

**COTA Monthly Meeting  
June 17, 2019  
Conference Call  
2:00 pm**

**Welcome**

Present: Sue Bateman, Cheryl Dobson, Alicia Erickson (MDHE), Jackie Fischer, Helen Hale, Brooke Lockhart, Gavin O'Connor, Sarah Salmons (MDHE)

Absent: Jessica Fazio, Ted Frushour, David Jones, Roberto Koch, Mel Stegeman

**I. Approval of May 20, 2019 Minutes**

Fischer moved to approved the minutes. O'Connor made the second. All approved.

**II. Announcements/Updates**

- **MDHE reorganization and staff changes** – MDHE hopes to have someone in place in August. We are not sure how this change might impact COTA.
- **Equity Summit in October** – The Summit will be held Oct. 29-30 in Columbia at the Holiday Inn Executive Center. Equity issues in higher education across Missouri will be explored; professionals from a variety of areas will be invited to attend. The focus will be on accessibility and affordability. This is a multi-year project culminating with a published report. The conference will be open. COTA members were encouraged to consider attending and let people on our campuses know about the event. Equity issues around the state will be explored. A preliminary report will be released at the Summit during dinner with a keynote. Breakout sessions will be held and there will be problem-solving around equity issues.

**III. Subcommittee Updates**

**A. Conference**

- **Hotel** – Secured Tan Tara in Feb. 18-19, 2020.
- **Sessions** – Recommendation to start call for proposals early. Feedback from this year's conference was broad – we have been able to develop a theme around what people are wanting. No theme is really emerging that we might build our conference around. Student-centered sessions (i.e., best practices timeline for onboarding students). Committee members will forward ideas to Alicia.
- **Theme** – Will continue to review the feedback and discuss during our in-person meeting on July 17.

**B. MRT**

- **Degrees When Due/IHEP Grant**
- **Transfer Report** – No CORE 42 information is available yet, people report differently, numbers looked differently than they thought. Information will be prepared for the September board meeting.

### C. Policy

- **Transfer Rule** – Presented to board meeting earlier this month, will move on to the Governor’s Office and the Secretary of State. Hopefully by the end of the year it will be passed and become an official rule.
- **FAQs Section of MDHE website**
- **Merge MRT into Policy Subcommittee** – Discussion will continue during the July meeting.

### IV. Board Terms

- **New Board Member Packets and Orientation** – Suggestion to match new COTA members with more seasoned members who could provide guidance and offer assistance. Discussion around term limits and which positions may be rotating off. Discussion around how to connect with potential new committee members. Alicia will connect with the CAOs to solicit applicants, especially with proprietary schools.
- **Subcommittee Chairs**
- **Update on proprietary COTA member** – Alicia has received some names and will follow-up.

***\*\*Next Meeting: Thursday, July 18, 2019, 10:00 am – 2:00 pm in the Governor’s Office Building, Room 316.*** Alicia will send additional details and a lunch selection.

**Adjournment**