

Missouri Department of Higher Education
Form C108 - Certificate of Assurances

To be completed and signed by the chief executive officer of the lead institution

I hereby provide assurances to the Missouri Department of Higher Education (MDHE) that if this institution receives funding under the terms of the MDHE *Improving Teacher Quality Grant*, it will:

- Conduct the professional development program or teacher education activities as described in the *Request for Proposals* and the project proposal;
- Provide institutional or organizational funding and resources as stated in the *Request for Proposals*;
- Comply with the state requirement to audit the grant-funded project in accordance with OMB Circulars A-21, A-122, A-133, as appropriate, and, within 60 days of the completion of the audit, to supply the MDHE with a copy of the audit report and any findings for each fiscal year in which those grant monies were expended;
- Keep all records necessary for fiscal and program auditing and give the MDHE, CBHE, USDE, and/or the state auditor through any authorized representative, access to, and the right to examine, all records, books, papers, or documents related to the grant;
- Retain all fiscal records for a period of five years after the end date of the grant;
- Comply with all regulations and requirements of the MDHE *Improving Teacher Quality Grant*;
- Comply with the administrative procedures of the MDHE, CBHE, and USDE;
- Use funds from the MDHE *Improving Teacher Quality Grant* only to supplement and not to supplant funds from non-federal sources;
- Take advantage of opportunities to provide greater access to math and/or science disciplines by historically underrepresented and underserved groups;
- Comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000(d)), prohibiting employment discrimination where discriminatory practices will result in unequal treatment to persons who are or should be benefiting from the grant-aided activity; and
- Ensure equitable participation of faculty and students from private schools to the extent feasible.

Signature: _____ Date: _____

Printed Name and Title: _____

Institution: _____ Phone: _____