

COTA-Advisory Council Minutes

<http://dhe.mo.gov>

COTA AC 11/13/2008

Member in attendance: Artie Fowler, Rita Gulstad, Melissa Hattman, Yvette Sweeney, B.J. White(DHE ex-officio), LaShanda Boone, Sara Larson, James Kralicek

Members absent: LaShandra Shepard, Debbie Schatz, Angelette Prichett, Kandis Smith (COTA ex-officio)

Visitors in attendance: Hillary Fuhrman

Minutes

Melissa Hattman moved to approve the minutes of 10/08/08 with Rita as a second. All approved. Minutes were passed.

REPORT OF COTA MEETING-Rita

Rita stated the meeting was very brief. They spoke about the dual credit policy questions and survey but it is still tabled as they are waiting for more feedback. They had a question on the presentations and were informed that some were not accepted as they were not complete and some schools did not send in a presentation.

Learning Assessment in Missouri Post-secondary (LAMP)

Rita gave a report on the work of LAMP. They are divided into three sub groups of which are (1) next steps, (2) assessment tools, and (3) communication. They have created a value document with a series of expectations of which there are multiple versions, access and placement as it relates to CAI, and all questions need to be open- ended. There are questions about general education course transfer as to how competencies will match up with the comparison of program versus course.

Conference

-Melissa will inform Larry Westermeyer and John Cosgrove about the time change on the program and BJ will make corrections on the agenda.

-BJ will contact Mike Grelle about hosting open mike during lunch.

-BJ stated the website for registration will be up November 18, 2008. Registration will end January 16, 2009.

-There was discussion about having random colored tables, colored tablets, or colored stickers for each participant for table assignments to encourage networking.

-Hillary will review evaluations to see if there are any changes needed from last year.

-Melissa will let presenters know how many handouts to provide. These will also be posted on the web for those that cannot attend the session.

-Attendees will not need to pre-select sessions.

-Rita will make closing remarks.

-All COTA-AC members will bring on Item for give-a-way and Melissa will bring baskets to put name tags in. -All will meet January 8 at Holiday Inn Select if they are able to with time pending. Jeremy will finalize the time.

-Kandis, Melissa, and BJ will furnish projectors. Yvette, Melissa, Artie, and BJ will all have laptops. We will also need extension cords. Could those bringing projectors bring an extension cord?

-Melissa will let presenters know to bring 50 copies and to have their presentation on a jump drive if needed.

-We believe two rooms hold 60 and the other holds 84. BJ is checking with Jeremy to see if we have three or four rooms.

Open Discussion

-How do institutions put the general education stamp on transcripts? Melissa should be receiving a "transfer core" from a colleague.

UMSL runs an audit for a student who requests transcripts and then puts the 42 hour block on it. This item was tabled until our next meeting.

-Questions from MACRAO conference were:

1. Does proprietary accreditation for faculty member's work and are scholarship criteria the same from proprietary and public if they come from a public institution.
2. James will draft a letter to put on the website for public institutions to send to the Director of Education of Proprietary schools for transfer credit after COTA-AC has reviewed it.