

## Meeting Minutes COTA AC 2:00-2:38pm

October 25, 2012

I. **Meeting called to order** by Chair Patton: 2:05 pm

**In attendance:** Kathleen Burns, April Hoekenga, Melissa Ingram, Melissa Hattman, Jerry Patton, Gavin O'Connor, Crystal Kroner, Chris Weisbrook, Erin Shaw

**Absent:** Kim Fitzgerald, Mark York

**Note:** A. Hoekenga left the meeting at 2:27 and M Hattman left the meeting at 2:38pm

II. Motion to approve September meeting minutes as written made by M Hattman and seconded. Motion passed.

III. C Kroner reported on presentation proposals received to date for Conference:

- 1) **How TES College Source saved Columbia College evaluators from Mental Disintegration;** Scott Ziolko
- 2) **Transfer credit reevaluation simplified;** Don Simpson; Missouri State
- 3) **Recruitment, Retention and Relationship Building using Transfer Guides**  
Gina Mumpower-Turner; Park University
- 4) **A+ Program-** Leroy Wade (need proposal form)

Others discussed at September meeting and confirmed were the following:

- 5) **High Enrollment Courses-** Christa Weisbrook (need proposal form)
- 6) **Transfer Orientation-** Erin Shaw, Truman State (need proposal form)

Possible presentations discussed at September meeting confirmed today:

- 7) **STEM** – Jason Miller and Tim Walstrom- Truman State- (need new proposal form)
- 8) **Transfer Orientation** - Jeremy Brinning
- 9) **Developmental Education – Best Practices** – a panel discussion; J Patton volunteered to be the facilitator. C Kroner is going to contact H Valentine. about possible panelists from Career/Readiness Task Force.

**Discussion:** We need nine breakout sessions and we have nine—do we need a review subcommittee? The consensus of the committee was that if we got more tomorrow at 4:59 ( deadline to submit 10/26) , we would certainly consider and use the review committee of K. Burns , M. Hattman , A. Hoekenga and K. Fitzgerald to do review work and it would be done electronically due to MCCA , etc. M. Hattman asked if anyone else wanted to be part of that

committee as the review was now taking place electronically. There were no other volunteers feeling that the four was an adequate size.

C. Kroner will forward all presentation proposals to M. Hattman on October 29. M. Hattman will follow up with review committee on charge on October 31<sup>st</sup>.

**Conference opening session** was under discussion. HB 1042 and its three salient pieces was highly recommended as the opening session for all to hear. Crystal mentioned that perhaps Rusty, herself, and Angelette could each take a section to present. C Kroner would talk with R Monhollon and let us know.

**Lunch session** was discussed. Concerns were expressed over last year's format- M. Grelle great facilitator but audience participation was weak. Ideas presented today: Networking lunch? Inspiring topic? Exciting topic? K. Burns asked if we could get a legislator who is working with Higher Education to come to lunch to talk with us and hear our concerns as practitioners. Sen. David Pierce was mentioned. C. Kroner volunteered to see if Dr. Russell might be able to help us with the Senator and will let us know. Meanwhile, the committee was asked by the chair to give this session some more thought over the next week or so.

M. Hattman left the meeting at 2:38pm.

**IV. Reverse Transfer Steering Committee Report** – Good representation with diversity of institutions. A lot will likely play into this, like core course library. Lumina Grant is a 3-yr grant, with the first year as a planning stage. Five working works. Any questions, contact Crystal, Gavin, or Melissa.

**V. Meeting Appointment Reminder** – Chris Weisbrook requested a meeting request be sent via email for the November 29<sup>th</sup> meeting. Crystal indicated she would be happy to send one out.

These meeting minutes submitted respectfully,

Melissa