

COTA Meeting, MU Campus, Columbia MO July 20, 2023

Present: Kara, Christy, Ross, Gavin, Katelyn, Steve, David, Roberto, Lacey, Brooke

Minutes approved: Katelyn motions to approve minutes, Gavin seconds, motion carries.

Meeting dates for 2023-2024:

8/28: 12:30-2

9/25: 12:30-2

10/16: 10-2

11/20: 12:30-2

12/18: 12:30-2

1/29/24: 12:30-2

2/29: 4-6pm Jefferson City

3/1: Conference

3/18: 12:30-2

4/22: 10-2

5/20: 12:30-2

7/18: 10-2?

Kara discussed the marketing materials for the COTA conference. New design (St. Louis Arch) on 4-inch coasters. Both Ross (MSU) and Christy (WGU) will have a table at MCCA and will distribute during conference. The conference will be held at the Truman Building again in Jefferson City.

Discussion about attendance for conference and the spread of four-year and two-year attendees. Should we have goal of how many attendees. All COTA members should start thinking about keynote speakers and bring ideas to the next meeting. The conference committee has been working on details and structure of the day. David has contacts with College Board and we will bring a representative from College Board to discuss AP exams and other relevant information.

Discussion about sponsorship for COTA conference. The decision was to revisit this next year when we may be able to use the sponsorship funds for hosting conference at hotel venue with different food/beverage option. Instead, we will focus our efforts on finding speakers and presenters for break out sessions.

COTA membership renewals. Ross, Brooke, Christy, Helen, David, Lacey, Katelyn, Steve, Phil, Robyn all have terms expiring after this year. Discussion about how we have terms structured of those who fill in a vacancy. Gavin shared the history of how terms have been renewed. Historically, if someone wanted to stay an additional term they have been allowed. Members with terms expiring should notify Christy and Kara by December if they plan to continue. As we have vacancies we need to also consider DEI when we recruit new candidates. We will work with members to determine who would like to commit to another term and have additional conversations about how to fill any vacancies.

The remainder of the meeting was focused on working/completing the Prior Learning Credit Charter Framework