Missouri Department of Higher Education
COTA AC Meeting Minutes DRAFT
October 28, 2010
Conference Call

1. Members
   Debbie Schatz, Yvette Sweeney, Victor Price, Melissa Hattman, Artie Fowler, Terry Smith, Cathy Plunkett, Kathleen Burns, Jerry Patton, LaShonda Boone, Bridget Johnston (DHE liaison) Christa Weisbrook (UM System liaison)
2. Approval of September 23 meeting minutes – Motion was made to approve the amended minutes and passed.
3. COTA Meeting Report
   a. Discussion of IAI meeting with Bob Blankenberger
      - It is probable that a system like IAI address concerns that arise when a common course numbering system is discussed—because IAI is a state-wide course equivalency database, rather than a common course numbering system.
      - Tech-video conferencing (Web-ex) would be a more cost effective way to get larger groups of people from around the state together to discuss the ideas for transferring.
      - The fact that Missouri already has the 42 hour general education block would be especially helpful for those students who don't know what they want to do.
      - The importance of getting buy-in from all the colleges was discussed and recognized as an important step in the process.
      - The general consensus appeared to be that COTA members think that it would be good to explore the idea. At the same time, they realize that there are a number of other, important, on-going priorities in higher education right now that are requiring significant resources on all our campuses.
      - Dr. McIntyre and Dr. Jorgensen plan to raise the question of IAI and a possible Missouri system at the Chancellors meeting at MCCA in November.
      - A system like IAI would address the governor's higher education agenda by increasing academic attainment and cooperation among institutions. It would decrease number of courses students need to take
      - Paul and Rusty would like to discuss this prior to the end of the year.
      - Dr. Steve Graham suggested the possibility that this type of system initiative could be attached to or incorporated into another initiative.
   b. CIA-Lamp merger task force meeting is November 17th

4. Conference Planning
   a. Facilities Details and Contract
      Friday, February 11, 2011
      Holiday Inn Executive Center
      Contract Details
      Other
   b. Conference Timeline
      September 1   Save the Date Announcement (complete)

September 15 Call for Proposals (complete)
September 29 Call for Proposals Reminder 1 (complete)
October 15 Call for Proposals Reminder 2 (complete)
October 15 Registration Website (complete)
October 28 Proposal Deadline (complete)
October 29 Proposal Distribution to Review Committee
November 2 Proposal Review and Selection
November 3 Proposal Sessions to COTA for approval
November 9 COTA Approval
November 10 Registration Opens/Email Announcement
November 16 Confirmations to Presenters
December 1 Registration Reminder
January 3 Registration Reminder
February 1 Registration Deadline Reminder
February 4 Final Confirmation Email
- We need to add menu planning to the list – Friday January 14th at the conference center. Bridget, Deb and perhaps Victor will be able to go to this.

c. Session Ideas/Call for Proposals
- Bridget indicated that we had 5 conference proposals so far and she would distribute them on October 29 for review on November 2nd.
- We would do a phone review of the proposals.

5. Award/Recognition Committee (in progress)
- Deb will get something put together for us to review, there is no guarantee that we would be able to have this done by the conference.

6. Gen Ed Block Process Committee
- We reviewed Yvette's proposal for the 42 hour gen ed block and thought the wording was ok.
- Deb said she would send the letter to COTA to review.

7. Next Meeting
- Next meeting is scheduled for November 18th from 2-3.

8. Other Business
- Some possible changes to the A+ program have been reported among high school A+ coordinators, including possible changes in financial assistance, degree requirements, other policies and administration. It will be important to keep an eye on these developments.
- David Russell will be giving the address at MCCA and may report some specifics regarding A+ and possible changes.

9. Adjourn – Meeting was adjourned at 3:48.