

Coordinating Board for Higher Education  
December 6, 2023

Tab 17, Attachment

## **Institution GTA Reports**

### **Harris-Stowe State University**

**Did your school have any Graduate Teaching Assistants (GTA) in 2021 or 2022?**

No

**How many graduate teaching assistants (GTA) did the university appoint in AY21 and how many in AY22?**

No answer given

**For each of those years, please identify the native languages and the number of appointed GTAs for each language (e.g., Chinese-60, English-14, Turkish-10).**

No answer given

**URL Option: Submit a copy of the institution's current policy for the selection of GTAs (if this is available electronically, please send the URL)**

No answer given

# Missouri Southern State University

Did your school have any Graduate Teaching Assistants (GTA) in 2021 or 2022?

No

How many graduate teaching assistants (GTA) did the university appoint in AY21 and how many in AY22?

No answer given

For each of those years, please identify the native languages and the number of appointed GTAs for each language (e.g., Chinese-60, English-14, Turkish-10).

No answer given

**URL Option:** Submit a copy of the institution's current policy for the selection of GTAs (if this is available electronically, please send the URL)

No answer given

# Missouri State University

Did your school have any Graduate Teaching Assistants (GTA) in 2021 or 2022?

Yes

How many graduate teaching assistants (GTA) did the university appoint in AY21 and how many in AY22?

AY21=320 total-50 International GTAs;

AY22=464 total-92 Intl GTAs.

For each of those years, please identify the native languages and the number of appointed GTAs for each language (e.g., Chinese-60, English-14, Turkish-10).

AY21: Chinese or Mandarin-7, Japanese-2, Vietnamese-2, Bahasa Malay/English-3, Spanish-5, Bengali-12, Korean/English-3, Arabic-1, Punjabi-2, Nepalese-2, Afrikaan/English-1 - only 40 International GTAs required the English Language Proficiency Exam.

AY22: Persian-7, Polish-2, Vietnamese-2, Mandarin-6, Khalka/Mongol-2, Hindi-5, Bahasa Malay/English-21, Japanese-2, Macedonian-2, Korean/English-3, Spanish-4, Nepalese-3, Russian-1, Bahasa Indonesia-2, French/English-2 - only 64 International GTAs required the English Language Proficiency Exam.

**URL Option: Submit a copy of the institution's current policy for the selection of GTAs (if this is available electronically, please send the URL)**

<https://graduate.missouristate.edu/CurrentStudents/Assistantships.htm>

Op3.16-1 Graduate Assistantship Eligibility

1. To be eligible for a graduate assistantship, a student must be admitted to a graduate program at Missouri State University. A minimum GPA of 3.00 on the undergraduate cumulative, last 60 hours, or graduate cumulative (minimum of 9 hours) is required. In very rare circumstances an exception may be made to the 3.00 GPA requirement. Requests for exceptions are to be made to the Dean of the Graduate College by the unit wishing to hire the student as graduate assistant. Personnel Action Forms for graduate assistants not meeting eligibility requirements should not be submitted unless approval to do so has been given by the Dean of the Graduate College.
2. A graduate assistant is required to complete a minimum of 6 hours of graduate course work (600-800 level) during the fall semester and 6 hours of graduate level coursework during the spring semester. A student may hold an assistantship in the summer without being enrolled in coursework, as long as they are registered for the subsequent fall semester. A graduate assistant may enroll in as few as one credit hour during the final semester of their graduate program as long as they have applied to graduate and the reduced course load is sufficient to graduate. Audited

classes do not count toward the required minimum credits. Dropping classes mid-semester may endanger the student's eligibility in retaining the GA position.

3. Graduate assistants must maintain a 3.00 GPA to continue eligibility.
4. Given Human Resources guidelines and the time commitment to successfully complete a program of graduate study and effectively execute assistantship responsibilities, graduate students who hold full-time assistantships (20 hours per week) are not eligible for additional work on campus. If there are occasional special opportunities that involve additional university compensation, requests for exceptions can be made to the Dean of the Graduate College.
5. The number of academic semesters a student may hold an assistantship is limited (summer assistantships do not count toward maximums). A student admitted only to a graduate certificate program may hold an assistantship for two academic semesters. A student in a master's degree program may hold an assistantship for a maximum of four academic semesters. A student in a doctoral program (other than the PsyD), an MFA, or the MS in Counseling is eligible for six academic semesters of assistantship support, and a student in the PsyD is eligible for eight semesters of support. A student who is pursuing a second graduate program at the same level is eligible for half the number of semesters of assistantship support associated with that second program. Students must graduate from the first program and be admitted to the second program for additional eligibility. Students pursuing a second graduate degree at an advanced level are not subject to these restrictions.

# Missouri University of Science and Technology

Did your school have any Graduate Teaching Assistants (GTA) in 2021 or 2022?

Yes

How many graduate teaching assistants (GTA) did the university appoint in AY21 and how many in AY22?

AY 2021: 198; AY 2022: 202

For each of those years, please identify the native languages and the number of appointed GTAs for each language (e.g., Chinese-60, English-14, Turkish-10).

2021 -- Chinese: 35; English: 59; German: 1; Other\*: 103 2022 -- Chinese: 26; English: 80; German: 1; Other\*: 95 \*Due to restructuring and change of oversight for GTA workshops, native language data for GTAs originating from non-English countries, with one or more primary languages, is incomplete for AY 21 and 22.

**URL Option: Submit a copy of the institution's current policy for the selection of GTAs (if this is available electronically, please send the URL)**

<https://gta-workshop.mst.edu/>

A student must be admitted as a graduate student, earned at least a bachelor's degree, and have documented competence in the area where they are applying as a Teaching Assistant. Any graduate student who did not receive both his primary and secondary education in a nation or territory in which English is the primary language may not serve in a teaching appointment during their first semester of enrollment. In addition, the student must demonstrate English proficiency, as defined in RSMo § 170.012.

# Missouri Western State University

Did your school have any Graduate Teaching Assistants (GTA) in 2021 or 2022?

Yes

How many graduate teaching assistants (GTA) did the university appoint in AY21 and how many in AY22?

AY21: 0

AY22: 0

For each of those years, please identify the native languages and the number of appointed GTAs for each language (e.g., Chinese-60, English-14, Turkish-10).

No answer provided

**URL Option:** Submit a copy of the institution's current policy for the selection of GTAs (if this is available electronically, please send the URL)

We do not offer GTA / only GAs that are non-teaching.

# Northwest Missouri State University

Did your school have any Graduate Teaching Assistants (GTA) in 2021 or 2022?

Yes

How many graduate teaching assistants (GTA) did the university appoint in AY21 and how many in AY22?

AY21: 179      AY22: 83

For each of those years, please identify the native languages and the number of appointed GTAs for each language (e.g., Chinese-60, English-14, Turkish-10).

AY21: Indian Languages: 113, Spanish: 3, Dutch: 2, French: 1, Nepali: 3, Arabic: 1, English (Nigeria): 1, English (Canada) 1

AY22: Indian Languages 52, Spanish: 1, Dutch: 1, Nepali: 2

**URL Option:** Submit a copy of the institution's current policy for the selection of GTAs (if this is available electronically, please send the URL)

[https://www.nwmissouri.edu/graduate/PDF/grad\\_handbook.pdf#page=22](https://www.nwmissouri.edu/graduate/PDF/grad_handbook.pdf#page=22)

## 3.1 Application

### 3.1.a Eligibility to Work

To be eligible for a Graduate Assistantship, the student must be fully accepted into a Masters program and must have a minimum undergraduate GPA of 2.75 or a graduate GPA of 3.00 on a 4.00 scale. Full acceptance indicates completion of all admission entrance requirements. These may include the GRE/GMAT test, or alternate admission examination, as required by the program. Requirements vary by program. Students enrolled in fully online graduate programs are not eligible for a graduate assistantship. International students who did not complete both their primary and secondary education in a nation or territory in which English is the primary language must have completed one semester of in-residence graduate work and completed the minimum English Proficiency Test Scores required for their program of study before they can be appointed as a Graduate Teaching Assistant or as a Graduate Tutor. The academic unit responsible for the teaching assistantship shall provide a cultural orientation to prepare them for such teaching appointment. An exception may be granted in special cases upon approval of the Provost. A first term international student may apply for research or administrative assistantships if they have the skills required in the job description.

# Southeast Missouri State University

Did your school have any Graduate Teaching Assistants (GTA) in 2021 or 2022?

Yes

How many graduate teaching assistants (GTA) did the university appoint in AY21 and how many in AY22?

For AY21 and AY22, Southeast Missouri State University employed 70 and 61, respectively, graduate teaching assistants assigned to teach classes and/or labs within various undergraduate programs.

For each of those years, please identify the native languages and the number of appointed GTAs for each language (e.g., Chinese-60, English-14, Turkish-10).

"AY21 Arabic 2, Bengali 1, Chinese 4, English 50, French 1, Hindi 6, Japanese 1, Nepali 1, Sinhala 2, Vietnamese 2

AY22 Amharic 1, Arabic 1, Azerbaijani 1, Bengali 3, Chinese 5, Dutch 1, English 35, German 1, Hindi 8, Nepali 1, Russian 1, Spanish 1, Ukrainian 2

**URL Option: Submit a copy of the institution's current policy for the selection of GTAs (if this is available electronically, please send the URL)**

See the attached document. GA positions are competitive and the academic departments define the specific criteria and experience needed within the discipline. All GA's must be proficient in English and meet the RSMo Section 170.012 requirements.



# Approval for Exception of New International Students to Teach in First Semester

Student Name

Student ID (S0#)

Student Email Address

Major

Class(es) that will be taught in first semester

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*Include copy of test score with this form*

TOFL Score/Date:

IELTS Score/Date:

C1 IEP Oral Score/Date:

Missouri Statute requires that graduate teaching assistants be proficient in English or meet certain requirements as listed below. For an exception to be granted, the student must demonstrate exceptional oral English language skills through recent exams scores (less than 2 years from teaching start date). Minimum scores for granting an exception are:

- 24 TOEFL Speaking Score
- 7.5 IELTS Speaking Score
- C1 IEP Oral Proficiency Interview Score

***RSMo Section 170.012. Graduate teaching assistants communication in English language requirements — testing and reports. —***

*1. Any graduate student who did not receive both his primary and secondary education in a nation or territory in which English is the primary language shall not be given a teaching appointment during his or her first semester of enrollment at any public institution of higher education in the state of Missouri. Exceptions may be granted in special cases upon approval of the chief academic and executive officers of the institution.*

*2. All graduate students who did not receive both their primary and secondary education in a nation or territory in which English is the primary language shall be tested for their ability to communicate orally in English in a classroom setting prior to receiving a teaching appointment. Such testing shall be made available by the public institution at no cost to the graduate student.*

*3. All graduate students prior to filling a teaching assistant position as a graduate student, who have not previously lived in the United States shall be given a cultural orientation to prepare them for such teaching appointment.*

*4. All public institutions of higher education in this state shall provide to the coordinating board for higher education on a biennial basis a report on the number and language background of all teaching assistants, including a copy of the institutions current policy for selection of graduate teaching assistants.*

*5. The provisions of this section and sections [174.310](#) and [175.021](#) shall not apply to any person employed under a contract of employment in existence prior to August 13, 1986.*

Student Signature

Date (mm/dd/yyyy)

Department Chair Approval

Date (mm/dd/yyyy)

Provost Approval

Date (mm/dd/yyyy)

# Truman State University

**Did your school have any Graduate Teaching Assistants (GTA) in 2021 or 2022?**

Yes

**How many graduate teaching assistants (GTA) did the university appoint in AY21 and how many in AY22?**

2021 - 46 and 2022 - 72 (There were more one semester awards in 2022 than in 2021.)

For each of those years, please identify the native languages and the number of appointed GTAs for each language (e.g., Chinese-60, English-14, Turkish-10).

2022 - English 44, Danish 1, Italian 1 2022 - English 68, Spanish 1, Chinese 3

**URL Option: Submit a copy of the institution's current policy for the selection of GTAs (if this is available electronically, please send the URL)**

<http://catalog.truman.edu/content.php?catoid=24&navoid=1467>

## GRADUATE ADMINISTRATIVE AND TEACHING/RESEARCH ASSISTANTSHIPS

The University offers a number of Graduate Teaching/Research Assistantships (GTRAs) and Graduate Administrative Assistantships (GAA) for select master's degree programs. The recipient of an assistantship may be awarded a cash stipend (amount varies) and/or a tuition waiver for up to nine graduate credits per academic semester. All books, supplies, student fees and special course fees are the responsibility of the student. Job responsibilities are described in each recipient's individual contract. Graduate Teaching/Research Assistants are not eligible for other University employment during the GTRA contract period. Graduate Administrative Assistants are eligible for no more than 10 hours per week of University employment during the GAA contract period.

### **Requirements:**

1. Minimum undergraduate grade point average of 3.0.
2. Full-time degree-seeking graduate student status.
3. Individual programs may have additional requirements. Please check with the Program Director for details.

### **Application Process**

GAA and GTRA applicants must complete an admission application before they will be considered for the assistantship. Intent to pursue the assistantship must be indicated on the graduate program application form or submitted in writing to the Graduate Office by February 15 if the student has already been admitted. Renewal of the GAA or GTRA assistantship may be recommended by program faculty in

consultation with the Department Chair and Dean. As with any admission application, once **all** materials for an assistantship are complete, they will be forwarded to the relevant Program Director to facilitate the review process within the department. Materials will be forwarded to the Graduate Office as either recommended or denied and require the signature of the Program Director, department chair, and school dean. The EVPAA & Provost will review recommended application materials and, if in agreement with the recommendation to award the assistantship, will forward to the President of the University. The President will review the materials and, if in agreement, will approve the appointment. The Graduate Office will then notify the student and issue the contract.

# University of Central Missouri

**Did your school have any Graduate Teaching Assistants (GTA) in 2021 or 2022?**

Yes

**How many graduate teaching assistants (GTA) did the university appoint in AY21 and how many in AY22?**

AY21: 26

AY22: 27

**For each of those years, please identify the native languages and the number of appointed GTAs for each language (e.g., Chinese-60, English-14, Turkish-10).**

AY21: English- 25; Telugu-1

AY22: English- 22; Chinese-1; Tagalog-1; Swahili-1; Telugu-2

**URL Option: Submit a copy of the institution's current policy for the selection of GTAs (if this is available electronically, please send the URL)**

Attached at end of the document

## **UCM English Proficiency Testing Process Non-native English-Speaking Students**

UCM assesses the English proficiency of international students to meet Missouri state requirements for international teaching assistantships as well as to address international admissions and departmental requirements.

The following recommendations address the need for consistency of process and for regular review of the English proficiency requirements and testing procedures at UCM.

- 1) MDHEWD Statute 170.012
  - The English Language Institute (ELI) will oversee the administration of testing for International Teaching Assistantship (ITA) candidates and report candidate results to Graduate Education and Research (GER).
  - The ELI will report testing data to GER to comply with annual MDHE ITA reporting requirements.
- 2) English Proficiency Requirements for International Admissions
  - The ELI and GISS directors will review International Admissions English Proficiency Requirements
  - They will make recommendations based on current best practices in the field of English-as-a-second-language learning in higher education.
- 3) English Proficiency Testing for Departmental Requirements
  - The English-TESL faculty will oversee the administration of testing for departments who require additional testing for undergraduate ESL learners after admission to the university. The ELI will provide support with assessment and administration of testing as needed.
  - The ELI will oversee the administration of any required testing for J-1 visa holders including Visiting Scholars and Exchange Students who do not meet J-1 governmental requirements.

## International Teaching Assistantship Requirements

Missouri Statute 170.012 requires all non-native English speaking graduate students meet the following requirements before taking on teaching responsibilities;

1. Have oral English ability assessed and found proficient ,
2. Complete a semester on campus before the assignment begins\*, and
3. Receive a cultural and teaching orientation prior to the assignment.

\*This residency requirement may be waived by the top-level administrators when a student has strong language skills and significant cultural experience.

### English Proficiency Requirements and Certificate of Eligibility

The International Teaching Assistantship Review Team, assesses all international graduate students’ language proficiency. Applicants with a score of 55 on the SPEAK test fully meet the English proficiency requirements of UCM and may teach independently in a TA position. Applicants with a score of 50-54 on the SPEAK test partially meet the proficiency requirements and may provide limited independent instruction. Successful completion of an additional ESL Communication Course is required before or during the first semester of teaching. Applicants who receive a score of less than 53 on the SPEAK are ineligible for TA positions. Score results are sent to the applicant and, if applicable, to the academic department by the English Language Institute.

Students who have a current TOEFL iBT score of 94 with a sub-score of 23 on the speaking section (IELTS Academic score 7.0 with a sub-score of 7.0 on the speaking section) are exempt from further testing unless required by the academic department.

Academic Departments must complete a TA Certificate of Eligibility after SPEAK testing is complete.

<p>Applicants with SPEAK scores of 55 are</p> <p>Eligible for full TA duties</p>	<p><u>Appropriate activities</u></p> <ul style="list-style-type: none"> <li>● Introduce new information</li> <li>● Prepare materials and independently lecture</li> <li>● Review information previously introduced in lecture</li> <li>● Facilitate discussion</li> <li>● Facilitate program-solving</li> <li>● Help students apply previously learned information to specific problems and/or cases</li> <li>● Conduct pre-lab orientations including relevance to previously introduced materials</li> </ul> <p><u>Skills</u></p> <ul style="list-style-type: none"> <li>● Can effectively and efficiently explain complex concepts with detail and linguistic sophistication</li> <li>● Can paraphrase, provide additional explanation, and expand on definitions to aid comprehension and respond to student needs</li> <li>● Can deliver new material</li> </ul>
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<p>Applicants with SPEAK scores of 50-54 are</p> <p>Eligible for supervised instruction, presentation previous instruction and short independent instruction.</p> <p>Must complete an ESL Communication Class prior to or concurrently with teaching duties</p>	<p><u>Appropriate Activities</u></p> <ul style="list-style-type: none"> <li>• Review information previously introduced in lecture</li> <li>• Facilitate discussion</li> <li>• Facilitate problem-solving</li> <li>• Help students apply previously learned information to specific problems and/or cases</li> <li>• Conduct pre-lab orientations including relevance to previously introduced material</li> </ul> <p><u>Skills</u></p> <ul style="list-style-type: none"> <li>• Can explain previously introduced material</li> <li>• Can explain logical reasoning and use correct problem-solving language</li> <li>• Can deliver new material</li> <li>• Can paraphrase, provide additional explanation, and expand on definitions to aid comprehension and respond to student needs</li> </ul>
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## Cultural and Teaching Orientation

All TA candidates must participate in a New International Student Orientation and the Teaching Excellence Workshop. The New International Student Orientation, provided by the Center for Global Education and/or the Graduate and International Student Services office, takes place prior to the beginning of each semester for new international students. This multi-day and multi-session orientation includes cultural orientation training and activities. In addition, international students complete an online orientation before arriving on campus in preparation of the on-campus orientation. Orientation activities include a campus tour, campus community health session, community engagement session, banking/financial literacy session, technology/electronic access and use, an academic session presented by academic program faculty, and a social event. The Teaching Excellence Workshop, provided by Graduate Studies, reviews teaching techniques and departmental expectations. This workshop includes cultural orientation and expectations. Activities include, among others, public/classroom communication, time management, technology access and use, and diversity education.

Certificate of  
Eligibility  
**For Graduate  
Assistantship**

Student Name \_\_\_\_\_

Student Number \_\_\_\_\_

Compliance with RSMo 170.012, and University of Central Missouri procedures adopted in December 1989 require that international students applying for teaching assistantships meeting certain criteria. The criteria include residence requirements, minimum test scores relating to assignment, procedures for conducting and evaluating a teaching demonstration, and a requirement for attending a cultural/academic orientation

Please complete, sign, and return this form to The Graduate School along with the application materials and Approval Form for Graduate Assistantships.

1. Type of assistantship (check appropriate category):

\_\_\_\_\_ A. Teaching assignment with full classroom responsibility. (Continue to item 2)

\_\_\_\_\_ B. Other assignment (STOP, form complete, submit to Grad School)

2. Did this student receive his/her primary and secondary education in a nation or territory in which English is the primary language? (Contact International Office if you have questions)

YES \_\_\_\_\_ What country? \_\_\_\_\_ (STOP, form complete, submit to Grad School)

NO \_\_\_\_\_ If no, has this student completed at least one term of enrollment in a public institution of higher education in the state of Missouri?

NO \_\_\_\_\_ (STOP, student NOT eligible for a teaching assistantship in their first semester at UCM)

YES \_\_\_\_\_ If yes, SPEAK score required: \_\_\_\_\_ (obtain from English Dept). A minimum score of 50 is required for teaching assistants. (Continue to item 3)

3. Has the student successfully completed a teaching demonstration?

YES \_\_\_\_\_ (provide date of demonstration \_\_\_\_\_) NO

\_\_\_\_\_ (STOP, not eligible for teaching assistantship)

Please note: Student must participate in the cultural orientation provided by the International Office before beginning teaching assistantship.

\_\_\_\_\_  
Signature of Department Chair

\_\_\_\_\_  
Date



# University of Missouri - Columbia

Did your school have any Graduate Teaching Assistants (GTA) in 2021 or 2022?

Yes

How many graduate teaching assistants (GTA) did the university appoint in AY21 and how many in AY22?

AY21-945, AY22-879

For each of those years, please identify the native languages and the number of appointed GTAs for each language (e.g., Chinese-60, English-14, Turkish-10).

AY21: Akan-2, Arabic-19, Bahasa-1, Chinese-79, Dutch-1, Edo-1, Efik-1, English-680, Farsi-12, French-7, German-1, Greek-1, Gujarati-1, Haitian Creole-2, Hindi-12, Indonesian-9, Kannada-1, Korean-28, Luganda-1, Maithili-1, Malagasy-1, Malay-3, Malayalam-1, Nepalese-5, Norwegian-1, Oriya-3, Portuguese-8, Russian-7, Sinhalese-5, Spanish-14, Swahili-1, Tajik-1, Telugu-7, Thai-1, Turkish-5, Vietnamese-4, Yoruba-1;

AY22: Akan-2, Albanian-1, Arabic-13, Bahasa-2, Bengali-16, Catalan-1, Chinese-65, Dutch-1, Efik-1, English-610, Farsi-18, French-7, German-2, Gujarati-1, Haitian Creole-2, Hindi-10, Indonesian-9, Japanese-1, Kannada-1, Korean-25, Luganda-1, Maithili-1, Malagasy-1, Malay-3, Malayalam-1, Manipuri-1, Nepalese-7, Oriya-1, Portuguese-12, Russian-1, Sinhalese-13, Spanish-19, Swahili-1, Tagalog-1, Tajik-4, Tamil-2, Telugu-6, Thai-3, Turkish-6, Uzbek-1, Vietnamese-3, Yoruba-2

**URL Option: Submit a copy of the institution's current policy for the selection of GTAs (if this is available electronically, please send the URL)**

Academic departments at the University of Missouri use the promise of teaching assistantships to attract the best prepared students with the greatest potential as teachers and researchers to our campus. Departments and programs set their own admissions policies in the interest of attracting top-quality students: they choose teaching assistants from the top tier of applicants and use teaching assistantships to train them as future faculty as well as to finance their education.

Departments work hand-in-hand with ITAP to make sure that international students have had their language assessed and found sufficient for their specific type of teaching assignment, as well as ensuring that these students have attended the required cultural orientation. For the ease of the departments we work with, departmental responsibilities can be accessed on our website at <https://gradschool.missouri.edu/itap-program>.

# University of Missouri - Kansas City

Did your school have any Graduate Teaching Assistants (GTA) in 2021 or 2022?

Yes

How many graduate teaching assistants (GTA) did the university appoint in AY21 and how many in AY22?

225 in AY21 (79 were international)

182 in AY22 (44 were international)

For each of those years, please identify the native languages and the number of appointed GTAs for each language (e.g., Chinese-60, English-14, Turkish-10).

2021: 1 Akan, 7 Arabic, 10 Bengali, 1 Dagbani, 155 English, 16 Hindi, 2 Korean, 7 Mandarin, 1 Marathi, 7 Nepali, 2 Persian, 3 Spanish, 2 Swahili, 1 Tamil, 6 Telugu, 1 Turkish, 2 Urdu, 1 Wu Chinese.

2022: 1 Akan, 2 Arabic, 5 Bengali, 1 Chinese, 1 Dagbani, 144 English, 10 Hindi, 1 Korean, 1 Malay, 5 Mandarin, 1 Russian, 1 Sinhala, 1 Swahili, 1 Tamil, 6 Telugu, 1 Turkish, 1 Vietnamese, 1 Wu Chinese.

**URL Option: Submit a copy of the institution's current policy for the selection of GTAs (if this is available electronically, please send the URL)**

<https://catalog.umkc.edu/general-graduate-academic-regulations-information/international-graduate-student-academic-regulations/>

Graduate International Student Instructor and Teaching Assistant Policy

## Policy on Award of Teaching Assistantships

In 1986, the Missouri State Legislature and the University of Missouri Board of Curators adopted a policy which seeks to guarantee effective, high quality instruction for undergraduates. The state has mandated, and the Board of Curators fully supports the ruling, that graduate students who did not receive both their primary and secondary education in a nation or territory in which English is the primary language **may not** hold a teaching appointment during their first term of enrollment at any public institution of higher education in the state of Missouri. In addition, all such students shall be tested for their ability to communicate orally in English in a classroom setting and, those students who have not previously lived in the United States shall be given a cultural orientation to prepare them for teaching prior to receiving an appointment.

The first two requirements are dictated by the Missouri Revised Statutes, Section 170.012, and do not represent a change to the UMKC certification requirements:

- Students in the above category may not hold a GTA appointment during their first term of enrollment at UMKC.
- If students in this category have not previously lived in the United States, they must participate in a cultural orientation to prepare them for their teaching appointment.

#### Additional UMKC Certification Requirements

In addition to the requirements dictated by Missouri law, a graduate student from a nation or territory other than the U.S. must have satisfied each of the following standards in order to be certified to accept a GTA or GI appointment at UMKC. The only exceptions are for students who have earned a degree (undergraduate for which the last two years of education were completed in the U.S. or graduate) from a U.S. institution. Admission to UMKC does not guarantee a GTA or GI appointment; consistent with Missouri law, students must fulfill separate certification requirements in order to be eligible for GTA or GI positions. The UMKC certification requirements include:

1. Attain a qualifying TOEFL or equivalent\* score:

- 24+ is eligible for certification assessment (generally an oral examination in the form of a mock lecture presented to a panel presentation).
- 22-23 requires a departmental petition in order to participate in the certification assessment.
- <22 requires an Applied Language Institute oral interview in order to determine eligibility for the certification assessment.

**\* GRE TOEFL Speaking Equivalency:**

TOEFL	24	22-23	<22
GTEC (paper)	433-438	412-432	<412
GTEC (CBT)	306-310	281-305	<281
IELTS Speaking Band	7.5	7	<7
PTE	72	64-71	<64

**Note.** The Duolingo English Test does not have a TOEFL Speaking Equivalency score and cannot be used to satisfy the GTA certification testing requirement.

2. Attend the SGS GTA/GI Cultural Orientation.

3. Certification Assessment: Obtain a passing score on an oral examination of language comprehension, fluency, vocabulary, pronunciation, and grammar. This is generally a mock lecture presented to a panel of faculty and students.

Information about the UMKC certification requirements, including the dates for the cultural orientation and procedures for the certification assessment can be found on the SGS website: <https://sgs.umkc.edu/>.

# University of Missouri - St. Louis

Did your school have any Graduate Teaching Assistants (GTA) in 2021 or 2022?

Yes

How many graduate teaching assistants (GTA) did the university appoint in AY21 and how many in AY22?

AY 21 - 199, AY 22- 204

For each of those years, please identify the native languages and the number of appointed GTAs for each language (e.g., Chinese-60, English-14, Turkish-10).

AY 21 Amharic = 3 Arabic = 1 Chinese = 11 Farsi = 2 Hindi=7 Japanese=1 Korean = 1 Nepali = 6 Portuguese =1 Sinhala = 3 Spanish = 6 Ukranian = 1 Urdu=2 Vietnamese = 1

AY 22 - Amharic = 1 Bengali = 1 Chinese = 8 Farsi = 2 Hindi= 8 Nepali = 5 Portuguese =1 Sinhala = 2 Spanish = 4 Swahili = 1 Twi = 1 Ukranian = 1 Urdu= 2 Vietnamese =1 "

**URL Option:** Submit a copy of the institution's current policy for the selection of GTAs (if this is available electronically, please send the URL)

Policy for the selection of GTAs: At UMSL, each graduate program chooses their GTAs, typically from graduate students enrolled in their graduate program. Typical criteria include GPA (>3.0), knowledge of the course content area, experience, and availability. Selections are typically made by the graduate committee of the unit, the department chair, the graduate program director, or some combination of those people.