

COTA Monthly Meeting
January 29, 2024
Zoom meeting

Present: Joie Hendricks, Gavin O' Connor, Mitzi Clayton, Christy Seawall, Steve White, Katelyn Wilson, Ross Hawkins, Brooke Lockhart, David Jones, Robyn Walter, Samantha Dickey

Called to order 12:32 pm by chair Christy Seawall.

Welcome to Mitzi Clayton to COTA to represent University of Missouri. Mitzi gave a brief introduction of herself and her work experience and relevance to COTA.

COTA members also introduced themselves to Mitzi to virtually welcome her.

Christy reminded us we have an opening still regarding the 4 year independent institutions, we have received one nomination, Jacob Larson from Lindenwood University.

After reviewing resume and cover letter, Gavin moves to approve nomination, Katelyn seconds. Approved. Motion carries by consent to invite Jacob Larson to COTA to fill position until June 2026.

Discussion was held regarding filling David's position (when he vacates his position) to fill the remaining independent position with an administrator role. Discussed making an announcement at the COTA conference and having a mid-April deadline for nominations/applications. Joie will share recruitment message via email to COTA and request feedback regarding the language/messaging.

Katelyn moves to approve Minutes from December 2023 meeting, Robyn seconds.

COTA Conference update Discussion: Joie shared conference agenda and gave a status on the speakers and sessions. Conference planning committee will need a moderator per session. Currently have 76 registrants for the conference. Joie will send out another registration reminder since we are a month out.

Logistics update: Conference planning committee arrive on Thursday by 3:30pm; and then everyone else no later than 4:30pm. Check conference room space/chairs/technology.

Discussed Promoting the conference at NISTS for those attending the national transfer conference.

Reviewing Credit for Prior Learning Survey Results Consolidation – thank you to David for consolidating the data from the survey we sent out. David provided an overview of the data and went through the document with us. Recommended that maybe we share what our findings are in Christy's open remarks at the conference to serve as a starting point for potential best practices in the state for this initiative. Next meeting for Adult Learner Network might be a good opportunity as well, recommend someone from COTA give a presentation on findings on February 13th, 2024.

Finalize working document of COTA procedures –

Resumed review of COTA Standards and Procedures document. Completed Section 5: Annual COTA Conference. Time ran out so tabled for future meetings.

Meeting Adjourned.