

COTA Monthly Meeting
May 20, 2019
Conference Call
2:00 pm

Welcome

Present: Cheryl Dobson, Alicia Erickson, Jackie Fischer, Ted Frushour, Helen Hale, Roberto Koch, Gavin O'Connor, and Sarah Salmons (MDHE)

Absent: Sue Bateman, Jessica Fazio, David Jones, Brooke Lockhart, Mel Stegeman

I. Approval of Minutes

O'Connor moved to approve the minutes. Dobson made the second. All approved.

II. Subcommittee Updates

A. Conference

Hotel - Both hotels (Tan-Tar-A and Camden on the Lake) will allow us to have rooms the day prior to conference, and space is available, should we go that route. This would be at no charge. Erickson will move forward with booking Tan-Tar-A and getting a contract. She will verify with MDHE who is responsible for signing the contract and/if a bid process is required. She will send the contract to the conference committee for review.

Conference Sessions – Discussed using a timeline starting earlier in order to help schools and staff plan accordingly and submit calls for presentation proposal.

Eblast system might be a useful tool for communicating conference information to COTA members.

B. MRT

Degrees When Due/IHEP Grant program grant was explained. Dr. Monhollon sent requests to CAOs with short application. Applications are due this week. Schools will get some type of administrative assistance for helping with MRT. COTA will be notified if Missouri is accepted.

Transfer report to include information about the COTA conference and MRT at the June meeting. The report will be more at the macro level. The report will lay the groundwork for future reporting and include preliminary data to measure the impact of CORE 42 is working statewide. Dobson inquired with COTA about data tracking/extraction and progress schools are making in this area.

C. Policy

Transfer Rule – MDHE received a lot of feedback from a variety of people. Recommendations are being submitted at the June Board meeting. Erickson reiterated there is still time to submit ideas and to share this with others for comment.

Erickson asked the Policy subcommittee to review the FAQs document to get it updated. In the meantime, the FAQ has been removed from the MDHE/COTA website.

It was suggested that we may wish to send the COTA documents out with the annual COTA conference announcement in order to give attendees an idea of COTAs purpose.

III. Other Business

Board Terms - New Member Packets and Orientation process was discussed. Most agreed there is a learning curve and it would be helpful to have the purpose explained to new members as well as sharing of our resources from the COTA website.

Subcommittee Chairs: Alicia asked if they have side meetings. O'Connor stated these additional meetings have been as needed. Dobson stated she recalled additional policy and conference meetings (or by email) when activity was heavy. Dobson asked for guidance with needs of the MRT subcommittee, how and when are the subcommittees reviewed for relevance, what about a subcommittee for CORE 42?

Discussion followed regarding staff changes and turnover. Are we failing to reach other staff at institutions outside the normal COA and Registrar offices? Is COTA relevant to a broader audience?

Proprietary Board Member Slot – Alicia asked about reaching out to Pinnacle Institute or Concord College. This spot has been difficult to fill in the past.

Two Board members whose positions will expire in summer 2019; Koch and Lockhart. Both have approval from their schools to continue to serve on the COTA board.

Salmons introduced herself and was welcomed by the committee.

Upcoming Meetings:

June 17th 2:00

July 18th in Jefferson City 10:00AM

Adjournment

2:50 PM

Respectfully submitted,

Cheryl Dobson
Recording Secretary