

# MDHE Improving Teacher Quality Grant

## Compliance Audit Checklist

This form, signed by the Authorized Officer of the lead or custodial institution, should be returned with the **final request for funds** during each project year. If "No" is checked for any item, a **full explanation** should be attached to this form.

Lead Institution:

Partnership Members:

Project Title:

Yes No

1. A copy of the institution's A-128 or A-133 audit has been submitted directly to the MDHE *Improving Teacher Quality Grant* Coordinator for each year in which the Title II grant funds were expended for this project.
2. All encumbrances were made after the authorized grant start-date, which was
3. All encumbrances for materials and supplies were made prior to the authorized grant end-date, which was
4. All services were completed and paid for prior to the authorized grant end-date.
5. The final request for funds was submitted no later than 45 days after the authorized grant end-date.
6. There is evidence that the MDHE *Improving Teacher Quality Grant* funds were used to supplement, and not supplant, nonfederal funds.
7. There is evidence that funds were expended in accordance with the MDHE *Improving Teacher Quality Grant* purposes and the approved application.

Signature of Authorized Officer

Date

Title