



Tab 6

Proprietary School Certification Program Update

Coordinating Board for Higher Education
September 13, 2023

BACKGROUND

Section 173.614, RSMo, directs the Proprietary School Advisory Committee (PSAC) to submit a report to the Coordinating Board for Higher Education (CBHE) at least twice annually to update the Board on matters within the scope of the Proprietary School Certification Program. The CBHE receives a report during the December meeting advising on the overall status of the program. Staff are providing this report to update the Board on the status of the annual recertification process, which concluded June 30, 2023.

Schools certified to operate in Missouri are required to submit an application to renew their approval to operate. The recertification window opens January 1st each year, and schools must submit all application items to the department by March 15th in order to avoid late fees. Proprietary staff review the applications for completeness then work with the institution to correct any information that is unclear or fails to meet certification standards. The final step in the process is verification of the school's security deposit and payment of the annual recertification fee. Temporary certificates may be issued if staff review and/or security deposit verifications delay approval past the June 30 deadline for completion.

CURRENT STATUS

There are 171 schools certified through this program:

- 144 main Missouri locations
- 12 Missouri branch locations
- 14 out-of-state recruit main institutions
- 1 out-of-state recruit branch location

Proprietary staff have completed the recertification process and issued new certificates to 142 locations (88%), 18 locations have been reviewed and are waiting on verification of security deposits (11%), and one location has had the application reverted for corrections (1%). Ten new schools were not required to complete the process this year.

NEXT STEPS

Proprietary staff will continue to work with institutions on completing the recertification process.

RECOMMENDATION

This is an information item only.

ATTACHMENTS

- None