson directed the Missouri Department of Higher Education (MDHE) to convene stakeholders to begin a process of reviewing the current structure of higher education in Missouri. The letter indicated that the review should include, but not be limited to, recommendations on the overall structure of public two- and four-year institutions, varying institutional missions, and the degree review and approval process. The MDHE has convened a task force to address the issues identified in the letter. The task force formed a subcommittee of chief academic officers (CAOs) to address the degree review and approval process. Because this process to some extent also involves independent institutions, the subcommittee includes representation from that sector and will make recommendations relating to the process for all institutions of higher education.

The following draft is based, in part, on the structure and format of the review processes in Indiana, Texas, and Maryland, as well as current CBHE policies and practices. The draft has been refined substantially after discussion with the subcommittee and other CAOs. It provides a general framework for determining which level of review is appropriate and an overview of the requirements and process associated with each level. After the subcommittee, task force, and CBHE approve the policy framework, MDHE staff will work with the Council of Chief Academic Officers to define additional details, which will eventually be promulgated as regulations.

Objectives

This draft is aimed at outlining a process that achieves three objectives:

1. Ensure Missouri's higher education institutions offer rigorous, high-quality, student-centered programs that effectively serve the citizens of the state while supporting statewide goals, regional workforce demands, and institutional needs.
2. Ensure Missouri's higher education institutions make efficient use of state resources, maintain high standards, collaborate to the maximum extent possible, and design programs that avoid unnecessary duplication at the regional and state levels.
3. Streamline the academic program review and approval process.

General Approach

The MDHE proposes a review process that involves three levels of review: Staff review, which applies to minor changes; routine review, which will likely apply to most new program proposals; and comprehensive review. The following table provides a general framework for determining which level of review is appropriate and an overview of the requirements and process associated with each level. As indicated above, after the subcommittee, task force, and CBHE approve the policy framework, MDHE staff will work with the Council of Chief Academic Officers to define additional details, which will eventually be promulgated as regulations. Many terms and concepts will require further definition. Those that have been identified in early discussions are italicized in the following text and listed at the end of the document.

	Staff Review	Routine Review	Comprehensive Review
Applies To	<p>Minor program changes can be addressed through a simple staff review. Examples of these changes include:</p> <ul style="list-style-type: none"> • <i>Change of program title</i> • <i>Combination programs</i> • <i>Single-semester certificate programs</i> • <i>One-year certificate programs</i> • Adding an <i>option</i> to an existing program • Moving an existing program to <i>inactive status</i> • <i>Program deletion</i> 	<p>Proposals that do not constitute a significant change in an institution’s current role, scope, or mission will be reviewed under the routine review process. In order to qualify for the routine review process, the proposed program must meet <u>all</u> of the following criteria:</p> <ol style="list-style-type: none"> 1. The program is clearly within the institution’s <i>CBHE-approved mission</i>. For purposes of this process, “mission” means the population the institution serves; the level and array of degrees, programs, and services it offers; and any special or unique features; 2. The program will be offered within the proposing institution’s <i>CBHE-approved service region</i>; 3. The program will not <i>unnecessarily duplicate</i> an existing program in the <i>applicable geographic area</i>; 4. The program will be offered at the main campus; 5. The program will build on existing programs and faculty expertise; and 6. The cost to launch the program will be minimal and within the institution’s current operating budget. <p>In addition, the following proposals will generally be considered under the routine review process:</p> <ol style="list-style-type: none"> 1. <i>Substantive curricular changes to an existing program.</i> 2. The addition of an approved program at a <i>CBHE-approved off-site location</i>. 3. New degree programs that are offered in collaboration with an institution already approved to offer such a program. 	<p>Proposals that constitute more significant changes will be subject to a comprehensive review. Proposed programs <u>Program proposals offered by an institution other than a campus within the University of Missouri System</u> that meet <u>any one</u> of the following will be subject to a comprehensive review:</p> <ol style="list-style-type: none"> 1. The program is outside an institution’s <i>CBHE-approved mission</i>. For purposes of this process, “mission” means the population the institution serves; the level and array of degrees, programs, and services it offers; and any special or unique features; 2. The program will be offered outside the institution’s <i>CBHE-approved service region</i>; 3. The program will require approval from the Higher Learning Commission; 4. The institution will incur substantial costs to launch and sustain the program; 5. The program will include the offering of an engineering degree that falls within the Classification of Instructional Programs (CIP) code of 14; 6. The program will include the offering of a doctoral degree; 7. The program will include the offering of a professional degree; or 8. The program will include the offering of an education specialist degree.
Institution Must Provide	<p>A basic description of the change on forms provided by the MDHE.</p>	<ol style="list-style-type: none"> 1. <i>General information about the proposed program</i>; 2. <i>Certification</i> that the proposal meets the criteria for routine review outlined above; and 3. <i>Certification</i> that the program meets the <i>criteria for all new academic programs</i>. 	<ol style="list-style-type: none"> 1. Evidence the proposing institution has explored the feasibility of collaboration with other institutions whose mission or service region are within the scope of the proposed program. The proposing institution shall provide evidence that it has made a good faith effort to explore the feasibility of collaboration. Evidence should include an explanation for why the collaboration is not feasible, as well as a letter of corroboration from any other institution involved in the discussion of collaboration. 2. <i>General information about the proposed program</i>; 3. <i>Evidence</i> that the offering institution is contributing substantially to the CBHE’s <i>Blueprint for Higher Education</i> and committed to advancing the goals of that plan; 4. <i>Evidence of institutional capacity</i> to launch the program in a high-quality manner, including: <ol style="list-style-type: none"> 4.1. <i>An external review</i> conducted by a team including faculty experts in the discipline to be

	Staff Review	Routine Review	Comprehensive Review
			<p>offered and administrators from institutions already offering programs in the discipline and at the degree level proposed. The review must include an assessment of the offering institution's capacity to offer the new program in terms of general, academic, and student service support;</p> <ol style="list-style-type: none"> 4.2. A comprehensive cost/revenue analysis summarizing the actual costs for the program and information about how the institution intends to fund and sustain the program; 4.3. Evidence indicating there is sufficient student interest and capacity to support the program, and, where applicable, sufficient capacity for students to participate in clinical or other external learning requirements; and 4.4. Where applicable, a description of accreditation requirements for the new program and the institution's plans for seeking accreditation; and <ol style="list-style-type: none"> 5. Evidence that the proposed program is needed, including: <ol style="list-style-type: none"> 5.1. Documentation demonstrating that the program does not <i>unnecessarily duplicate</i> other programs in the <i>applicable geographic area</i>; 5.2. Evidence indicating that the offering institution has made a good faith effort to explore the feasibility of a <i>collaborative program</i>, and if the institution has chosen not to offer the program in <i>collaboration</i> with another institution, an explanation of the rationale for that choice; and 5.3. A rigorous analysis demonstrating a strong and compelling workforce need for the program, which might include data from a credible source, an analysis of changing program requirements, the current and future workforce and other needs of the state, and/or letters of support from local or regional businesses indicating need for the program; 6. A clear plan to meet the articulated workforce need, including: <ol style="list-style-type: none"> 6.1. Aligning curriculum with specific knowledge and competencies needed to work in the field(s) or occupation(s) described in the workforce need section; 6.2. Providing students with external learning

	Staff Review	Routine Review	Comprehensive Review
			<p>experiences to increase the probability that they will remain in the <i>applicable geographic area</i> after graduation;</p> <p>6.3. A plan for assessing the extent to which the new program meets that need when implemented.</p>
Process	Proposals subject to the Staff Review process will be reviewed by MDHE staff and reported at the next CBHE meeting. Institutions must report all program changes to ensure that the state program inventory is accurate and complete.	<ol style="list-style-type: none"> 1. MDHE staff review the proposal to determine if the proposed program is eligible for routine review. 2. MDHE staff post the proposal for public review and comment, along with staff's recommendation to approve the program provisionally. 3. [The final draft policy framework will describe the CBHE approval process in more detail. MDHE staff intend to discuss process changes with the CBHE that would reduce the total time required for approval of a new degree proposal under the routine review process.] 4. The five-year provisional review process currently in use applies. 	<ol style="list-style-type: none"> 1. MDHE staff and other institutions review the proposal and provide feedback to the offering institution. 2. The offering institution responds to feedback. 3. [New program proposals subject to the comprehensive review process will be reviewed on the timeline currently in place. This will be detailed more thoroughly in the final draft.] 4. If approved, new programs approved under the comprehensive review process must report annually to the CBHE on the number of students completing the program, financial performance of the program, job placement rates of program graduates, success on any applicable licensure exams, and the extent to which the program is meeting the needs it was designed to address.

Terms to be defined:

Applicable geographic area
CBHE-approved mission
CBHE-approved off-site location
CBHE-approved service region
Certification
Change of program title
Collaborative program and collaboration
Combination programs

Comprehensive cost/revenue analysis
Criteria for all new academic programs
Evidence of contribution to CBHE Blueprint
Evidence of institutional capacity
External review
General information about the proposed program
Inactive status
One-year certificate programs

Option
Program deletion
Single-semester certificate programs
Substantive curricular changes to an existing program
Unnecessary duplication/unnecessarily duplicate
Professional Degree

AGENDA ITEM SUMMARY

AGENDA ITEM

2017 Legislative Preview
Coordinating Board for Higher Education
December 15, 2016

DESCRIPTION

The intent of this item is to provide background information about the upcoming legislative session.

Legislation

Higher education continues to be a topic of considerable interest to legislative leaders. We anticipate the introduction of legislation in several areas that could impact the department and the state's colleges and universities.

Guns on Campus

Missouri law currently prohibits firearms in any higher education institution without the consent of the governing body of the higher education institution. However, possession of a firearm in a vehicle on the premises of any higher education institution is permitted so long as the firearm is not removed from the vehicle or brandished while the vehicle is on the premises.

Several bills were introduced but did not pass during the 2016 legislative session that would have changed these requirements. Nine states, including two that border Missouri (Kansas and Arkansas), either already allow carrying firearms on campus or will in the near future. At least one Missouri legislator has expressed his intent to revisit this issue during the 2017 session, and Missouri Department of Higher Education (MDHE) staff anticipate that several bills will be introduced on this subject.

Student Aid Programs

It is likely we will see some legislative proposals related to state student aid programs. It is expected there will be legislation to create a new category of financial aid-eligible institution designed to make Missouri residents enrolled at Western Governors University eligible for state aid. It is possible that other changes to existing state aid programs will also be proposed. These could include revision of the current high school attendance requirement for the A+ program, incorporating incentives for on-time completion in other programs, and efforts to reduce the student loan debt incurred by graduates.

With regard to the administration of the Federal Family Education Loan Program (FFELP), the MDHE will seek approval to modify the statute that authorizes the department to administratively garnish the wages of borrowers with defaulted loans. The current law restricts garnishment to ten percent of a borrower's earnings, while federal statutes governing FFELP permit garnishment of up to 15 percent of a borrower's earnings. MDHE recommends changing

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the statutory language to specify that the garnishment must be “in an amount not to exceed federal wage garnishment limitations.”

Higher Education System Review

Elsewhere in the board materials is an interim report of the work of the Coordinating Board’s task force charged with reviewing and making recommendations regarding Missouri’s public higher education system. Although the final recommendations of the task force were not known at the time this agenda item was finalized, it would be expected that some legislative action will be required in order to implement those recommendations.

Other Possible Issues

Over the last several sessions, the General Assembly has discussed but failed to enact proposals to provide additional data security for sensitive electronic records, including educational records, and to limit the manner in which those records can be shared. Staff expect continued legislative interest in this subject. While the department understands the need to provide the greatest protection possible to individually identifiable data, that effort should not undermine the use of that data to conduct important research on such issues as student persistence, completion, and employment.

FY 2018 Higher Education Budget

While the state’s economy continues to show signs of slow but steady improvement, there are some indicators that financial challenges remain for the state. While year-to-date revenues are up by almost three percent over last year, the increase is somewhat below the revenue estimate upon which the FY 2017 budget was drafted. In addition, the state ended FY 2016 well below the expected revenue increase for that year. Although we are still relatively early in the fiscal year, this situation could dampen the push for additional funding for higher education.

While this picture is not particularly positive, we remain guardedly optimistic about support for higher education funding. Performance funding continues to enjoy strong support within the legislature. While the Board’s request for an additional \$48.5 million to be distributed through performance funding may be difficult to achieve, we fully support to the need for this additional funding. We believe the requested \$1.5 million supplemental increase for Bright Flight included in the Board’s budget request will receive strong consideration by both the incoming Governor and the General Assembly. Although increases in FY 2018 for this and other aid programs administered by the department are needed to maintain their value to students, it is unclear if funding for the CBHE-requested increases will be available.

Capital Improvements

Over the past several years, higher education institutions have received substantial support for capital improvements projects. While the current revenue picture may not permit a continuation of that level of support, the CBHE budget recommendation includes several project requests from the Higher Education Capital Fund as well as the standard request for priority one projects in case funds are available. Of particular note is the notice recently received from the Office of

Administration indicating the Coordinating Board's prioritized capital improvements list will be the starting point for the discussion of capital improvement funding for FY 2018.

STATUTORY REFERENCE

N/A

RECOMMENDED ACTION

This is an information item only.

ATTACHMENT(S)

None

AGENDA ITEM SUMMARY

AGENDA ITEM

Certification of Institutional Eligibility to Participate in State Student Financial Assistance Programs

Coordinating Board for Higher Education

December 15, 2016

DESCRIPTION

Institutions must be approved by the Coordinating Board for Higher Education (CBHE) in order to be eligible for participation in state assistance programs administered through the Missouri Department of Higher Education. Bolivar Technical College has submitted the required application materials to participate in the following state student financial assistance programs:

- Access Missouri Financial Assistance Program
- Higher Education Academic Scholarship (Bright Flight) Program
- Competitiveness Scholarship Program (Marguerite Ross Barnett Memorial Scholarship)
- Kids' Chance Scholarship Program
- Minority Teaching Scholarship Program
- Minority and Underrepresented Environmental Literacy Program
- Public Safety Officer or Employee's Child Survivor Grant Program

Bolivar Technical College previously operated as a branch campus of Texas County Technical Institute. The TCTI governing board decided to operate the two campuses as separate institutions and has completed the related conversion with the U.S. Department of Education and the institution's accreditor. The change for state aid programs is the last step in that process for the institution.

Staff has determined this institution meets the statutory requirements to be approved to participate in these programs as a professional/technical institution. Upon approval, Bolivar Technical College will be able to disburse funds for the above cited programs to eligible applicants beginning with the 2017-2018 academic year.

STATUTORY REFERENCE

Sections 173.1101-173.1108, RSMo – Access Missouri Financial Assistance Program

Section 173.250, RSMo – Higher Education Academic Scholarship Program

Section 173.262, RSMo – Competitiveness Scholarship Program

Section 173.254, RSMo – Kids' Chance Scholarship Program

Sections 161.415, 161.418, 161.421, 161.424, RSMo – Minority Teaching Scholarship Program

Section 173.240, RSMo – Minority and Underrepresented Environmental Literacy Program

Section 173.260, RSMo – Public Service Officer or Employee's Child Survivor Grant Program

Section 173.1102(3), RSMo – Eligibility provisions for Missouri public institutions to participate in the state student financial assistance programs

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RECOMMENDED ACTION

It is recommended that the Coordinating Board for Higher Education approve Bolivar Technical College to participate in the state student financial assistance programs administered by the Coordinating Board for Higher Education until recertification of institutional eligibility occurs in September of 2019.

ATTACHMENT(S)

None

AGENDA ITEM SUMMARY

AGENDA ITEM

Student Loan Program Update
Coordinating Board for Higher Education
December 15, 2016

DESCRIPTION

The purpose of this agenda item is to summarize recent activities of the MDHE guaranty agency.

Cohort Default Rates

Missouri's cohort default rate remained relatively stable, rising slightly from 11.3 to 11.5 percent for student loan borrowers who began repayment in 2012 and 2013, respectively. The 2013 rate is slightly higher than the national rate, which is 11.3 percent.

Missouri's rate is significantly lower than several surrounding states, including Oklahoma (12.5 percent), Arkansas (14 percent), and Kentucky (15.5 percent). Iowa and Tennessee's rates are similar to Missouri's, at 11.9 and 11.4 percent, respectively. Missouri's remaining neighbors had substantially lower rates, including Kansas (10.7 percent), Illinois (9.4 percent), and Nebraska (8.2 percent).

MDHE continues to work to keep Missouri's default rate low through efforts such as the MDHE Default Prevention Grant Program, Missouri Default Prevention Day, and financial literacy education programs. The Default Prevention Grant Program provides funding and support to Missouri higher education institutions. The grants are used for financial literacy programs and are awarded through a competitive grant process. Missouri Default Prevention Day is an annual event during which MDHE invites Missouri's financial aid professionals to learn about default prevention from industry experts. MDHE also promotes financial literacy through publications and school presentations for students and their families.

STATUTORY REFERENCE

N/A

RECOMMENDED ACTION

This is an information item only.

ATTACHMENT(S)

None

AGENDA ITEM SUMMARY

AGENDA ITEM

Journey to College
Coordinating Board for Higher Education
December 15, 2016

DESCRIPTION

The purpose of this agenda item is to present information on 2016-2017 MDHE college outreach programs.

Background

Increasing postsecondary attainment is the first goal included in the CBHE coordinated plan, *Preparing Missourians to Succeed: A Blueprint for Higher Education*. In order to move toward that goal, the plan calls for MDHE to “increase efforts to assist students in completing college admissions and financial aid applications.” Accordingly, MDHE encourages high schools to participate in Journey to College, which is an initiative that includes several MDHE access and success activities. The three major Journey to College programs are Apply Missouri, FAFSA Frenzy, and Decision Day.

Apply Missouri

High schools hosting an Apply Missouri program help seniors identify postsecondary options that best meet their needs and then provide assistance with submitting college applications during the school day.

In 2016, 96 high schools hosted Apply Missouri programs during September and October. Participating sites are still submitting data, but with 40 percent of sites reporting, at least 6,000 seniors have participated in Apply Missouri and approximately 1,800 of those seniors submitted at least one college application.

FAFSA Frenzy

FAFSA Frenzy events help students and their families complete the Free Application for Federal Student Aid (FAFSA). High schools, postsecondary institutions, and other community organizations can host FAFSA Frenzy events. The current year’s events will be held between October 2016 and January 2017 and will help filers complete FAFSAs for the 2017-2018 academic year. In previous years, FAFSA Frenzy events were held during February and March, but federal changes now require filers to report income information from an earlier tax year, which allows families to submit a FAFSA as early as October 1 of the year preceding the academic year for which the application will be used.

Approximately 130 sites are hosting FAFSA Frenzy events during the 2016-2017 academic year. To date, with about 60 percent of sites reporting, FAFSA Frenzy events have served approximately 1,700 filers.

Decision Day

Decision Day celebrates seniors’ post-high school plans for college or military service. The purpose of the plan is to encourage seniors to finalize future plans and to build a college-going

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December 15, 2016

culture among younger students. The 88 high schools that have committed to participating in Decision Day will host events around May 1, 2017.

STATUTORY REFERENCE

N/A

RECOMMENDED ACTION

This is an information item only.

ATTACHMENT(S)

2016-2017 Journey to College Participants

2016-2017 Journey to College Participants

Name of Institution	Sponsor(s)	Apply Missouri	FAFSA Frenzy Community-based	FAFSA Frenzy School-based	Decision Day
Affton High School		X		X	X
Allen Village High School		X		X	X
Ava High School		X		X	X
Battle High School			X		
Bayless High School	MO College Advising Corps	X	X		X
Bolivar High School		X	X		X
Boonville High School		X	X	X	
California High School				X	
Cape Central High School					X
Carnahan High School of the Future	MO College Advising Corps	X		X	X
Center High School	MO College Advising Corps	X		X	X
Central Academy of Excellence	MO College Advising Corps	X	X		X
Central High School/Springfield Public Schools	MO College Advising Corps	X		X	X
Central Visual & Performing Arts/Cleveland NJROTC High School	MO College Advising Corps	X	X		X
Centralia High School		X		X	
Chaffee Jr/Sr High School		X	X		
Charles E Sumner High School	MO College Advising Corps	X		X	
Christian Fellowship School		X		X	X
Christian High School		X			X
Clearwater High School		X		X	
Climax Springs High School				X	
Clyde C. Miller Career Academy	MO College Advising Corps	X		X	X
Cole Co. R-I High School				X	

2016-2017 Journey to College Participants

Name of Institution	Sponsor(s)	Apply Missouri	FAFSA Frenzy Community-based	FAFSA Frenzy School-based	Decision Day
College of the Ozarks - Plaster Business Hall			X		
Collegiate School of Medicine and Bioscience		X		X	X
Columbia Area Career Center			X		
Columbia College			X		
Concordia High School				X	
Cuba High School		X		X	X
Dixon High School		X		X	
Drury University Rolla			X		
East High School	MO College Advising Corps	X		X	X
Eldon High School		X	X		
Excelsior Springs			X		X
ExpandED Learning Collaborative			X		
Fair Play High School		X		X	X
Farmington High School		X	X		
Fontbonne University (Ryan Hall)			X		
Fort Osage High School	MO College Advising Corps	X		X	X
Fulton High School			X		
Gateway STEM High School	MO College Advising Corps	X	X	X	X
Greenwood Laboratory School		X		X	X
Hancock Place High School	MO College Advising Corps	X	X	X	X
Hazelwood East High School	MO College Advising Corps	X	X	X	X
Hermitage High School		X			X
Herndon Career Center			X		
Hickman High School			X	X	X
Hillcrest High School/Springfield Public Schools	MO College Advising Corps	X		X	X

2016-2017 Journey to College Participants

Name of Institution	Sponsor(s)	Apply Missouri	FAFSA Frenzy Community-based	FAFSA Frenzy School-based	Decision Day
Hillsboro High School			X		
Iberia High School		X		X	X
Jasper R-5 High School					X
Jefferson City High School		X		X	X
Jefferson High School		X			X
Jennings Senior High School	MO College Advising Corps	X		X	X
KCPS Early College Academy at MCC-Penn Valley		X		X	X
Kennett High School	MO College Advising Corps	X	X	X	X
Lake Career & Technical Center			X		
Laquey High School		X			X
Lebanon High School		X	X		X
Liberty North High School		X			
Lincoln University of Missouri			X		
Louisiana High School		X		X	X
Madison C-3 High School		X			X
Maplewood Richmond Heights High School		X		X	X
Marion C. Early High School		X		X	X
McCluer High School	MO College Advising Corps	X	X	X	X
McCluer North High School	MO College Advising Corps	X	X		X
McCluer South - Berkeley	MO College Advising Corps	X		X	X
Metropolitan Community College - Blue River			X		
Metropolitan Community College - Business & Technology Campus			X		
Metropolitan Community College- Health Science Institute/Kauffman Scholars & Educational Opportunity Center			X		

2016-2017 Journey to College Participants

Name of Institution	Sponsor(s)	Apply Missouri	FAFSA Frenzy Community-based	FAFSA Frenzy School-based	Decision Day
Metropolitan Community College - Longview			X		
Metropolitan Community College - Maple Woods			X		
Mexico High School - Library			X		
Missouri Military Academy		X			
Missouri State University - West Plains			X		
Moberly Area Community College			X		
MOHELA			X		
Monett High School			X		
Nevada High School		X		X	X
New Madrid County Central High School	MO College Advising Corps	X			X
Normandy High School	MO College Advising Corps	X		X	X
North Central Missouri College			X		
North Kansas City High School	MO College Advising Corps	X		X	X
Northeast High School	MO College Advising Corps	X	X	X	X
Northwest Missouri State University			X		
Notre Dame High School - St. Louis		X			X
Oak Grove High School		X			
Odessa High School		X	X		X
Osceola High School		X			X
Ozark High School			X	X	X
Ozark Technical College - Information Commons West			X		
Ozarks Technical Community College - Waynesville			X		
Parkview High School - Springfield Public Schools	MO College Advising Corps	X		X	X

2016-2017 Journey to College Participants

Name of Institution	Sponsor(s)	Apply Missouri	FAFSA Frenzy Community-based	FAFSA Frenzy School-based	Decision Day
Paseo Academy	MO College Advising Corps	X		X	X
Pattonville High School	MO College Advising Corps	X		X	X
Potosi High School		X	X		X
Pride St. Louis			X		
Raymore-Peculiar High School			X		
Raytown High School	MO College Advising Corps	X	X	X	X
Raytown South High School	MO College Advising Corps	X	X		X
Ritenour High School	MO College Advising Corps	X	X	X	X
Riverview Gardens High School	MO College Advising Corps	X	X	X	X
Rolla High School		X	X	X	X
Roosevelt High School	MO College Advising Corps	X		X	X
Ruskin High School	MO College Advising Corps	X			X
St. Charles Community College			X		
St. Clair High School	MO College Advising Corps	X	X	X	X
Ste. Genevieve High School		X	X		X
St. James High School	MO College Advising Corps	X			X
St. Louis College of Health Careers - Fenton			X		
St. Louis College of Health Careers - St. Louis			X		

2016-2017 Journey to College Participants

Name of Institution	Sponsor(s)	Apply Missouri	FAFSA Frenzy Community-based	FAFSA Frenzy School-based	Decision Day
St. Louis Community College - Wildwood			X		
St. Louis Community College - William J Harrison Education Center			X		
Salem Sr. High School	MO College Advising Corps	X		X	X
Sarcoxie High School			X	X	
School of the Osage		X		X	X
Scotland County R-1 High School		X		X	X
Scott County Central High School		X		X	X
Sheldon High School		X		X	X
Sikeston High School	MO College Advising Corps	X		X	X
Slater High School		X		X	X
Soldan International Studies High School	MO College Advising Corps	X	X	X	X
Southeast High School	MO College Advising Corps	X	X	X	X
Southeast Missouri State University			X		
South Iron R-1		X		X	
South Technical High School			X		
Springfield Public Schools/ Kraft Administration Center			X		
State Fair Community College - Yeater Computer Lab			X		
Steelville R-3 High School		X		X	X
Sullivan High School	MO College Advising Corps	X		X	X
Three Rivers Community College			X		
Trenton High School		X			

2016-2017 Journey to College Participants

Name of Institution	Sponsor(s)	Apply Missouri	FAFSA Frenzy Community-based	FAFSA Frenzy School-based	Decision Day
Trinity Christian Academy		X		X	X
University Academy				X	
University City High School			X		X
University of Central Missouri - Lees Summit			X		
University of Missouri - Kansas City			X		
Van Horn High School	MO College Advising Corps	X	X	X	X
Vashon High School	MO College Advising Corps	X	X		X
Warrensburg High School		X			X
Webster University			X		
Wellsville-Middletown High School		X			
Wentworth Military Academy - Groendyke Hall			X		
West Plains High School	MO College Advising Corps	X	X	X	X
Westran High School		X			X
Wheatland R-2 High School		X			X
William Chrisman High School	MO College Advising Corps	X		X	X
Winnetonka High School	MO College Advising Corps	X		X	X
Woodland High School	TRCC			X	X

AGENDA ITEM SUMMARY

AGENDA ITEM

Academic Program Actions
Coordinating Board for Higher Education
December 15, 2016

DESCRIPTION

This agenda item reports all proposals for program actions reviewed by the Missouri Department of Higher Education since the September 8, 2016, board meeting. These proposals are submitted to the Coordinating Board for Higher Education for action.

The following tables provide a summary of the proposed program actions submitted to the CBHE. The complete listing of proposed program actions can be found in the attachment to this agenda item.

Public Institution Update

	Certificates	Associates	Baccalaureate	Graduate	Total
Deleted	1	1	3	1	6
Inactivated	1	0	0	0	1
Other Program Changes*	4	4	6	2	16
New	7	1	2	0	10
Off-Site	0	0	0	2	2
Programs Withdrawn	0	0	2	0	0

*includes options inactivated/deleted, options added, titles changed, programs combined, and coursework revised

Comments for Public Institutions

No comments issued.

Public Institution Name Change

MDHE staff received notification that the Board of Trustees for Three Rivers Community College voted to change the institution's name to Three Rivers College, effective September 21, 2016. Three Rivers College is regionally accredited by the Higher Learning Commission.

Independent Institution Update

	Certificates	Associates	Baccalaureate	Graduate	Total
Deleted	0	0	10	0	10
Inactivated	0	0	0	0	0
Other Program Changes*	0	0	2	0	2
New	2	4	17	21	44
Programs Withdrawn	0	0	0	0	0

*includes options inactivated/deleted, options added, titles changed, programs combined, and coursework revised.

Coordinating Board for Higher Education
December 15, 2016

Comments for Independent Institutions

No comments issued.

Independent Institution Name Change

MDHE staff received notification that Calvary Bible College and Theological Seminary's Board of Trustees voted to change the institution's name to Calvary University, effective July 1, 2016. Calvary University is regionally accredited by the Higher Learning Commission and professionally accredited by the Association of Biblical Higher Education.

Off-Site Location Update

The following location updates were provided to the MDHE for update to the approved Off-Site Inventory as appropriate.

New Locations for Approval (Public)

No new locations were submitted by public institutions.

New Locations for Update (Independent)

No new locations were submitted by independent institutions.

Change of Address

MDHE staff received notification of the following change of address:

- Park University-Independence
 - Old Address: Park University-Independence, 2200 S. M-291 Hwy, Independence, MO 64057
 - New Address: Park University-Independence, 20101 East Jackson Drive, Independence, MO 64057

Closed Location Notification

MDHE staff received notification that the following off-site locations were closed:

- Jefferson College-Northwest, 6471 Cedar Hill Road, Cedar Hill, MO 63016-6301
- Lindenwood University-Lucas Crossing Elementary Complex, 7837 Natural Bridge Road, St. Louis, MO 63121-4625
- Lindenwood University-North County Adult Center, 500 Freenway Manon Drive, Florissant, MO 63031
- Lindenwood University-St. Louis City Center, 1409 Washington Avenue, St. Louis, MO 63103
- Lindenwood University-Miller Career Academy, 1000 N. Grand Avenue, St. Louis, MO 63106
- Lindenwood University-Republic Middle School, 1 Tiger Drive, Republic, MO 65738

- Lindenwood University-Waynesville Sr. High School, 200 G.W. Lane, Waynesville, MO 65583
- Lindenwood University-Wildwood Town Center, 16743 Main Street, Wildwood, MO 63040
- Lindenwood University-Branson Intermediate School, 766 Buchanan Road, Branson, MO 65616
- Lindenwood University-Center for Nursing & Allied Health Sciences, 1 Academy Place, Dardenne Prairie, MO 63368

STATUTORY REFERENCE

Sections 173.005.2(1), 173.005.2(8), 173.005.11, 173.030(1), and 173.030(2), RSMo – Statutory requirements regarding CBHE approval of new degree programs.

RECOMMENDED ACTION

Assign to Consent Agenda

ATTACHMENT(S)

Academic Program Actions

AGENDA ITEM SUMMARY

AGENDA ITEM

Academic Program Actions addendum
Coordinating Board for Higher Education
December 15, 2016

DESCRIPTION

Southeast Missouri State University submitted a proposal to offer the Bachelor of Science in Industrial and Systems Engineering for consideration at the April 2016 CBHE meeting. The proposal was reviewed by MDHE staff and posted for public comment. Staff recommended that no action be taken on the proposal, pending the completion of the higher education system review.

Since then, Southeast Missouri State has provided the MDHE with additional information regarding the proposed program, in particular documents that show greater support and need for the program. MDHE staff recommend that the CBHE provisionally approve (as is the case of all new academic programs) Southeast Missouri State University's proposal to offer the Bachelor of Science in Industrial and Systems Engineering, contingent on the following additional provisions:

1. Southeast Missouri State University will seek accreditation for the program from ABET as soon as permissible.
2. Southeast Missouri State University will, in collaboration and consultation with the Missouri Department of Higher Education, contract at its expense with an external consultant recommended by ABET to obtain a report assessing the likelihood of this program achieving ABET accreditation under the Engineering Accreditation Commission.
3. The consultant will have experience as a program evaluator for this commission along with specific experience evaluating industrial or systems engineering programs.
4. This evaluation will be conducted between January and July of 2017, and focus on the developed criteria, courses, faculty, and processes currently in place within the MDHE and Southeast Missouri State University.

ACADEMIC PROGRAM ACTIONS

Academic Program Changes (Public Institutions)

Metropolitan Community College

1) Current Program:

C1, Information Security Fundamentals, CIP 110202

Proposed Change:

Title change only

Program as Changed:

C1, Network and Systems Support, CIP 110202 (title change only)

2) Current Program:

AAS, Early Childhood Development and Education, CIP 190709

C1, Early Childhood Development and Education, CIP 190709

Proposed Change:

Title change only

Program as Changed:

AAS, Early Childhood Education and Development, CIP 190709 (title change)

C1, Early Childhood Education and Development, CIP 190709 (title change)

Mineral Area College

1) Current Program:

AAS, Radio TV Broadcasting, CIP 100202

Proposed Change:

Title change, add certificate to existing program

Program as Changed:

AAS, Digital Media Technology, CIP 100202 (title change)

C1, Digital Media Technology, CIP 100202 (add certificate)

2) Current Program:

C1, Paramedic Technology, CIP 510904

Proposed Change:

Inactivate program

Program as Changed:

~~C1, Paramedic Technology, CIP 510904 (inactivate program)~~

Academic Program Actions

Missouri State University

- 1) Current Program:
BSEd, Middle School Education, CIP 131203
Language Arts & Social Sciences
Language Arts & Mathematics
Language Arts & Science
Mathematics & Science
Mathematics & Social Science
Science & Social Sciences

Proposed Change:
Add and delete options to existing program

Program as Changed:
BSEd, Middle School Education, CIP 131203
~~Language Arts & Social Sciences (delete)~~
~~Language Arts & Mathematics (delete)~~
~~Language Arts & Science (delete)~~
~~Mathematics & Science (delete)~~
~~Mathematics & Social Science (delete)~~
~~Science & Social Sciences (delete)~~
Language Arts (add)
Mathematics (add)
Science (add)
Social Science (add)

- 2) Current Program:
GRCT, Education of the Gifted and Talented Students, CIP 131004

Proposed Change:
CIP code change

Program as Changed:
GRCT, Education of the Gifted and Talented Students, CIP 131001 (CIP code change)

Missouri State University-West Plains

- 1) Current Program:
AAS, Allied Health, CIP 510000

Proposed Change:
Delete program

Program as Changed:
~~AAS, Allied Health, CIP 510000 (delete program)~~

Academic Program Actions

Missouri Western State University

- 1) Current Program:
MBA, Business Administration, CIP 520201
Enterprise Resource Planning
Forensic Accounting
Life and Animal Science

Proposed Change:
Add option to existing program

Program as Changed:
MBA, Business Administration, CIP 520201
General (add)
Enterprise Resource Planning
Forensic Accounting
Life and Animal Science

Northwest Missouri State University

- 1) Current Program:
BS, Geographic Information Systems, CIP 450799

Proposed Change:
Change CIP code

Program as Changed:
BS, Geographic Information Systems, CIP 450702 (CIP change)

- 2) Current Program:
BS, Recreation (2+2 completion) (Maple Woods and Longview sites), CIP 310101

Proposed Change:
Delete program

Program as Changed:
~~BS, Recreation (2+2 completion) (Maple Woods and Longview sites), CIP 310101~~
(delete program)

- 3) Current Program:
MA, English, CIP 230101
English Pedagogy

Proposed Change:
Inactivate program

Program as Changed:
~~MA, English, CIP 230101~~ (inactivate program)

Academic Program Actions

~~English Pedagogy~~

Ozarks Technical Community College

- 1) Current Program:
C1, Business Technology, CIP 520401

Proposed Change:
Title change only

Program as Changed:
C1, Administrative Assistant, CIP 520401 (title change only)

- 2) Current Program:
AA, Associate of Arts, CIP 240199

Proposed Change:
Options added to existing programs

Program as Changed:
AA, Associate of Arts, CIP 240199
English (add option)

- 3) Current Program:
AS, Hearing Instrument Science, CIP 510918

Proposed Change:
Addition of certificate developed from approved existing parent degree

Program as Changed:
AS, Hearing Instrument Science, CIP 510918
C1, Hearing Instrument Science, CIP 510918 (add certificate)

St. Louis Community College

- 1) Current Program:
C0, General Transfer Studies, CIP 240101
International Studies

Proposed Change:
Delete option

Program as Changed:
C0, General Transfer Studies, CIP 240101
~~International Studies~~ (delete option)

- 2) Current Program:
AAS, Hospitality and Tourism, CIP 120503

Academic Program Actions

Proposed Change:
CIP code change

Program as Changed:
AAS, Hospitality and Tourism, CIP 520901 (CIP code change)

University of Central Missouri

- 1) Current Program:
BS, Health Studies, CIP 510000
Community Health
Pre-Physical and Occupational Therapy
Social Science

Proposed Change:
Delete option

Program as Changed:
BS, Health Studies, CIP 510000
Community Health
Pre-Physical and Occupational Therapy
~~Social Science~~ (delete option)

- 2) Current Program:
BSBA, Management, CIP 520201 (Lee's Summit location only)

Proposed Change:
Delete program

Program as Changed:
~~BSBA, Management, CIP 520201~~ (delete program Lee's Summit location only)

- 3) Current Program:
BSEd, Career and Technology Teacher Education, CIP 131205

Proposed Change:
Options added to existing program

Program as Changed:
BSEd, Career and Technology Teacher Education, CIP 131205
Business Teacher Education Certification 9-12 (add option)
Family Consumer Sciences Teacher Education Certification birth-12 (add option)
Engineering and Technology Teacher Education Certification 9-12 (add option)
Agriculture Teacher Education Certification 9-12 (add option)

- 4) Current Program:

Academic Program Actions

BSEd, Secondary Education, CIP 131205
Agricultural Education
Biology
Career & Technology Teacher Education
Chemistry
Earth Science
English
Mathematics
Physics
Social Studies
Speech Communication & Theater

Proposed Change:
Title change and add options to existing program

Program as Changed:
BSEd, Secondary Education, CIP 131205
Agriculture Teacher Education (title change)
Biology
Business Teacher Education (add option)
Career and Technology Teacher Education
Chemistry
Earth Science
Engineering and Technology Teacher Education (add option)
English
Family Consumer Sciences Teacher Education (add option)
Mathematics
Physics
Social Studies
Speech Communication and Theater

5) Current Program:
BS, Graphic Technologies, CIP 100302

Proposed Change:
Inactivate program

Program as Changed:
~~BS, Graphic Technologies, CIP 100302~~ (inactivate program)

University of Missouri-Kansas City

1) Current Program:
MS, Master of Entrepreneurial Real Estate, CIP 521501

Proposed Change:
Title change

Academic Program Actions

Program as Changed:

MS, Entrepreneurial Real Estate, CIP 521501 (title change)

University of Missouri-St. Louis

1) Current Program:

BA, English, CIP 231101

Proposed Change:

Addition of certificate from approved existing parent degree

Program as Changed:

BA, English, CIP 231101

C1, Technical Writing, CIP 231101 (add certificate)

2) Current Program:

BA, Communication, CIP 090199

Proposed Change:

Addition of certificate from approved existing parent degree

Program as Changed:

BA, Communication, CIP 090199

C1, Health Communication, CIP 090905 (add certificate)

3) Current Program:

BS, Computer Science, CIP 270101

Proposed Change:

Addition of certificate program from approved existing parent degree

Program as Changed:

BS, Computer Science, CIP 270101

C1, Data Science, CIP 270101 (add certificate)

4) Current Program:

MEd, Education, CIP 421801

Proposed Change:

Addition of certificate program from approved existing parent degree

Program as Changed:

MEd, Education, CIP 421801

GRCT, Character and Citizenship Education, CIP 421801 (add certificate)

5) Current Program:

Academic Program Actions

BA, Anthropology, CIP 450201

Proposed Change:

Addition of certificate program from approved existing parent degree

Program as Changed:

BA, Anthropology, CIP 450201

C1, Ethnicity, Migration and Human Diversity, CIP 459999 (add certificate)

6) Current Program:

BA, Modern Language, CIP 160101

French

German

Japanese

Spanish

Proposed Change:

Add option to existing program

Program as Changed:

BA, Modern Language, CIP 160101

French

German

Japanese

Spanish

Dual Language Professional (add option)

Received and Reviewed Changes in Programs (Independent Colleges and Universities; includes Discontinued Programs and Programs Placed on Inactive Status)

Lindenwood University

1) Current Program:

BA, Recreation Administration, CIP 310101

Proposed Change:

Title change

Program as Changed:

BA, Recreation, Sport, and Tourism Management, CIP 310101 (title change)

Park University

1) Current Program:

BS, Criminal Justice, CIP 430103 (Wentworth campus only)

BS, Interdisciplinary Studies, CIP 513801 (Wentworth campus only)

BS, Management, CIP 520201 (Wentworth campus only)

BS, Management/Computer Information Systems, CIP 521201 (Wentworth campus only)

BS, Management/Health Care, CIP 510701 (Wentworth campus only)

Academic Program Actions

BS, Management/Human Resources, CIP 521001 (Wentworth campus only)
BS, Management/Marketing, CIP 521401(Wentworth campus only)
BS, Social Psychology, CIP 422707 (Wentworth campus only)

Proposed Change:

Delete programs, Wentworth campus only

Program as Changed:

~~BS, Criminal Justice, CIP 430103 (Wentworth campus only) (delete program)~~
~~BS, Interdisciplinary Studies, CIP 513801 (Wentworth campus only) (delete program)~~
~~BS, Management, CIP 520201 (Wentworth campus only) (delete program)~~
~~BS, Management/Computer Information Systems, CIP 521201 (Wentworth campus only) (delete program)~~
~~BS, Management/Health Care, CIP 510701 (Wentworth campus only) (delete program)~~
~~BS, Management/Human Resources, CIP 521001 (Wentworth campus only) (delete program)~~
~~BS, Management/Marketing, CIP 521401(Wentworth campus only) (delete program)~~
~~BS, Social Psychology, CIP 422707 (Wentworth campus only) (delete program)~~

2) Current Program:

BS, Interdisciplinary Studies, CIP 513801 (Ft. Leonard Wood campus only)

Proposed Change:

Delete program

Program as Changed:

~~BS, Interdisciplinary Studies, CIP 513801 (Ft. Leonard Wood campus only) (delete program)~~

3) Current Program:

BS, Interdisciplinary Studies, CIP 513801 (Parkville, Independence, KC Metro, and Whiteman campuses only)

Proposed Change:

CIP code change

Program as Changed:

BS, Interdisciplinary Studies, CIP 300000 (Parkville, Independence, KC Metro, and Whiteman campuses only) (CIP code change)

4) Current Program:

BA, Women, Gender & Sexuality, CIP 190706 (KC Metro campus only)

Proposed Change:

Delete program

Academic Program Actions

Program as Changed:

~~BA, Women, Gender & Sexuality, CIP 190706 (KC Metro campus only) (delete program)~~

Program Changes Requested and Not Approved

No actions of this type have been taken since the last board meeting.

New Programs Recommended for Provisional Approval (Public Institutions)

Jefferson College

- 1) AFA, Associate of Fine Arts, CIP 240101
Art

Missouri State University

- 1) BS, Religious Studies, CIP 380201
- 2) MA, Teaching and Learning, CIP 131299 (for delivery at Bentley Administrative Center, 1610 E. Sunshine St., Springfield, MO 65804)
- 3) EDSp, Teacher Leadership (SETL), CIP 131299 (for delivery at Bentley Administrative Center, 1610 E. Sunshine St., Springfield, MO 65804)

Southeast Missouri State University

- 1) BS, Industrial and Systems Engineering, CIP 142701

New Residence Sites Recommended for Provisional Approval

No action of this type has been taken since the last board meeting.

New Programs Received and Reviewed (Independent Colleges and Universities)

Calvary University

- 1) C1, One-Year Certificate, CIP 390201
- 2) AA, Biblical Studies, CIP 390201
- 3) AA, General Education, CIP 240102
- 4) AA, Ministry Studies, CIP 390601
- 5) AA, Professional Directed Studies, CIP 309999
- 6) AA, Worship Arts, CIP 500903
- 7) BA, Advanced Biblical Studies, CIP 390201
- 8) BM, Music, CIP 500903
- 9) BM, Music Education, CIP 131312
- 10) BS, Advanced Biblical Studies, CIP 390201
- 11) BS, Biblical Counseling, CIP 390701
- 12) BS, Business Administration, CIP 520201
- 13) BS, Elementary Education, CIP 131202
- 14) BS, Interdisciplinary Studies, CIP 309999
- 15) BS, Ministry Studies, CIP 390601
- 16) BS, Professional Directed Studies, CIP 309999
- 17) BS, Secondary Education, CIP 131205
- 18) BS, Theatre Arts, CIP 500501

Academic Program Actions

- 19) MA, Bible and Theology, CIP 390201
- 20) MA, Biblical Counseling, CIP 390701
- 21) MDiv, Pastoral Studies, CIP 390602
- 22) MS, Education, CIP 130401
- 23) MS, Music, CIP 500903
- 24) MS, Organization Development, CIP 520213

Lindenwood University

- 1) MA, Education, CIP 130301 (for delivery at Warsaw Community Learning Center, 20363 Lane of Champions, Warsaw, MO 65355)
- 2) MA, School Administration, Elem. & Middle School-Initial Principal Certification, CIP 130408 (for delivery at Warsaw Community Learning Center, 20363 Lane of Champions, Warsaw, MO 65355)
- 3) MA, School Administration, Secondary-Initial Principal Certification, CIP 130409 (for delivery at Warsaw Community Learning Center, 20363 Lane of Champions, Warsaw, MO 65355)
- 4) MA, School Administration, Elem. & Middle School-Initial Principal Certification, CIP 130408 (for delivery at Rolla Middle School, 1111 Soest Road, Rolla, MO 65401)
- 5) MA, School Administration, Secondary-Initial Principal Certification, CIP 130409 (for delivery at Rolla Middle School, 1111 Soest Road, Rolla, MO 65401)
- 6) EDSp, School Administration-Initial Principal Certification, CIP 130401 (for delivery at Rolla Middle School, 1111 Soest Road, Rolla, MO 65401)
- 7) EDSp, Education Administration-Advanced/Superintendent Certification, CIP 130401 (for delivery at Rolla Middle School, 1111 Soest Road, Rolla, MO 65401)
- 8) EDSp, School Administration-Initial Certification, CIP 130411 (for delivery at Lindenwood University Old Post Office Campus, 815 Olive St., St. Louis, MO 63101)
- 9) EDSp, Education Administration-Superintendent Certification, CIP 130411 (for delivery at Lindenwood University Old Post Office Campus, 815 Olive St., St. Louis, MO 63101)
- 10) EDSp, Instructional Leadership-PK-12 noncertification, CIP 130401 (for delivery at Lindenwood University Old Post Office Campus, 815 Olive St., St. Louis, MO 63101)
- 11) EDD, Education Administration-Superintendent Certification, CIP 130411 (for delivery at Missouri Valley College, 500 E. College St, Marshall, MO 65340)
- 12) EDD, Instructional Leadership, CIP 130401 (for delivery at Missouri Valley College, 500 E. College St, Marshall, MO 65340)
- 13) EDSp, School Administration-Initial Certification, CIP 130411 (for delivery at Lindenwood University Wentzville Campus, 1102 E. Pitman Ave.,Wentzville, MO 63385)
- 14) EDSp, Education Administration-Superintendent Certification, CIP 130411 (for delivery at Lindenwood University Wentzville Campus, 1102 E. Pitman Ave.,Wentzville, MO 63385)

Academic Program Actions

- 15) EDSp, Instructional Leadership-PK-12 noncertification, CIP 130401 (for delivery at Lindenwood University Wentzville Campus, 1102 E. Pitman Ave., Wentzville, MO 63385)

Park University

- 1) BPA, Business Relations, CIP 440401 (for delivery at Whiteman AFB)
- 2) BPA, Criminal Justice, CIP 449999 (for delivery at Whiteman AFB)
- 3) BPA, Fire Service, CIP 430202 (for delivery at Whiteman AFB)
- 4) BPA, Homeland Security, CIP 449999 (for delivery at Whiteman AFB)
- 5) BPA, Public Service, CIP 449999 (for delivery at Whiteman AFB)

AGENDA ITEM SUMMARY

AGENDA ITEM

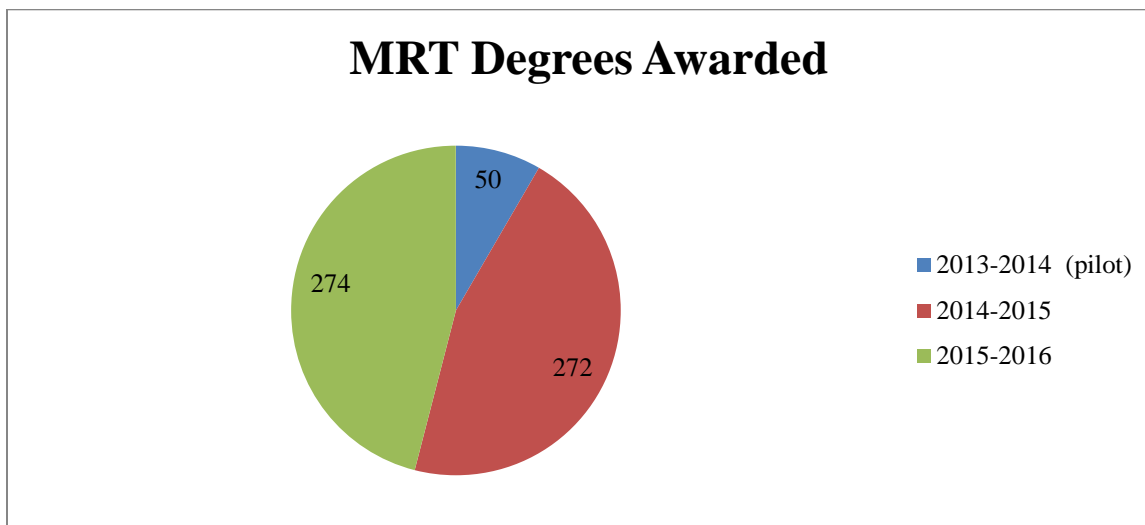
Update on Missouri Reverse Transfer
Coordinating Board for Higher Education
December 15, 2016

DESCRIPTION

During the past four years, the Missouri Department of Higher Education has completed, in collaboration with representatives from both the public and private higher educational sectors, a three-phase statewide implementation of Missouri Reverse Transfer (MRT). The MRT Program offers students who have completed at least 15 credit hours at a qualifying two-year college and transferred to a four-year college or university in Missouri the ability to transfer credit back to the two-year college to earn an associate degree. While Phase I and II focused on development and statewide implementation, Phase III focused on reaching back to students not currently enrolled at a participating institution and the sustainability of the MRT. This item reports on the progress of MRT and the future of MRT.

Degree Completion

The Missouri Reverse Transfer Program has awarded a total of 596 associate degrees. In the 2013-2014 pilot year, 11 high-volume transfer institutions awarded 50 degrees. Full implementation began in the fall of 2014 with 42 Missouri institutions participating. In the 2014-2015 school year, 272 degrees were awarded through MRT, and institutions focused on contacting currently enrolled students. In the 2015-2016 school year, 274 degrees were awarded through MRT, and institutions began on reaching back to students not currently enrolled and on contacting currently enrolled students.



Sustainability

Sustaining the MRT program is now the focus. MDHE and COTA, which assumed responsibility for MRT from the twenty-member MRT Steering Committee, will continue to develop plans to sustain MRT. Sustainability is especially critical because the “Credit When It’s Due” grant, which nurtured the program in its first two years, ended in 2015.

Sustainability efforts thus far have focused on professional development for reverse transfer coordinators. COTA hosted a Reverse Transfer Coordinator training session in February 2016 in Jefferson City, with more than 40 reverse transfer coordinators and supporting staff from across the state attending. COTA will hold a similar training session in February 2017. Additional training sessions will be held regularly to keep the initiative vibrant. Training videos for new MRT coordinators have been posted on the MDHE website to provide information for reverse transfer coordinators.

The Future of Missouri Reverse Transfer: On a National Scale

Another notable achievement of MRT was the invitation to participate in the National Student Clearinghouse (NSC) Reverse Transfer Project, which seeks to provide a national, automated solution for exchange of student record data throughout the nation. Missouri was one of three states (with Texas and Wisconsin) invited to participate in this innovative project. The COTA committee and members of the NSC Pilot Project will determine what steps to take in the National Reverse Transfer Project in the upcoming year. The benefit of the student being able to transfer credits across state lines will result in more associate degrees and enhance the employment opportunities of Missourians. The main challenge is to determine if institutions will switch to the NSC process or build onto the current MRT process. Many institutions are struggling to maintain the resources for MRT, and the added responsibility of the National Reverse Transfer project will cause additional strain for institutions. National Reverse Transfer is a benefit to Missouri students, but overcoming the obstacle of institutions’ limited resources is difficult. COTA will be focusing on this issue as well as the sustainability of MRT in the upcoming year.

STATUTORY REFERENCE

Section 173.005.2(6), RSMo – Responsibilities of the Coordinating Board

RECOMMENDED ACTION

This is an information item only.

ATTACHMENT(S)

None

AGENDA ITEM SUMMARY

AGENDA ITEM

Fall 2016 Enrollment: A Preliminary Report
Coordinating Board for Higher Education
December 15, 2016

DESCRIPTION

The intent of this item is to present information regarding enrollment trends at Missouri's public and comprehensive independent colleges and universities. Data collection is generally complete, although additional revisions are possible in the course of subsequent analyses and reporting.

The attachment includes several tables displaying enrollment figures reported by sector and institution. There are separate tables for full-time equivalent (FTE) enrollment and enrollment based on headcount. Full-time equivalent enrollment is generally based on 15 hours for undergraduate students, 12 hours for graduate students, and varies by institution and program for professional students. Headcount enrollment counts the total unduplicated number of students enrolled at each institution at fall census date. FTE is usually considered to be a more accurate measure of comparable instructional activity.

Summary of Findings

Fall 2016 enrollment figures generally indicate slight declines across all sectors from fall 2015, although the enrollment at public two-year institutions was much more stable compared to the decline from fall 2014 to 2015. Public two-year headcount declined by 0.5 percent, compared to 6.1 percent the previous year. FTE declined by 1.4 percent from 2015.

Public four-year headcount, which had increased each year from fall 2012 to 2015, declined 0.4 percent from fall 2015 to fall 2016. FTE declined 1.3 percent from the previous year.

Headcount at independent institutions increased 0.7 percent over fall 2015, compared to a 2.6 percent drop the previous year. FTE declined 2.0 percent.

Overall, headcount at public and comprehensive independent institutions is down 0.1 percent from fall 2015 and 4.9 percent since fall 2011. FTE decreased 1.6 percent in the past year and 6.1 percent since fall 2011.

STATUTORY REFERENCE

N/A

RECOMMENDED ACTION

This is an information item only.

ATTACHMENT(S)

Fall 2016 Enrollment Tables

TRENDS IN HEADCOUNT ENROLLMENT, FALL 2011 - 2016
PUBLIC INSTITUTIONS

		2011	2012	2013	2014	2015	2016	1-year Change	3-year Change	5-year Change
Public Two-Year	Crowder College	5,408	5,575	5,845	5,710	5,584	5,434	-2.7%	-7.0%	0.5%
	East Central College	4,127	4,043	3,900	3,606	3,222	2,966	-7.9%	-23.9%	-28.1%
	Jefferson College	6,007	5,494	5,194	4,883	4,705	4,692	-0.3%	-9.7%	-21.9%
	Metropolitan Community College	21,256	20,151	19,234	18,202	17,680	18,138	2.6%	-5.7%	-14.7%
	Mineral Area College	4,035	3,775	4,508	4,632	4,387	4,173	-4.9%	-7.4%	3.4%
	Missouri State University - West Plains	2,129	2,082	2,123	2,161	1,970	1,941	-1.5%	-8.6%	-8.8%
	Moberly Area Community College	5,661	5,294	5,793	5,444	4,823	5,004	3.8%	-13.6%	-11.6%
	North Central Missouri College	1,802	1,786	1,775	1,720	1,679	1,722	2.6%	-3.0%	-4.4%
	Ozarks Technical Community College	15,177	15,123	14,798	14,393	13,611	13,255	-2.6%	-10.4%	-12.7%
	St. Charles Community College	8,174	7,642	7,396	7,153	6,865	6,755	-1.6%	-8.7%	-17.4%
	St. Louis Community College	29,230	26,613	24,009	21,218	18,902	19,052	0.8%	-20.6%	-34.8%
	State Fair Community College	5,073	5,115	5,185	4,981	4,926	5,138	4.3%	-0.9%	1.3%
	State Technical College	1,168	1,212	1,294	1,259	1,274	1,227	-3.7%	-5.2%	5.1%
	Three Rivers College	4,234	4,651	4,399	4,201	3,856	3,505	-9.1%	-20.3%	-17.2%
Sector Subtotal	113,563	108,585	105,482	99,563	93,484	93,002	-0.5%	-11.8%	-18.1%	
Public Four-Year	Harris Stowe State University	1,584	1,484	1,298	1,280	1,390	1,470	5.8%	13.3%	-7.2%
	Lincoln University	3,388	3,205	3,043	3,117	2,945	2,738	-7.0%	-10.0%	-19.2%
	Missouri Southern State University	5,591	5,417	5,616	5,613	5,783	6,197	7.2%	10.3%	10.8%
	Missouri State University	20,274	20,628	21,265	21,813	22,268	23,537	5.7%	10.7%	16.1%
	Missouri University of Science & Technology	7,521	7,645	8,129	8,640	8,884	8,835	-0.6%	8.7%	17.5%
	Missouri Western State University	6,259	6,056	5,802	5,863	5,530	5,363	-3.0%	-7.6%	-14.3%
	Northwest Missouri State University	7,222	6,830	6,483	6,718	6,592	6,530	-0.9%	0.7%	-9.6%
	Southeast Missouri State University	11,456	11,672	11,866	12,039	11,786	11,791	0.0%	-0.6%	2.9%
	Truman State University	6,098	6,226	6,215	6,241	6,196	6,364	2.7%	2.4%	4.4%
	University of Central Missouri	11,637	11,878	12,513	13,379	14,395	13,988	-2.8%	11.8%	20.2%
	University of Missouri-Columbia	33,762	34,704	34,616	35,425	35,424	33,239	-6.2%	-4.0%	-1.5%
	University of Missouri-Kansas City	15,473	15,990	15,718	16,146	16,685	16,936	1.5%	7.7%	9.5%
	University of Missouri-St. Louis	16,809	16,705	16,809	17,072	16,738	16,989	1.5%	1.1%	1.1%
Sector Subtotal	147,074	148,440	149,425	153,346	154,616	153,977	-0.4%	3.0%	4.7%	
Statewide Totals - Publics		260,637	257,025	254,907	252,909	248,100	246,979	-0.5%	-3.1%	-5.2%

TRENDS IN FTE ENROLLMENT, FALL 2011 - 2016
PUBLIC INSTITUTIONS

		2011	2012	2013	2014	2015	2016	1-year Change	3-year Change	5-year Change
Public Two-Year	Crowder College	3,407	3,464	3,614	3,642	3,473	3,175	-8.6%	-12.1%	-6.8%
	East Central College	2,686	2,626	2,511	2,342	2,065	1,896	-8.2%	-24.5%	-29.4%
	Jefferson College	4,061	3,776	3,523	3,319	3,060	3,042	-0.6%	-13.7%	-25.1%
	Metropolitan Community College	12,713	12,216	11,841	11,050	10,483	10,669	1.8%	-9.9%	-16.1%
	Mineral Area College	2,901	2,751	3,521	3,670	3,419	3,386	-1.0%	-3.8%	16.7%
	Missouri State University - West Plains	1,466	1,426	1,444	1,434	1,086	1,243	14.5%	-13.9%	-15.2%
	Moberly Area Community College	3,817	3,745	3,759	3,510	3,136	3,242	3.4%	-13.8%	-15.1%
	North Central Missouri College	1,216	1,170	1,165	1,125	1,072	1,060	-1.1%	-9.0%	-12.8%
	Ozarks Technical Community College	10,028	9,972	9,745	9,237	8,622	8,440	-2.1%	-13.4%	-15.8%
	St. Charles Community College	5,458	5,066	4,846	4,738	4,605	4,491	-2.5%	-7.3%	-17.7%
	St. Louis Community College	17,763	16,164	14,631	12,847	11,487	11,223	-2.3%	-23.3%	-36.8%
	State Fair Community College	3,468	3,399	3,473	3,200	3,058	3,241	6.0%	-6.7%	-6.5%
	State Technical College	1,161	1,236	1,325	1,276	1,273	1,226	-3.7%	-7.5%	5.6%
	Three Rivers College	2,950	3,234	3,140	2,991	2,767	2,460	-11.1%	-21.7%	-16.6%
Sector Subtotal	73,148	70,249	68,542	64,381	59,606	58,794	-1.4%	-14.2%	-19.6%	
Public Four-Year	Harris Stowe State University	1,263	1,188	1,053	1,052	1,136	1,251	10.1%	18.8%	-1.0%
	Lincoln University	2,498	2,271	2,155	2,284	2,301	2,160	-6.1%	0.2%	-13.5%
	Missouri Southern State University	4,358	4,296	4,400	4,415	4,561	4,869	6.8%	10.7%	11.7%
	Missouri State University	16,295	16,435	16,764	17,135	17,528	18,375	4.8%	9.6%	12.8%
	Missouri University of Science & Technology	6,377	6,453	6,794	7,277	7,487	7,456	-0.4%	9.7%	16.9%
	Missouri Western State University	4,830	4,590	4,416	4,413	4,152	3,988	-3.9%	-9.7%	-17.4%
	Northwest Missouri State University	5,930	5,663	5,482	5,641	5,550	5,495	-1.0%	0.2%	-7.3%
	Southeast Missouri State University	9,201	9,320	9,334	9,478	9,233	9,174	-0.6%	-1.7%	-0.3%
	Truman State University	5,671	5,615	5,609	5,535	5,488	5,505	0.3%	-1.9%	-2.9%
	University of Central Missouri	9,261	9,442	9,850	10,413	10,985	10,532	-4.1%	6.9%	13.7%
	University of Missouri-Columbia	29,021	29,845	29,875	30,526	30,661	28,720	-6.3%	-3.9%	-1.0%
	University of Missouri-Kansas City	11,256	11,387	11,391	11,552	11,742	11,814	0.6%	3.7%	5.0%
	University of Missouri-St. Louis	10,189	10,121	10,102	10,203	9,917	9,788	-1.3%	-3.1%	-3.9%
	Sector Subtotal	116,150	116,625	117,225	119,924	120,741	119,127	-1.3%	1.6%	2.6%
Statewide Totals - Publics		189,298	186,874	185,767	184,305	180,347	177,921	-1.3%	-4.2%	-6.0%

TRENDS IN HEADCOUNT ENROLLMENT, FALL 2011 - 2016
INDEPENDENT INSTITUTIONS

		2011	2012	2013	2014	2015	2016	1-year Change	3-year Change	5-year Change
Indp Two- Year	Wentworth Military Academy	890	808	865	838	776	908	17.0%	5.0%	2.0%
	Sector Subtotal	890	808	865	838	776	908	17.0%	5.0%	2.0%
Independent Four-Year	Avila University	1,818	1,908	1,971	1,907	1,842	1,710	-7.2%	-13.2%	-5.9%
	Central Methodist University - CGES	4,011	4,237	4,489	4,572	4,653	4,483	-3.7%	-0.1%	11.8%
	Central Methodist University - CLAS	1,172	1,173	1,107	1,185	1,094	1,093	-0.1%	-1.3%	-6.7%
	College of the Ozarks	1,388	1,388	1,535	1,455	1,452	1,522	4.8%	-0.8%	9.7%
	Columbia College	18,091	17,830	16,946	16,587	14,771	16,430	11.2%	-3.0%	-9.2%
	Cottey College	323	292	283	275	324	288	-11.1%	1.8%	-10.8%
	Culver-Stockton College	752	769	843	971	1,066	1,095	2.7%	29.9%	45.6%
	Drury University	5,324	5,228	4,649	4,215	3,688	3,569	-3.2%	-23.2%	-33.0%
	Evangel University	2,168	2,079	2,274	2,006	1,958	1,821	-7.0%	-19.9%	-16.0%
	Fontbonne University	2,293	2,075	1,997	1,819	1,713	1,526	-10.9%	-23.6%	-33.4%
	Hannibal-LaGrange University	1,127	1,214	1,230	1,178	1,167	1,103	-5.5%	-10.3%	-2.1%
	Lindenwood University *	11,142	11,903	12,213	12,151	11,620	10,749	-7.5%	-12.0%	-3.5%
	Maryville University	3,846	4,203	5,033	5,931	6,414	6,828	6.5%	35.7%	77.5%
	Missouri Baptist University	5,186	5,212	5,345	5,321	5,276	5,732	8.6%	7.2%	10.5%
	Missouri Valley College	1,766	1,734	1,724	1,548	1,982	1,808	-8.8%	4.9%	2.4%
	Park University	11,759	11,787	11,012	10,263	9,413	10,866	15.4%	-1.3%	-7.6%
	Rockhurst University	2,801	2,808	2,920	3,002	2,930	2,845	-2.9%	-2.6%	1.6%
	Saint Louis University	17,859	17,646	17,341	17,052	17,595	17,214	-2.2%	-0.7%	-3.6%
	Southwest Baptist University	3,633	3,864	3,812	3,696	3,854	3,691	-4.2%	-3.2%	1.6%
	Stephens College	1,032	899	851	862	893	949	6.3%	11.5%	-8.0%
	Washington University	13,908	13,952	14,048	14,348	14,688	15,047	2.4%	7.1%	8.2%
Webster University	18,901	18,563	18,005	16,893	15,302	14,224	-7.0%	-21.0%	-24.7%	
Westminster College	1,102	1,084	1,039	944	930	856	-8.0%	-17.6%	-22.3%	
William Jewell College	1,060	1,052	1,043	1,060	1,063	997	-6.2%	-4.4%	-5.9%	
William Woods University	2,054	1,830	1,891	2,042	2,172	2,076	-4.4%	9.8%	1.1%	
	Sector Subtotal	135,406	135,538	134,466	132,121	128,636	129,430	0.6%	-3.7%	-4.4%
Statewide Totals - Independents		136,296	136,346	135,331	132,959	129,412	130,338	0.7%	-3.7%	-4.4%
Statewide Totals - ALL INSTITUTIONS		396,933	393,371	390,238	385,868	377,512	377,317	-0.1%	-3.3%	-4.9%

*Lindenwood University changed from continuous / program enrollment reporting to academic year / census date reporting in fall 2015

TRENDS IN FTE ENROLLMENT, FALL 2011 - 2016
INDEPENDENT INSTITUTIONS

		2011	2012	2013	2014	2015	2016	1-year Change	3-year Change	5-year Change
Indp Two- Year	Wentworth Military Academy	480	461	501	489	442	480	8.6%	-4.2%	0.0%
	Sector Subtotal	480	461	501	489	442	480	8.6%	-4.2%	0.0%
Independent Four-Year	Avila University	1,390	1,468	1,523	1,511	1,485	1,390	-6.4%	-8.7%	0.0%
	Central Methodist University - CGES	1,876	2,301	2,515	2,532	2,410	2,062	-14.4%	-18.0%	9.9%
	Central Methodist University - CLAS	1,144	1,149	1,076	1,212	1,079	1,113	3.2%	3.4%	-2.7%
	College of the Ozarks	1,517	1,511	1,751	1,610	1,595	1,716	7.6%	-2.0%	13.1%
	Columbia College	13,152	12,849	12,030	11,768	10,483	9,288	-11.4%	-22.8%	-29.4%
	Cotley College	344	309	281	277	337	295	-12.5%	5.0%	-14.2%
	Culver-Stockton College	732	751	823	946	1,027	1,066	3.8%	29.5%	45.6%
	Drury University	3,981	3,890	3,573	3,274	2,837	2,811	-0.9%	-21.3%	-29.4%
	Evangel University	1,957	1,939	2,131	1,872	1,830	1,723	-5.8%	-19.1%	-12.0%
	Fontbonne University	1,730	1,534	1,498	1,383	1,373	1,217	-11.4%	-18.8%	-29.7%
	Hannibal-LaGrange University	947	1,010	988	945	944	895	-5.2%	-9.4%	-5.5%
	Lindenwood University *	9,818	10,260	10,436	10,407	9,832	8,372	-14.8%	-19.8%	-14.7%
	Maryville University	2,873	3,018	3,474	3,942	4,201	4,605	9.6%	32.6%	60.3%
	Missouri Baptist University	2,950	2,910	2,958	2,846	2,772	2,978	7.4%	0.7%	0.9%
	Missouri Valley College	1,576	1,544	1,380	1,417	1,415	1,481	4.7%	7.3%	-6.0%
	Park University	4,550	4,581	4,414	4,065	3,752	5,715	52.3%	29.5%	25.6%
	Rockhurst University	2,202	2,292	2,365	2,377	2,391	2,311	-3.3%	-2.3%	5.0%
	Saint Louis University	12,902	12,901	11,707	11,623	12,666	13,054	3.1%	11.5%	1.2%
	Southwest Baptist University	2,944	3,120	3,020	2,998	2,952	2,876	-2.6%	-4.8%	-2.3%
	Stephens College	851	870	676	686	780	864	10.8%	27.8%	1.5%
	Washington University	12,694	12,903	12,281	13,320	13,795	12,994	-5.8%	5.8%	2.4%
Webster University	10,990	10,759	10,435	9,837	9,133	8,519	-6.7%	-18.4%	-22.5%	
Westminster College	1,094	1,094	1,059	962	939	864	-8.0%	-18.4%	-21.0%	
William Jewell College	1,033	1,037	1,050	1,074	1,072	1,021	-4.8%	-2.8%	-1.2%	
William Woods University	1,550	1,366	1,765	1,423	1,464	1,416	-3.3%	-19.8%	-8.6%	
	Sector Subtotal	97,277	97,827	95,710	94,796	93,006	91,126	-2.0%	-4.8%	-6.3%

Statewide Totals - Independents	97,757	98,288	96,211	95,285	93,448	91,606	-2.0%	-4.8%	-6.3%
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Statewide Totals - ALL INSTITUTIONS	287,055	285,162	281,978	279,590	273,795	269,527	-1.6%	-4.4%	-6.1%
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* Lindenwood University changed from continuous / program enrollment reporting to academic year / census date reporting in fall 2015

AGENDA ITEM SUMMARY

AGENDA ITEM

Proprietary School Certification Actions and Reviews
Coordinating Board for Higher Education
December 15, 2016

DESCRIPTION

The Missouri Department of Higher Education's Proprietary School Certification Program provides oversight of certain types of Missouri-based and out-of-state private, postsecondary education providers. The intent of this board item is to provide an update on current issues regarding the Proprietary School Certification Program as well as a summary of recent program actions.

Recent Program Actions

All program actions that have occurred since the September 8, 2016, Coordinating Board meeting are reported in the attachment to this item. The report includes information concerning anticipated actions on applications to establish new postsecondary education institutions, exemptions from the department's certification requirements, and school closures.

STATUTORY REFERENCE

Sections 173.600 through 173.619, RSMo – Regulation of Proprietary Schools

RECOMMENDED ACTION

This is an information item only.

ATTACHMENT(S)

Proprietary School Certification Program Actions and Reviews

**Coordinating Board for Higher Education
Proprietary School Certification Program Actions and Reviews**

Certificates of Approval Issued (Authorization for Instructional Delivery)

160 Driving Academy
St. Louis, Missouri

This private, for-profit institution offers a non-degree program in commercial truck driving that prepares graduates for the state CDL exam. The school is not accredited.

Bell-Brown Medical Institute
Florissant, Missouri

This for-profit partnership institution offers non-degree programs in patient care technician, phlebotomy, and electrocardiogram technician. The school is not accredited.

Family Workforce Centers of America Career Institute
Wellston, Missouri

This private, not-for-profit institution offers a non-degree program in basic bioscience and technology to prepare students for entry level careers in the science/biotechnology industries. The school is not accredited.

Gear Monkey CDL Training
Kansas City, Missouri

This private, for-profit institution offers a non-degree program in commercial truck driving that prepares graduates for the state CDL exam. The school is not accredited.

Certificates of Approval Issued (Authorization Only to Recruit Students in Missouri)

None

Exemptions Granted

Jane's House Studio
St. Charles, Missouri

This institution was granted exemption as “a school that offers instruction only in subject areas that are primarily for avocational or recreational purposes as distinct from courses that are creditable toward a certificate or degree or that teach employable or marketable knowledge or skills.” The school will offer non-academic certificates related to the practice of yoga. This school is not accredited.

Metro Power Yoga
St. Louis, Missouri

This institution was granted exemption as “a school that offers instruction only in subject areas that are primarily for avocational or recreational purposes as distinct from courses that are creditable toward a certificate or degree or that teach employable or marketable knowledge or skills.” The school will offer non-academic certificates related to the practice of yoga. This school is not accredited.

MidAmerica Nazarene University
Liberty, Missouri

This not-for-profit institution was granted exemption as “a not for profit religious institution that is accredited by a US Department of Education recognized accrediting commission.” The school made the decision to relinquish its certificate of approval to operate in Missouri based on its attainment of exempt status. The school offers undergraduate degrees in business, education, and nursing, and graduate degrees in business, counseling, education, and nursing. This school is accredited by the Higher Learning Commission.

National Polygraph Academy
Lexington, Kentucky

This school was granted exemption as offering “a course of instruction, study, or training program sponsored by an employer for the training and preparation of its own employees.” The school offers a certificate in basic polygraph examiner training for law enforcement personnel. The school is not accredited.

Survive Bible College
St. Charles, Missouri

This not-for-profit institution was granted exemption as “a non-profit school owned, controlled, and operated by a bona fide religious or denominational organization that offers no programs or degrees and grants no degrees or certificates other than those specifically designated as religious degrees or programs.” The school offers a bachelors, masters, and doctoral degree in Biblical Studies. The school is not accredited.

Urban Breath Yoga
St. Louis, Missouri

This institution was granted exemption as “a school that offers instruction only in subject areas that are primarily for avocational or recreational purposes as distinct from courses that are creditable toward a certificate or degree or that teach employable or marketable knowledge or skills.” The school will offer non-academic certificates related to the practice of yoga. This school is not accredited.

Yoga Source Yoga School
St. Louis, Missouri

This institution was granted exemption as “a school that offers instruction only in subject areas that are primarily for avocational or recreational purposes as distinct from courses that are creditable toward a certificate or degree or that teach employable or marketable knowledge or skills.” The school will offer non-academic certificates related to the practice of yoga. This school is not accredited.

YoYo Yoga LLC
St. Louis, Missouri

This institution was granted exemption as “a school that offers instruction only in subject areas that are primarily for avocational or recreational purposes as distinct from courses that are creditable toward a certificate or degree or that teach employable or marketable knowledge or skills.” The school will offer non-academic certificates related to the practice of yoga. This school is not accredited.

Applications Pending Approval (Authorization for Instructional Delivery)

Rust and Martin School of Interior Design
Cape Girardeau, Missouri

This for-profit partnership institution seeks to offer a non-degree program in interior design. The mission of the school is to prepare students to pursue a career in entry level areas related to interior design. The school is not accredited.

Applications Pending Approval (Authorization Only to Recruit Students)

None

Schools Closed

Everest College
Kansas City, Missouri

Everest College, accredited by the Accrediting Council for Independent Colleges and Schools (ACICS), was approved to offer certificate programs in business, criminal justice, and allied health fields. The school’s owners made the decision to cease new enrollment at the Kansas City location and submitted an approved teach out plan to allow currently enrolled students to complete their programs of instruction. The school permanently closed September 26, 2016. Department staff monitored the closure process and verified the appropriate storage of all student-related records, as required by Missouri statutes.

Heritage College
Kansas City, Missouri

Heritage College, accredited by the Accrediting Bureau of Health Education Schools (ABHES), was approved to offer certificate and associate degree programs in allied health fields. The department was notified on November 1, 2016, the school was closing effective immediately. The school's parent corporation, Weston Education Group, has since filed for bankruptcy. Department staff will continue to work with students to provide information on discharges for federal student loans and for partial reimbursement of direct costs paid by the student for tuition and fees.

Heritage College transferred the majority of electronic student records to the MDHE; however, the records have not been verified as final. Additionally, department staff received more than 280 boxes of files containing current and former student records. An additional 70 boxes of records are estimated at the campus but are unavailable for transport to the MDHE until the bankruptcy trustee releases the files. Department staff will continue to monitor the process to ensure the appropriate storage of all student-related records, as required by Missouri statutes.

ITT Technical Institute
Arnold, Earth City, Kansas City, and Springfield, Missouri

The ITT Technical Institutes, accredited by the Accrediting Council for Independent Colleges and Schools (ACICS), were approved to offer certificate, associate, and bachelor degrees in the fields of business, criminal justice, and information technology. The department was notified the schools would cease operations effective September 6, 2016; the corporation subsequently filed for bankruptcy. Department staff will continue to work with students to provide information on discharges for federal student loans and for partial reimbursement of direct costs paid by the student for tuition and fees.

ITT Technical Institute indicated student transcripts from 2001 to the present were housed with an online credentialing service; however, some records remained stored in hard copy at ITT campus locations. Possession of those records was taken by the bankruptcy trustee. The trustee indicated state regulatory agencies would receive access to student records upon completion of the bankruptcy process. Consequently, it is unclear when pre-2001 records will be available. Department staff will continue to monitor the process to ensure the appropriate storage of all student-related records, as required by Missouri statutes.

Missouri College
Brentwood, Missouri

Missouri College, accredited by the Accrediting Council for Independent Colleges and Schools (ACICS), was approved to offer certificate and associate degree programs in allied health fields. The department was notified on November 1, 2016,

the school was closing effective immediately. The school's parent corporation, Weston Education Group, has since filed for bankruptcy. Department staff will continue to work with students to provide information on discharges for federal student loans and for partial reimbursement of direct costs paid by the student for tuition and fees.

Missouri College transferred electronic student records to the MDHE. Additionally, department staff received six boxes of hard copy files containing current and former student records. Department staff will ensure the appropriate storage of all student-related records, as required by Missouri statutes.

Certifications Denied

Heartfelt Training Program
St. Louis, Missouri

The certificate for Heartfelt Training Program was denied due to failure to submit a recertification application by the deadline and failure to respond to requests for supplemental application materials. Department staff is monitoring the closure process to ensure the appropriate storage of all student-related records as required by Missouri statutes.

AGENDA ITEM SUMMARY

AGENDA ITEM

State Authorization Reciprocity Agreements Update
Coordinating Board for Higher Education
December 15, 2016

DESCRIPTION

The State Authorization Reciprocity Agreement is the product of a nationwide effort to create a system of reciprocity among state regulatory agencies for the delivery of distance education. This item is intended to update the Coordinating Board concerning this initiative.

Background

The fundamental goal of SARA is to provide a national solution to barriers created by states having different regulations regarding oversight of distance education institutions and programs. These regulations resulted in varying levels of student protection and quality assurance. Representatives from the Council of State Governments, the Presidents' Forum, the Commission on the Regulation of Postsecondary Distance Education, and the four regional compact organizations worked together to establish the National Council for State Authorization Reciprocity Agreements. The purpose of NC-SARA is to ensure the SARA initiative offers a national solution rather than separate regional solutions.

SARA Nationally

Nationally, the SARA initiative has seen exceptional success in participation by states and institutions. As of November 2016, 44 states are approved through NC-SARA and well over 1,000 institutions are approved by those states to participate. When looked at by sector, approximately two-thirds of the approved institutions are public, 29 percent are private non-profit, and four percent are for-profit. While many large institutions participate in SARA, approximately 45 percent have an FTE enrollment of less than 2,500. As an additional note, NC-SARA has initiated a data collection process relating to distance education enrollment and student complaints.

SARA in the Midwest Region

The Midwestern Higher Education Compact is the regional compact in which Missouri participates. MHEC staff has provided ongoing assistance to member states and institutions with negotiating the initial and renewal application processes. All of the MHEC member states have been approved to participate in SARA, the only regional compact with participation by all member states. At present, more than 400 institutions of higher education in the Midwest region are approved for SARA.

SARA in Missouri

The MDHE staff began processing institutional applications to participate in SARA in January 2015. Although we continue to receive and process both initial and renewal applications from institutions, as of the printing of this board item, 60 institutions, including both publics and privates, have been approved. In addition, state approval to participate in SARA must be

renewed every two years. Missouri applied for renewal in August of this year and the application was approved by MHEC earlier this fall.

STATUTORY REFERENCE

Section 173.030, RSMo – Coordinating Board additional responsibilities

RECOMMENDED ACTION

This is an information item only.

ATTACHMENT(S)

None

AGENDA ITEM SUMMARY

AGENDA ITEM

Residency Rule Amendments
Coordinating Board for Higher Education
December 15, 2016

DESCRIPTION

In June 2016, the Coordinating Board approved a number of clarifying amendments to the Department's rule that established criteria for Missouri residency determinations (the "Residency Rule"). The rule guides institutional decisions regarding tuition rates and Department decisions regarding eligibility for state financial aid. The Department has identified several additional amendments to improve the Residency Rule. A redline draft is attached to this item.

Summary of Proposed Amendments

- Strikes the mandatory dollar-for-dollar tuition break for Missouri income taxes paid by non-Missouri residents. The Department can identify no clear policy objective or statutory directive served by this language. Elimination of this break will save an estimated \$2-3 million per year in the aggregate for Missouri's public institutions.
- Implements SB 968 (2016), which extends resident tuition rates to military reservists and Missouri National Guard members.
- Extends resident tuition rates to federally defined "dependents" of military personnel, as specifically directed by § 173.1155, RSMo.
- Harmonizes the rule with the federal Choice Act, which extends resident tuition rates to veterans for three years after discharge from military service (rather than the one-year period in the current rule).

Stakeholder Process

On October 24, the Department distributed a draft copy of the proposed Residency Rule amendments to all presidents and chancellors with an invitation to comment and have staff participate in a conference call discussion devoted to the rule amendments. The conference call was held on November 8, with participants from eight institutions. The Department received feedback expressing enthusiasm specifically for the proposed elimination of the mandatory tuition break for out-of-state taxpayers. We received no suggestions for language modifications.

STATUTORY REFERENCES

Section 173.005.2(7), RSMo – Resident student status
6 CSR 10-3.010 – Higher Educational Residency Determination

RECOMMENDED ACTION

It is recommended that the Coordinating Board direct the Department to execute the proposed amendments to the Residency Rule, as reflected in the attachment to this item.

ATTACHMENT(S)

Redline Proposed Amendments to the Residency Rule (6 CSR 10-3.010)

Coordinating Board for Higher Education
December 15, 2016

Title 6—DEPARTMENT OF HIGHER EDUCATION Division 10—Commissioner of Higher Education Chapter 3—Residency and Transfer

6 CSR 10-3.010 Determination of Student Residency

PURPOSE: This rule sets forth the criteria and requirements for decisions by institutions of higher education relating to the residency status of students, including the determination of student tuition charges and of student eligibility for financial aid administered by the Coordinating Board for Higher Education.

(1) Definitions.

(A) Academic year is the period from July 1 of any year through June 30 of the following year.

(B) Adult student shall mean any emancipated minor student or any student having attained the age of twenty-one (21) years.

(C) Continuous enrollment shall mean enrollment in a Missouri institution in at least one (1) credit or clock hour or the equivalent in at least one (1) semester, excluding summer terms, each academic year.

(D) Coordinating board or board shall mean the Coordinating Board for Higher Education created by section 173.005, RSMo.

(E) Dependent student shall mean, for the purposes of state financial aid eligibility, any student who is not an independent student.

(F) Domicile shall mean presence in a state with an intent of making the state a permanent home for an indefinite period.

(G) Emancipated minor student shall mean any student not having attained the age of twenty-one (21) years and who is not under the care, custody, and support of a legal custodian(s). An unemancipated minor may become emancipated through marriage, formal court action, abandonment, or positive action of alienation on the part of the minor. Mere absence of the minor student from the domicile of his or her legal custodian(s) shall not constitute proof of emancipation. Any minor student taken as an income tax deduction by anyone other than a spouse shall be considered an unemancipated minor. In all instances, alienation from care, custody, and support shall be complete and the burden of satisfactory proof of emancipation shall be that of the minor student.

(H) Independent student shall mean, for the purposes of state financial aid eligibility, any student who qualifies as an independent student under section 480(d) of the Higher Education Act of 1965, as amended, codified at 20 U.S.C. § 1087vv(d).

(I) Residency or resident status shall mean that status which is achieved when sufficient proof of domicile in a state is presented.

(J) Unemancipated minor student shall mean any student not having attained the age of twenty-one (21) years, and who remains under the care, custody, or support of the legal custodian(s) of the student.

(2) Resident tuition eligibility.

(A) If a nonresident adult student or unemancipated minor student's nonresident legal custodian(s) presents sufficient proof of domicile in Missouri, such student shall be granted resident status at the first enrollment following the establishment of the domicile.

(B) Domicile of an unemancipated minor student is presumed to be that of the student's legal custodian(s). In order to establish domicile for an unemancipated minor student, a divorced or separated legal custodian claiming Missouri residency must, in addition to the factors listed in section (6) of this rule, show:

1. A divorce decree or separation agreement giving the resident legal custodian joint or sole legal or physical custody of the unemancipated minor student; or

2. A notarized declaration that the unemancipated minor student resides with the resident legal custodian a majority of the year.

(C) Once an unemancipated minor establishes residency under this rule, they may continue to qualify for resident status so long as they remain continuously enrolled, excluding summer terms, in a Missouri institution of higher education, even if the legal custodian(s) of the unemancipated minor student cease to hold Missouri resident status or the student becomes an adult student.

(D) The criteria set forth in this rule for establishing Missouri residency shall also apply to determinations of in-district residency for public community college districts.

(3) State financial aid eligibility.

(A) If a nonresident independent student or dependent student's nonresident legal custodian(s) presents sufficient proof of domicile in Missouri, such student shall be granted resident status at the first enrollment following the establishment of the domicile.

(B) Domicile of a dependent student is presumed to be that of the student's legal custodian(s). In order to establish domicile for a dependent student, a divorced or separated legal custodian claiming Missouri residency must, in addition to the factors listed in section (6) of this rule, show that his or her information was reported on the student's Free Application for Federal Student Aid.

(C) Once a dependent student establishes resident status under this rule, they may continue to qualify for resident status so long as they remain continuously enrolled, excluding summer terms, in a Missouri institution of higher education, even if the legal custodian(s) of the dependent student ceases to hold Missouri resident status or the student becomes an independent student.

(D) Resident status is one criterion of eligibility for state financial aid awards administered by the coordinating board. Resident status does not guarantee an award of state financial aid.

(4) Members of the Military Forces.

(A) Students shall neither gain nor lose resident status solely as a consequence of military service.

(B) ~~For the purposes of student resident status, m~~ Military personnel, when stationed in Missouri pursuant to military orders, their spouses, and dependents, as defined at 37 U.S.C. § 401(a) for resident tuition purposes and at subsection (1)(E) of this rule for state aid purposes, unemancipated minor or dependent children, shall be regarded as holding Missouri resident status. However, a member of the military forces who is specifically assigned, under orders, to attend a Missouri institution of higher education as a full-time student, shall be classified, along

with his/her spouse and ~~unemancipated minor or~~ dependent ~~s-children~~, as if they had no connection with the military forces.

(C) Any individual who is currently serving in the Missouri National Guard or a reserve component of the military forces of the United States or who is in the process of separating from any branch of the military forces of the United States with an honorable or a general discharge shall have resident status for purposes of admission and—

1. In-state tuition at any public college or university, if the individual—
 - A. Demonstrates presence in Missouri; and
 - B. Declares residency in Missouri; or
2. In-state, in-district tuition at any public community college, if the individual—
 - A. Demonstrates presence in the taxing district; and
 - B. Declares residency in the taxing district.

(D) The following criteria shall be used by an institution for purposes of determining an individual's separation status under subsection (C) of this section:

1. An individual shall be considered to be in the process of separating from any branch of the military forces at any time after receipt of formal separation orders but prior to ~~three~~ (31) years after receiving an honorable or general discharge;
2. An individual may demonstrate presence and declare residency in Missouri and/or the taxing district through a signed statement indicating the individual currently resides in Missouri and/or the taxing district and intends to make Missouri and/or the taxing district a permanent home; and
3. Discharge status shall be determined based on information contained in the Certificate of Release or Discharge from Active Duty (DD 214).

(5) Noncitizens of the United States.

(A) Individuals who are not citizens of the United States must possess a lawful immigration status, as determined by the federal government, prior to consideration for resident status as otherwise provided in this rule, except that individuals and their family members who hold F, J, or M visa status are ineligible for resident status.

(6) Determination of Resident Status.

(A) Attendance at an institution of higher education shall be regarded as a temporary presence inside or outside of Missouri; therefore, a student neither gains nor loses resident status solely by such attendance.

(B) The burden of proof of establishing eligibility for Missouri resident status shall rest with the student.

(C) Either of the following shall be sufficient proof of domicile in Missouri:

1. Presence in Missouri for a minimum of the twelve (12) immediate past, consecutive months coupled with proof of intent, pursuant to subsection (D) of this section, to make Missouri a permanent home for an indefinite period; or
2. Presence in Missouri for the purpose of retirement, full-time employment, full-time professional practice, or to conduct a business full-time coupled with proof of intent, pursuant to subsection (D) of this section, to make Missouri a permanent home for an indefinite period.

(D) In determining whether an adult or independent student, or the legal custodian(s) of an unemancipated minor or dependent student, intends to make Missouri a permanent home for an indefinite period, the following factors, although not conclusive, shall be considered:

1. Heavily weighted factors:
 - A. Continuous presence in Missouri during those periods not enrolled as a student;
 - B. Marriage to a Missouri resident and sharing a home with the resident spouse in Missouri;
 - C. Substantial reliance on sources in Missouri for financial support;
 - D. Former domicile in Missouri and maintenance of significant connections while absent;and

- E. Ownership of a home in Missouri.
2. Lightly weighted factors:
 - A. Registration for voting;
 - B. Part-time employment;
 - B. Lease of living quarters;
 - C. A written statement of intent to establish domicile in Missouri;
 - D. Automobile registration or driver's license obtained in Missouri; and
 - E. Payment of income, personal, or property taxes in Missouri.

~~(E) For those nonresidents who pay Missouri income tax, the nonresident student shall receive a credit against the nonresident student tuition in an amount equal to the actual Missouri income tax paid for the previous calendar year except that the remaining tuition obligation shall not be less than resident student tuition. Students entering in January shall be regarded as entering in the immediately preceding fall for purposes of determining previous calendar year. For students entering after January, previous year means immediate past calendar year.~~

(7) Grace Period for Loss of Residency Status.

(A) An adult or emancipated minor student will lose Missouri residency status twelve (12) consecutive months after he or she can no longer demonstrate sufficient proof of domicile, as provided in this rule.

(B) An unemancipated minor or dependent student will lose Missouri residency status twelve (12) consecutive months after the legal custodian(s) of that student can no longer demonstrate sufficient proof of domicile, except as provided in subsections (2)(C) and (3)(C) of this rule.

(8) Administrative and Compliance.

(A) Each institution shall establish procedures for the determination of institutional decisions in accordance with this rule. These procedures shall adhere to the guidelines set forth in this rule and to the concepts of procedural fairness and reasonableness to the students, to the institution and to the taxpaying public of the state. The procedures shall provide for at least two (2) levels of institutional appeal review and the last stage of the procedure shall be considered final by the institution.

(B) Compliance with the guidelines as set forth in this rule is required of institutions of higher education in order to be determined as eligible institutions under state financial aid programs administered by the coordinating board and for which student eligibility is restricted to residents. For state financial aid purposes, institutions may exercise professional judgment in residency determinations for documented exceptional circumstances.

(C) On complaint of any student or other indication of possible institutional noncompliance with the guidelines set forth in this rule, the coordinating board may review the eligibility of an institution for state financial aid programs, or any other funds administered by the board and may take such actions or make such recommendations relating to the institution's eligibility as the

coordinating board deems appropriate. These actions shall be consistent with any other administrative rules the board has established pertaining to the review of institutional eligibility.

AUTHORITY: sections 173.005.2(7) and 173.1150.3, RSMo Supp. 2013. Original rule filed Aug. 7, 1978, effective March 17, 1979. Rescinded and readopted: Filed July 3, 1985, effective Aug. 1, 1986. Amended: Filed Dec. 16, 1988, effective April 1, 1989. Amended: Filed June 15, 2009, effective Dec. 30, 2009. Amended: Filed April 9, 2013, effective Oct. 30, 2013. Amended: Filed Sept. 16, 2015, effective March 30, 2016.*

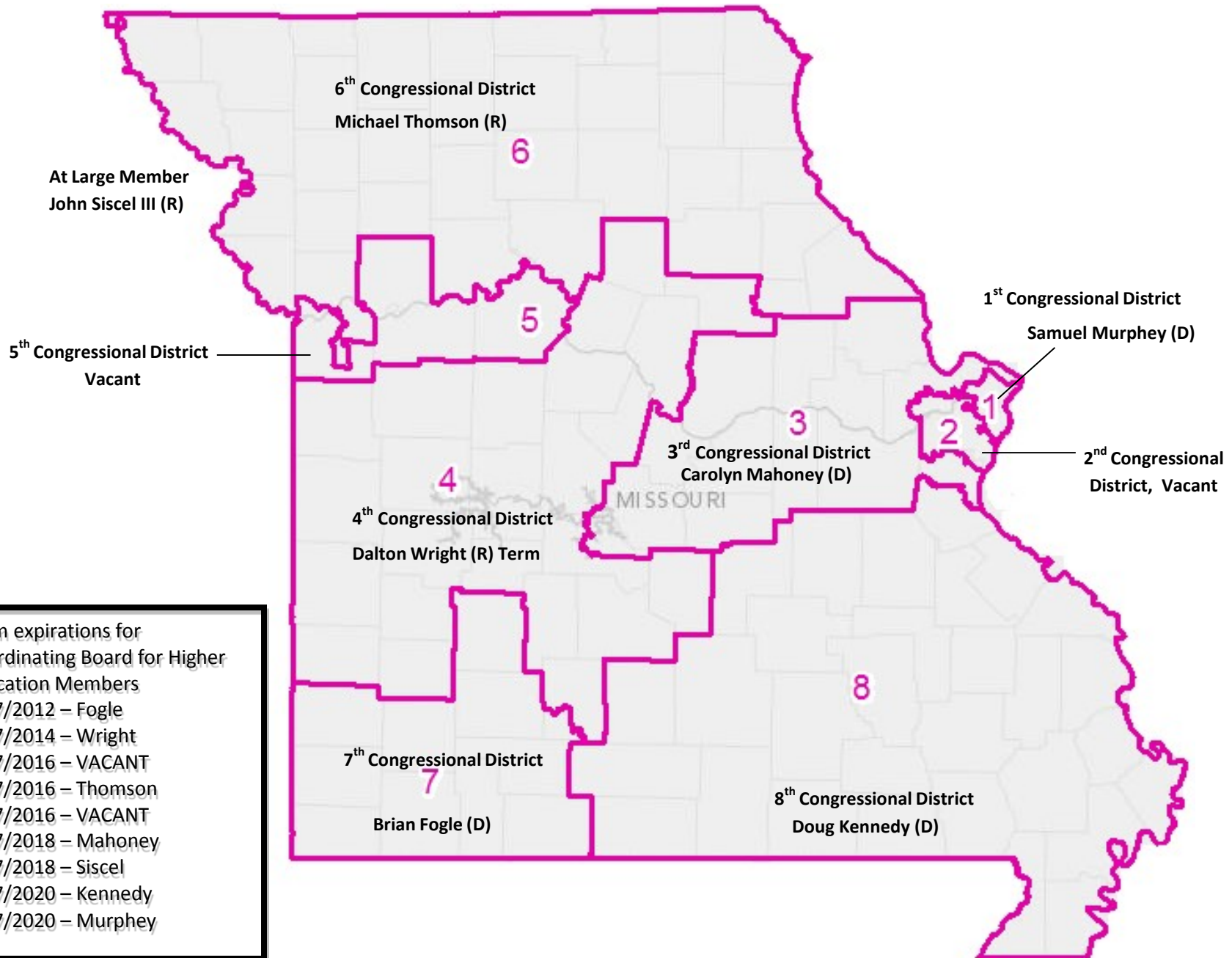
**Original authority: 173.005.2(5), RSMo 1973, amended 1983, 1985, 1999, 2003, 2005, 2007, 2010, 2011, 2012, 2013 and 173.1150.3, RSMo 2013.*

Coordinating Board for Higher Education
Members by Congressional District

Missouri's Congressional Districts

District	Description or boundary	Population
1	St. Louis County (part of) and St. Louis City	748,616
2	Counties of Jefferson (part of), St. Charles (part of), St. Louis County (part of)	748,616
3	Counties of Jefferson (part of), Franklin, Gasconade, Maries, Osage, Cole, Callaway, Montgomery, Warren, Lincoln (part of), St. Charles County (part of), Miller, Camden (part of)	748,615
4	Counties of Audrain (part of), Randolph, Boone, Howard, Moniteau, Cooper, Morgan, Camden (part of), Hickory, Benton, Pettis, Johnson, Henry, St. Clair, Cedar, Dade, Barton, Vernon, Bates, Cass, Dallas, Laclede, Pulaski, Webster (part of)	748,616
5	Counties of Jackson (part of), Ray, Lafayette, Saline, Clay (part of)	748,616
6	Counties of Lincoln (part of), Audrain (part of), Ralls, Marion, Shelby, Lewis, Monroe, Knox, Clark, Scotland, Schuyler, Adair, Macon, Chariton, Linn, Sullivan, Putnam, Mercer, Grundy, Livingston, Carroll, Caldwell, Daviess, Harrison, Worth, Gentry, DeKalb, Clinton, Clay (part of), Jackson (part of), Platte, Buchanan, Andrew, Nodaway, Holt, Atchison	748,616
7	Counties of Jasper, Newton, McDonald, Lawrence, Barry, Stone, Taney, Christian, Greene, Polk, Webster (part of)	748,616
8	Counties of Ozark, Douglas, Wright, Texas, Howell, Oregon, Shannon, Dent, Phelps, Crawford, Washington, Jefferson (part of), Iron, Reynolds, Carter, Ripley, Butler, Wayne, Madison, St. Francois, Ste. Genevieve, Perry, Bollinger, Cape Girardeau, Scott, Stoddard, Mississippi, New Madrid, Pemiscot, Dunklin	748,616

Coordinating Board for Higher Education Members by Congressional District



**STATUTORILY REQUIRED FUNCTIONS OF THE COORDINATING BOARD FOR
HIGHER EDUCATION /MDHE**

(as of May 13, 2016)

Fiscal

- Establish guidelines for appropriation requests by public four-year institutions (§173.005.2(3))
- Approve a community college funding model developed in cooperation with the community colleges (§ 163.191.1)
- Submit an aggregated community college budget request (§ 163.191.1)
- Oversee implementation of the Higher Education Student Funding Act (“Tuition Stabilization”), including the adjudication of waiver requests submitted by institutions proposing to raise tuition at a rate that exceeds the statutory guideline (§ 173.1003.5)
- Recommend to governing boards of state-supported institutions, including public community colleges, formulas to be employed in specifying plans for general operations, development and expansion and requests for appropriations from the general assembly (§ 173.030(3))
- Promulgate rules to include selected off-campus instruction in public colleges and university appropriation recommendations where prior need has been established in areas designated by the Coordinating Board for Higher Education (§ 173.030(4))
- Request appropriations to match U.S. Agency for International Development funds for purposes of facilitating international student exchanges (§ 173.730)

Planning

- Conduct studies of population and enrollment trends affecting institutions of higher education in the state (§ 173.020(1))
- Identify higher education needs in the state in terms of requirements and potential of young people and in terms of labor force requirements (§ 173.020(2))
- Develop arrangements for more effective and more economical specialization among institutions in types of education programs offered and students served and for more effective coordination and mutual support among institutions in the utilization of facilities, faculty and other resources (§ 173.020(3))
- Design a coordinated plan for higher education for the state and its subregions (§ 173.020(4))
- Develop in cooperation with the Department of Elementary and Secondary Education a comprehensive assessment of postsecondary vocational technical education in the state (§ 178.637.2)¹
- Collect information and develop comparable data for all institutions of higher education in the state and use it to delineate areas of competence of each of these institutions and for any other purposes the CBHE deems appropriate (§ 173.005.2(9))
- Establish state and institution-specific performance measures by July 1, 2008 (§ 173.1006.1)
- Conduct institutional mission reviews every five years (§ 173.030(7))
- Review and approve applications from institutions for statewide missions (§ 173.030(8))
- Issue annual report to the governor and general assembly (§ 173.040)
- Report to Joint Committee on Education (§ 173.1006.2)

¹ This was a one-time requirement to be completed by August 1996 in connection with the establishment of Linn State Technical College. There is no statutory requirement to keep the assessment updated.

Academic Programs

- Approve proposed new degree programs to be offered by the state institutions of higher education (§ 173.005.2(1))
- Approve degree programs offered by out-of-state institutions, in a manner similar to Missouri public higher education institutions. Department may charge fees to cover costs of reviewing and assuring the quality of programs. (§ 173.005.2 (12) (b) b)
- Recommend to governing boards the development, consolidation or elimination of programs, degree offerings, physical facilities or policy changes deemed in the best interests of the institutions or the state (§ 173.030(2))
- Approve out-of-district courses offered by community colleges (§ 163.191.4)
- Establish competencies for entry-level courses associated with an institution's general education core curriculum (§ 173.005.2(7))
- Determine to what extent courses of instruction in the Constitution of the U.S., and of the state of Missouri, and in American History should be required by colleges and universities. (§ 170.011.1)
- Establish guidelines to facilitate student transfers (§ 173.005.2(7))
- Administer the Studies in Energy Conservation Fund in collaboration with the Department of Natural Resources and, subject to appropriations, establish full professorships of energy efficiency and conservation (§ 640.219.1)
- Promulgate rules to ensure faculty credentials and student evaluations are posted on institutional websites (§ 173.1004)
- Cooperate with the Department of Corrections to develop a plan of instruction for the education of offenders (§ 217.355)
- Establish guidelines to promote and facilitate the transfer of students between institutions of higher education within the state (§ 173.005.2(8))
- Require all public two-year and four-year higher education institutions to create by July 1, 2014, a statewide core transfer library of at least twenty-five lower division courses across all institutions that are transferable among all public higher education institutions (§ 173.005.2(8))
- Develop a policy to foster reverse transfer for any student who has accumulated enough hours by meeting specific statutory requirements to be awarded an associate degree (§ 173.005.2(8))
- Require all public two-year and four-year higher education institutions to replicate best practices in remediation (§ 173.005.2(6))

Institutional Relationships

- Promote and encourage the development of cooperative agreements between Missouri public four-year institutions of higher education which do not offer graduate degrees and Missouri public four-year institutions of higher education which do offer graduate degrees for the purpose of offering graduate degree programs on campuses of those public four-year institutions of higher education which do not otherwise offer graduate degrees. (§ 173.005(2))
- Coordinate reciprocal agreements between or among institutions at the request of one or more of the parties. (§ 173.030(5))
- Enter and administer interstate reciprocal agreements for delivery of postsecondary distance education, including approval of applications to participate and development of consumer protection and complaint policies (§ 173.030(6))
- Approve new state-supported senior colleges or residence centers (§ 173.005.2(4))

- Establish admission guidelines consistent with institutional missions (§ 173.005.2(5))
- Establish guidelines to help institutions with decisions relating to residence status of students (§ 173.005.2(7))
- Conduct binding dispute resolution for disputes between public institutions that involve jurisdictional boundaries, or the use or expenditure or any state resources (§ 173.125)
- Receive biennial reports from all public institutions on the number and language background of all teaching assistants, including a copy of the institution’s current policy for selection of graduate teaching assistants (§ 170.012.4)
- Promulgate model conflict of interest policy that is used to govern all public institutions of higher education that did not have a similar measure in place after January 1, 1992 (§ 173.735)
- Enforce provisions of the Missouri Returning Heroes Education Act, which limits the amount of tuition public institutions can charge combat veterans (§ 173.900.4)
- Promulgate rules for the refund of all tuition and incidental fees or the awarding of a grade of “incomplete” for students called into active military service, voluntarily or involuntarily, prior to the completion of the semester (§ 41.948.5)
- Provide an annual report to the Department of Elementary and Secondary Education on the performance of graduates of public high schools in the state during the student’s initial year in the public colleges and universities of the state (§ 173.750.1)
- Promulgate instructions and recommendations for implementing eye safety in college and university laboratories (§ 173.009)
- Exercise oversight of State Technical College (§ 178.638)
- Establish standards for the organization of community colleges (§ 178.770)
- Approve establishment of community college subdistricts and redistricting (§ 178.820)
- Supervise the two-year community colleges (§ 178.780) to include:
 - Establishing their role in the state
 - Setting up surveys to be used for local jurisdictions when determining need and potential for a community college
 - Administering the state financial support program
 - Formulating and putting into effect uniform policies as to budgeting, record keeping and student accounting
 - Establishing uniform minimum entrance requirements and uniform curricular offerings
 - Make a continuing study of community college education in the state
 - Being responsible for their accreditation, annually or as often as deemed advisable, and in accordance with established rules

Note: Section 173.005.7 transfers to the Coordinating Board for Higher Education the duties of the State Board of Education relating to community college state aid, supervision and formation specified in Chapters 163 and 178, RSMo.

Financial Aid²

- Administer the Access Missouri Financial Assistance Program (§ 173.1103.1)
- Administer Higher Education Academic Scholarship Program (“Bright Flight”) (§ 173.250.3)
- Administer the A+ Scholarship Program (Executive Order 10-16, January 29, 2010)
- Administer the Advanced Placement Incentive Grant (§ 173.1350)

² Entries in italics historically have not had funds appropriated to them by the General Assembly and so require no ongoing activity by the department.

- Administer the Kids' Chance Scholarship Program for children of workers who were seriously injured or killed as result of a workmen's compensation-related event (need based) (§ 173.256.1)
- Administer the Public Safety Officer or Employee Grant Program for certain public employees and their families if the employee is killed or permanently and totally disabled in the line of duty (§ 173.260.2 & .4)
- Administer the Marguerite Ross Barnett Competitiveness Scholarship Program for students who are employed 20 hours or more per week while attending school part time (need based) (§ 173.262.3)
- *Administer the Missouri Teaching Fellows Program for educational loan repayments, to include maintaining a program coordinator position to identify, recruit, and select potential applicants for the program (§ 168.700)*
- Administer the Minority Teaching Scholarship Program (§ 161.415)
- Administer the Minority and Underrepresented Environmental Literacy Program (§ 173.240)
- Administer the Advantage Missouri Trust Fund, which provides loans and a loan forgiveness program for students in approved educational programs who become employed in occupational areas of high demand in the state; responsibilities include annually designating occupational areas of high demand and the degree programs or certifications that lead to employment in those areas (§§ 173.775.2 & 173.781)
- Make provisions for institutions to award tuition and fee waivers to certain students who have been in foster care or other residential care under the Department of Social Services (§ 173.270.1)
- May request information from public or private institutions to determine compliance with the requirement that no student receiving state need-based financial assistance receive financial assistance that exceeds the student's cost of attendance (§ 173.093)
- Administer the Veteran's Survivor Grant (§ 173.234.1)
- Administer the Vietnam Veteran's Survivor Grant (§ 173.236.1)
- Receive annual certification from all postsecondary institutions that they have not knowingly awarded financial aid to a student who is unlawfully present in the U.S. (§ 173.1110.3)
- Promulgate rules to ensure individuals in the process of separating from the U.S. military may readily obtain in-state residency status for purposes of tuition and admission. (§ 173.1150)

State Guaranty Agency under the Federal Family Education Loan Program³

- Administer Missouri Student Loan Program (§§ 173.100 to .120 & .130 & .150 to .187; also Title IV, Part B of the Higher Education Act of 1965, as amended (20 U.S.C. §§ 1071 to 1087-2), and its implementing regulations in 34 C.F.R. §§ 433A, 485D & 682).

Responsibilities include:

- Establishing standards for determining eligible institutions, eligible lenders and eligible borrowers
- Processing applications
- Loan disbursement
- Enrollment and repayment status management
- Default awareness activities
- Collecting on defaulted borrowers

³ As a result of provisions in the recently enacted Healthcare and Education Affordability Reconciliation Act, no new FFELP loans will be issued after June 30, 2010. However, the Guaranty Agency's statutory and regulatory obligations will continue as to loans still outstanding and guaranteed before that date.

- School and lender training
- Financial literacy activities
- Providing information to students and families on college planning, career preparation, and paying for college
- Administering claims
- Compliance
- Provide information on types of financial assistance available to pursue a postsecondary education (§ 167.278)
- Act as a lender of last resort for students or schools that cannot otherwise secure loans (§ 173.110.3)
- Enter into agreements with and receive grants from U.S. government in connection with federal programs of assistance (§173.141)

Proprietary Schools

- License and oversee all for-profit Missouri certificate or degree granting schools (§ 173.604.1)
- License and oversee some not-for-profit Missouri certificate or degree granting schools (§§ 173.604.1 & 173.616.1)
- License and oversee out-of-state higher education institutions offering instruction in Missouri (public out-of-state are exempt but go through program approval similar to in-state publics) (§§ 173.602 & 173.005.2(11)(b))
- License and oversee certain types of student recruitment by non-Missouri institutions (§ 173.602)
- Require annual recertification, or recertification every two years if certain conditions are met (§ 173.606.1 & 173.606.2)
- Establish appropriate administrative fees to operate the certification program. (§ 173.608.2)

Assignments in Statute to Serve on other State Boards

- Missouri Higher Education Loan Authority (both the commissioner and a Coordinating Board for Higher Education member. (§ 173.360)
- Missouri Higher Education Savings Program (MOST) (§ 166.415.1)
- Missouri Workforce Investment Board (§ 620.511.3)
- Holocaust Commission (§ 161.700.3(1))
- Commission on Autism Spectrum Disorders (§ 633.200.3(6))
- Interagency Advisory Committee on Energy Cost Reduction & Savings (§ 8.843)
- Minority Environmental Literacy Advisory Committee (§ 173.240.7)
- Missouri Area Health Education Centers Council (§ 191.980)

Grants for Institutions/Faculty

- Administer the Nurse Education Incentive Program (§ 335.203)
- Apply for, receive and utilize funds which may be available from private nonprofit foundations and from federal sources for research on higher education needs and problems in the state. (§ 173.050(2))
- Serve as the official state agency to plan for, define, and recommend policies concerning the allocation of federal funds where such funds, according to provisions of federal legislation, are to be received and allocated through an official state agency. (§ 173.050(1))

Enforcement

- Compliance with requests from the coordinating board for institutional information and the other powers, duties and responsibilities, herein assigned to the coordinating board, shall be a prerequisite to the receipt of any funds which the coordinating board is responsible for administering. (§ 173.005.2(10))
- If any institution of higher education in this state, public or private, willfully fails or refuses to follow any lawful guideline, policy or procedure established or prescribed by the coordinating board, or knowingly deviates from any such guideline, or knowingly acts without coordinating board approval where such approval is required, or willfully fails to comply with any other lawful order of the coordinating board, the coordinating board may, after a public hearing, *withhold or direct to be withheld from that institution any funds the disbursement of which is subject to the control of the coordinating board*, or may *remove the approval of the institution as an approved institution* within the meaning of section 173.1102.
- If any such public institution willfully disregards board policy, the commissioner of higher education may *order such institution to remit a fine in an amount not to exceed one percent of the institution's current fiscal year state operating appropriation to the board*. The board shall hold such funds until such time that the institution, as determined by the commissioner of higher education, corrects the violation, at which time the board shall refund such amount to the institution. If the commissioner determines that the institution has not redressed the violation within one year, the fine amount shall be deposited into the general revenue fund, unless the institution appeals such decision to the full coordinating board, which shall have the authority to make a binding and final decision, by means of a majority vote, regarding the matter. However, nothing in this section shall prevent any institution of higher education in this state from presenting additional budget requests or from explaining or further clarifying its budget requests to the governor or the general assembly. (§ 173.005.2(11))