

Improving Teacher Quality Grant Renewal Process

Submit an official letter of Intent to Renew no later than 10/07/16 to:

elizabeth.valentine@dhe.mo.gov

Submit renewal application no later than 11/28/16 to:

elizabeth.valentine@dhe.mo.gov

Your October 1 Progress Report will be used as part of the renewal process. If you wish to make any changes to it and resubmit it, please feel free to do so. Also download all of the required forms for C15, fill out and have signed by appropriate personnel at your institution, finally address the following:

1. **Sustainability Plans** (all projects have been expected to create sustainability plans, please refer to your original sustainability plans and any changes in them since C13)
 - Describe the overall project sustainability plan and progress made so far on plans from your original proposal
 - Describe any changes that you have implemented up to the present and intend to implement on the plan during C15 to your sustainability plan
 - Explain why you believe this plan will be sustainable

If you have new co-directors or staff please submit their resume or CV and explain their roles, how their knowledge and experience makes them appropriate for the position, why they were added as a co-director or as staff.