



Tab 21

## Dual Credit/Dual Enrollment Scholarship Administrative Rule

Coordinating Board for Higher Education  
December 7, 2022

### BACKGROUND

Over the past six years, there have been many legislative attempts at creating scholarship opportunities for high school students to enroll in college coursework, commonly referred to as dual credit or dual enrollment. This arrangement benefits students by providing them with rigorous college-level coursework, often at a discounted tuition price. Additionally, students who enter college with some college credit generally experience a reduced time to complete a postsecondary credential. While the number of students enrolling in dual credit or dual enrollment courses has increased over the years – as has the number of student entering college with college credit – low-income students have often been left out.

SB 997, a sweeping higher education omnibus bill passed in 2016, created a dual credit scholarship focused on serving the neediest high school students, but was never funded. Only three years later, during the 2019 session, the General Assembly passed – and Governor Parson signed – legislation establishing a dual credit/dual enrollment scholarship program linked to the existing A+ program; however, the program was not funded until FY 2022. More recently, SB 718, passed during the 2022 legislative session, made significant changes to the previous dual credit/dual enrollment scholarship programs, and repealed legislation tying a dual credit/dual enrollment scholarship to the A+ program.

### CURRENT STATUS

As a result of SB 718, there have been significant changes to the dual credit/dual enrollment scholarship programs. The scholarship program created by SB 997 in 2016 only covered dual credit coursework, which is defined as college level coursework delivered by a postsecondary education institution and taught in the high school by instructors with appropriate academic credentials to high school students who are earning high school and college credit simultaneously. Additionally, SB 997 only covered 50 percent of tuition and fees. SB 718 expanded eligibility to dual enrollment coursework, where secondary students are concurrently enrolled in both high school and at a postsecondary institution, and covers all of the tuition and fees of the coursework after other non-loan aid is applied.

Most significantly, the new program decouples the dual credit/dual enrollment scholarship from the A+ program, in which students were expected to adhere to the A+ requirements. SB 718 also replaces the A+ requirements with the requirements originally laid out in SB 997. In order to qualify for the dual credit/dual enrollment scholarship, students must be a U.S. citizen or permanent resident, be a Missouri resident, be enrolled in eligible coursework, and have an unweighted cumulative high school grade point average of at least two and one-half (2.5) on a four-point (4.0) scale or the equivalent and meet the high school's requirements for taking dual credit or dual enrollment coursework.

Further, SB 718 explicitly targets the neediest students, continuing the eligibility requirements that SB 997 created, and students must meet at least one of the following criteria:

1. Be individually eligible to be enrolled in a federal free or reduced-price lunch program, based on income levels established by the United States Department of Agriculture;
2. Reside in a foster home;
3. Be a ward of the state;
4. Be homeless as defined by Subtitle VII-B of the federal McKinney-Vento Homeless Assistance Act;
5. Receive through the immediate family low-income public assistance, including but not limited to the Supplemental Nutrition Assistance Program (SNAP) or the Special Supplemental Nutrition Program for Women, Infants and Children (WIC); or
6. Live in federally subsidized public housing.

Because of these new requirements, staff needed to create a new dual credit/dual enrollment application, and work with ITSD to update the student portal to accommodate the changes. This includes an upload function where students can upload documents which demonstrate economic need, along with high school transcripts and a parental release form. Currently, staff are reviewing applications to identify eligible students, and following up with individuals who are missing documentation. Once staff identify eligible students, the participating postsecondary institution will receive a roster of those students. The institution must certify that the student is enrolled in a dual credit or dual enrollment program and the amount of aid the student requires (which is a calculation of the number of credit hours, the per-credit-hour tuition rate, and fees, minus any non-loan aid the student receives).

Additionally, the administrative rule for the dual credit dual enrollment scholarship program required revision following the passage of SB 718. Attached to this agenda item is a copy of the final draft of the proposed administrative rule for this program. Consistent with statutory provisions, the administrative rule lays out policies relating to the responsibilities of approved dual credit/dual enrollment institutions, student eligibility criteria, the evaluation of applications, and awards. The draft rule was reviewed by the department's State Student Financial Aid Committee and comments and suggestions from committee members have been incorporated into this draft.

### **NEXT STEPS**

If approved, the department will begin the rule promulgation process by filing the proposed rule with the Secretary of State. The proposed rule will then be published in the Missouri Register and a 30 day public comment period will commence. Once the comment period has closed, the department will file an order of rulemaking, which will include information about comments received and any resulting revisions to the original proposed rule. The rule becomes effective 30 days after it is published in the Code of State Regulations.

### **RECOMMENDATION**

Staff recommend that the Coordinating Board direct the Commissioner of Higher Education to take all actions necessary to ensure the attached proposed administrative rule becomes effective as soon as possible.

### **ATTACHMENTS**

- A. Draft Dual Credit/Dual Enrollment Scholarship Administrative Rule

**Tab 21 Attachment**  
**Dual Credit-Dual Enrollment Scholarship Administrative Rule**

**Title 6—DEPARTMENT OF HIGHER EDUCATION AND  
WORKFORCE DEVELOPMENT**  
**Division 10—Commissioner of Higher Education**  
**Chapter 2—Student Financial  
Assistance Program**

**6 CSR 10-2.195 Dual Credit/Dual Enrollment Scholarship Program**

*PURPOSE: This rule sets forth the policies of the Coordinating Board for Higher Education regarding institutional and student eligibility for student financial assistance under the Dual Credit/Dual Enrollment Scholarship program.*

(1) Definitions.

(A) Dual Credit/Dual Enrollment Scholarship shall mean the scholarship program set forth in Section 173.2505, RSMo.

(B) Approved dual credit provider shall mean a board approved, accredited Missouri higher education institution that provides dual credit courses as referenced in Section 173.2500, RSMo.

(C) Approved dual enrollment provider shall mean any institution as defined in Section 173.1102, RSMo.

(D) Award year shall be from July 1 of any year through June 30 of the following year.

(E) CBHE shall mean the Coordinating Board for Higher Education created by Section 173.005.2, RSMo.

(F) Department shall mean the Department of Higher Education and Workforce Development created by Section 173.005.1, RSMo.

(G) Dual Credit courses shall mean college level coursework delivered by a postsecondary education institution and taught in a Missouri high school by instructors with appropriate academic credentials to Missouri high school students earning high school and college credit simultaneously.

(H) Dual Enrollment courses shall mean postsecondary courses of instruction delivered by an approved dual enrollment provider in which a secondary school student is concurrently enrolled in a Missouri high school and the approved dual enrollment provider.

(I) Eligible coursework shall mean dual credit or dual enrollment coursework provided by an approved dual credit or dual enrollment provider.

(J) Missouri residency, for the purpose of this rule, shall be determined by reference to the standards set forth in the determination of student residency rule, 6 CSR 10-3.010.

(K) Recipient shall mean a student whose eligibility has been verified by an approved institution in accordance with subsection (2)(A) of this rule and has been paid an award.

(L) Repeat coursework shall be any coursework for which the recipient has been assigned a grade under the institution's standard grading policy, excluding coursework for which the recipient was placed in an incomplete or withdrawn status, in a previous term.

(M) Student shall mean a student who is applying for, or has applied for, a Dual Credit/Dual Enrollment Scholarship award.

(N) Tuition and fees shall mean any charges to students classified as tuition and any institutional fees charged to all dual credit or dual enrollment students, excluding course-specific fees.

(2) Responsibilities of Approved Institutions.

(A) Before requesting payment for a student, verify the following:

1. The student is enrolled in eligible coursework;

2. The amount of the payment request, including the number of hours in which the student is enrolled and the credit hour rate for those hours;
3. The student is a U.S. citizen or permanent resident; and
4. The student is a Missouri resident.

(B) Comply with the institutional responsibilities required in section 6 CSR 10-2.140(5), with the exception of paragraph 6 CSR 10-2.140(5)(A)5.

(C) Verify all other sources of non-loan funding are applied correctly to tuition and general fees, as specified in subsection (5)(D) of this rule.

### (3) Eligibility Policy.

(A) To qualify for an award, a student must meet the following criteria:

1. Be a U.S. citizen or permanent resident;
2. Be a Missouri resident;
3. Be enrolled in eligible coursework;
4. Have an unweighted cumulative high school grade point average of at least two and one-half (2.5) on a four-point (4.0) scale or the equivalent and have otherwise met the high school's requirements for taking dual credit or dual enrollment coursework; and
5. Meet one or more of the following indicators of economic need:
  - A. Be individually eligible to be enrolled in a federal free or reduced-price lunch program, based on income levels established by the United States Department of Agriculture;
  - B. Reside in a foster home;
  - C. Be a ward of the state;
  - D. Be homeless as defined by Subtitle VII-B of the federal McKinney-Vento Homeless Assistance Act;
  - E. Receive through the immediate family low-income public assistance, including but not limited to the Supplemental Nutrition Assistance Program (SNAP) or the Special Supplemental Nutrition Program for Women, Infants and Children (WIC); or
  - F. Live in federally subsidized public housing.

### (4) Application and Evaluation.

(A) Students must submit a completed application by the following deadlines to be considered for this scholarship.

1. The priority deadline for the fall semester (August through December) shall be October 1 and for the spring semester (January through May) shall be February 1 of the current academic year. If the deadline falls on a non-business day, the deadline shall extend to the next business day.

2. The final deadline shall be December 1 for the fall semester and April 1 for the spring semester. If the deadline falls on a non-business day, the deadline shall extend to the next business day.

3. Students filing after the priority deadline has passed and on or before the final deadline shall be considered for payment if funds are available.

(B) The department will evaluate each application to determine student eligibility.

### (5) Award Policy.

(A) Payment shall occur each semester within one (1) award year.

(B) Award amounts shall be equal to the tuition and fees paid by the student to enroll in eligible coursework.

(C) Repeat high school dual credit or dual enrollment coursework will not be paid.

(D) The payment amount must be calculated based on the remaining costs of actual tuition and fees after all other non-loan aid has been applied.

(E) Payment is subject to legislative appropriation.

(F) If funds are insufficient to pay all eligible students, the department will rank eligible students by earliest application received date, and will make awards according to rank order until all available funds for the semester are expended.

(G) Payment will be made for dual credit or dual enrollment coursework taken in the fall and spring semesters, but no payments will be made for such coursework taken in summer school.

(H) No payment will be made retroactive to a previous award year.

(I) Payment will be made only after institutional certification of the student's eligibility and award amount.

(J) The recipient's award will be sent to the approved institution to be delivered to the student's account.

(K) A student's failure to provide required information by the established deadlines may result in loss of the Dual Credit/Dual Enrollment Scholarship for the period covered by the deadline.

(L) The CBHE has the discretion to withhold payments of any awards after initiating an inquiry into the eligibility or continued eligibility of a student or recipient.

(M) A recipient may receive an award from more than one (1) approved institution in a semester or award year.

(6) Information Sharing Policy. All information on an individual's Dual Credit/Dual Enrollment Scholarship application may be shared with the financial aid office of the approved institution providing the individual's dual credit or dual enrollment coursework to permit verification of data submitted. The Department may share an individual's information with federal financial aid offices, if necessary, to verify data furnished by state or federal governments as provided for in the Privacy Act of 1974, 5 U.S.C. Sections 552 and 552a.

*AUTHORITY: Sections 173.2500 and 173.2505, RSMo Supp. 2022\* Original rule filed Aug. 27, 2021, effective March 30, 2022. Amended: MMM DD, YYYY, effective Aug 28, 2022.*

*\*Original authority: 173.2505, RSMo 2016, amended 2022.*