

COTA-Advisory Council Minutes

<http://dhe.mo.gov>

COTA AC Minutes 09-01-09

Members in Attendance: Rita Gulstad, Debbie Schatz, Yvette Sweeney, Artie Fowler, Melissa Hattman, Victor Price, Terry Smith, Angelette Prichett, and James Kralicek, B.J. White

Members Absent: Jeremy Kintzel, LaShanda Boone, Vernon Harlan

Membership Update: David Murphy has accepted a consulting position with a firm in Chicago, and is being replaced by Vernon Harlan, Criminal Justice Instructor, St. Louis Community College.

COTA Meeting Report

- COTA approved the four tracks suggested by COTA-AC.
 - Electronic Transcripts--means of communication between institutions, 42 hour block on transcript
 - What's going on in Higher Education, --LAMP, CAI-this could be in different sessions for those who have no knowledge and to those who do have knowledge but want to know more.
 - Education-- AAT, Early Childhood, program delivery, upside-down transfer, articulation, program development, reverse transfer
 - Nationally accredited transfer
- Yvette reported COTA once again discussed dual credit and what student related responsibilities are. A few items they will be looking at are faculty qualifications, mixed classes, and eligibility of students.
- BJ will post the transfer brochure online for COTA to review. They want to know who the intended audience is and where it will be housed for distribution.
- COTA discussed investigating how it might be possible to align similar programs (like business administration degrees) so there are more commonalities in lower level requirements to ease transfer while still preserving the uniqueness of each institutions degrees.
 - does 120 hours equal a degree?
 - we might need to look at the content of a program of student
 - are there universal safe transfer courses?

Discussion of COTA-AC

- Yvette should ask COTA for a representative to replace Kandis Smith.

Transfer Brochure

- The brochure should be reformatted for easier reading.
- We still need a quote to put in the brochure.
- The 42 hour block needs to be more specific.
- In the introductory paragraph "institutions" should have----'s and not s'.
- There might be a negative connotation as in the FAQ's it leads off with "denial" of credit
- In the second question "less than 24 hours" might not be explicit enough as it depends on each institution. A first time freshman and transfer student is school dependent. It might be different for admission criteria. The word "fewer" should be used instead of "less".
- More verbiage was asked for designating the 42 hour block, AA, and AAT.
- The purpose of the brochure is awareness for students, parents, and legislators on the many transfer issues.
- All transfer and articulation officers should have the brochure and there will also be a link on the COTA-AC website to direct those who have questions to each institutions transfer and articulation officer on each campus.
- "D" grades may transfer but students need to be aware they very well may have to repeat the class if it is a pre-requisite for another class, is in their major, or if the receiving institution requires it.
- Be sure items are not duplicated in the brochure. (rights and responsibilities and steps for a smooth transfer).
- Review transfer brochure once again with comments to Yvette by September 18, 2009.

Conference Discussion

- It was suggested to solicit a presentation from Dawn Hatterman, Kathy Hale, and/or Tuesday Stanley for e-transcripts.
- There are multiple entities working on early childhood Education problems.
- Discussion about theme. Maybe "All Things Education" or "Connectivity"
- Timeline
 - September 8, 2009---BJ and Deb will coordinate Save the Date
 - September 14, 2009-Call for proposals will go out (Melissa to send copy to Deb and BJ)
 - October 14, 2009-----Deadline for proposals to be turned in
 - October 16, 2009-----BJ will collect proposals and send to programming committee for review
 - October 19, 2009-----Programming committee (Deb, Melissa, LaShanda, Yvette, and possibly Vernon) will meet at 1:00 to select session presentations. Place TBA
 - October 21, 2009-----Selected proposals will be sent electronically to COTA
 - October 28, 2009-----COTA approval of presentation topics
 - October 29, 2009-----Confirmation emails to be sent to presenters
 - November 4, 2009-----Deadline for confirmation from presenters.
 - November 16, 2009-----BJ will send out registration information (including hotel accommodations, tentative agenda) and abstracts of presentation. The final agenda will go out at a later date.
 - December 14, 2009-----Reminder to be sent out with agenda, registration, and hotel
 - January 19, 2010-----Final reminder to be sent
 - January 30, 2010-----Cut- off date for registration.
 - February 1, 2010-----Final counts turned in to UCM
- UCM is hosting money and registration. Deb will check about her institution doing online registration.

Meeting adjourned: 2:55 PM

Respectfully submitted by Artie Fowler